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**Norton Public Library
Meeting of the Board of Trustees
Via Remote Participation
Tuesday, January 11, 2022
6:04 PM**

Present: Lisa Daly-Boockoff, Andrea Sullivan, Christine LeFort, Robert Berg, Robert Keating, Brian Stalters, Jill Mathieu, Lee Parker, Amanda Viana

Absent: Herb Ellison, Patricia Binegar

Clerk's Report: The Clerk's Report was read and discussed. Lisa Daly-Boockoff made a motion to accept the report, seconded by Robert Keating, motion carried, approved.

Treasurer's Report: The Treasurer's Report was read and discussed. Lisa Daly-Boockoff made a motion to accept the report, seconded by Jill Mathieu, motion carried, approved.

Park: Have not received updated proposal for park signs from Signs By Tomorrow. The bench donated by the Friends of Sheila Sharratt has been placed in the park. The family of Sheila came by and took pictures.

Building: Michelle from Rustic Fire came to look at the fire alarm system. She made note of the problems with the current setup and would contact us with those problems. We are waiting for the quote from Rustic Fire for them to take over from ADT. Technicians from Rustic fire and ADT were here to replace the tamper switch. Power was lost in the community room. Still waiting for A-1 Copier to repair the Jamex machine. SS Service came and changed filters, tightened/ replaced belts and noted the squeal. Called New Bedford Flooring and reminded them about the cove base and asked for a consultation on the flooring for the community room. Citron came to service the fresheners in the restrooms. ADT called in December to report that the tamper switch was sending a signal that it was tampered with in zone 162 house gate. Gary came and did a backflow prevention device test which failed. Kris from Rustic Fire was called. The report was sent which resulted in a proposal to repair. The proposal was approved, part was ordered, waiting for details. Water Department was called to notify them of the repair order.

Director& Youth Services Monthly Report: Study rooms were used quite a bit. Visits and program attendance were down due to the surge in COVID spread. Municipal meetings are going remote and we are shifting to virtual when possible. The community room was used by various Committees and Boards until the Board of Health made the changes. The Great Decisions program had the largest interest, but due to COVID protocols, the number of attendees was limited. The Girl Scouts had another cookie drive on a Sunday outdoors in the parking area. Norton High Business Honor Society held a family bingo event in the community room on a Saturday. Marsha from CFCE held family programs in the community room. The knitters and Zumba groups are popular as well as the book discussion groups. The Men's Book group celebrated its 13th anniversary and still meets in person and on Zoom. The Friends held another fundraiser at Home Plate and the late fall raffle baskets. Amanda made new signage and put up a new paperback display, created a "Top 21 of 2021" website widgets and display and updated museum passes. The Hotspots have begun circulating. Amanda obtained the Libby banner from SAILS to promote the service as OverDrive will be ceasing by the end of the year. The Town Manager requested Capital budgets, but the library did not pursue any items at this time as the new building projects are in progress and the parking lot paving should be included in the new Town Hall plan. Lee and Amanda worked on the Strategic Plan survey and continue along with other supervisors to work on the community room, circulation and collection development policies. Sandy and Melanie continue with collection maintenance. Looking for new furniture for the adult paperback area.