

Norton Public Library
Meeting of the Board of Trustees
Via Remote & In Person Participation
Tuesday, June 8, 2021
6:03 PM

RECEIVED
NORTON TOWN CLERK
2021 SEP 30 PM 7:20

Present: Herb Ellison, Robert Berg, Brian Stalters, Patricia Binegar, Christine LeFort, Jill Mathieu, Lee Parker, Amanda Viana

Absent: Lisa Daly-Boockoff, Robert Keating

Clerk's Report: The Clerk's Report was read and discussed. Patricia Binegar made a motion to accept the minutes, seconded by Jill Mathieu, Motion approved.

Treasurer's Report: The Treasurer's Report was read and discussed. Herb Ellison made a motion to accept the report, seconded by Patricia Binegar.

Parks: Upon noticing the condition of the Park's gazebo, Jill, Patti and Chris brought to the Board's attention its need of repair. Brian said he will speak to the roofer regarding the roof and cupola. They also spoke with Herb about their willingness to lend a hand regarding maintenance and offered to do a walk around to make a list of what could be accomplished. Tree Tech recommended that we not clean out all the debris on the property line as that may lead to people wandering through. The fountain area was cleaned and planted with perennials provided by Jill. Chris was able to obtain soil and mulch donations from Ace Hardware. It was discussed that a professional Library Park sign be created and placed in an area of high visibility. Also the idea of purchasing Heart signs to sell as a fundraiser could also benefit the Park.

Building: The alarm to the Fire Department continued to go off, prompting multiple calls and communications to ADT which did not prove successful. Rustic Fire Protection will be contacted for a quote. MAG Irrigation had to replace four leaking rotating heads. Lee came into the library to reset the alarms and the shunt switches which may have been tripped due to a power outage.

Director & Youth Services Monthly Report: Quarantining was discontinued on May 1 based on updated state guidelines. In mid-May, Governor Baker and the CDC announced masking, capacity and time-limits guidelines, Lee contacted the Board of Health and were told to lift all limits and restrictions. Due to the new guidelines, masks are only required for unvaccinated individuals. It is recommended that staff be vaccinated; however, those that are not, must wear a mask while in the library. Outdoor activities will not require masks. The Hiltz room, study rooms and public restrooms will be available to the public. Advance registrations for computer use will no longer be needed. Tuesday evenings will be restored in June, with the goal to add Monday evenings as well. Over one hundred people applied for the Library Circulation Assistant positions. Reviewing the applications took quite a while, and we were able to hire two new 10hr positions. The Friends held another pop-up book sale/raffle on the library lawn which added \$598 to their coffers that included \$49 in donations. Sandy and Melanie continued with collection maintenance as well as aiding Leah in that process as well. Summer programs and groups met outdoors in the park as well as on the grounds. Virtual programs continued as well as the Craft-to-Go projects. All of these were well received and were funded by the Norton Cultural Council and the Friends.

With the reopening, all of the youth materials were moved back into the children's room from the lobby area. Leah worked on making the room more spacious and functional as well as inviting. New furniture has been ordered to spruce up the area. She continued with collection maintenance as well as selecting new materials with the help of Sandy and Melanie. A new shelving plan was prepared to showcase the

collection in the Discovery Den. She contributed to the social media postings, including early literacy tips and resources, free weekly e-audiobooks for teens and booklists to celebrate Asian American & Pacific Islander Heritage Month. Summer Reading is coming up soon, having scheduled summer programs and activities as well as meeting virtually with the elementary school reading team to plan our collaborations for summer learning. Leigh Fontes, COO of the Attleboro YMCA, reached out about collaborating on a grant for Camp Finberg to address learning loss and the social-emotional state of children.

Correspondence: The Town Planning Board submitted to us a goal for the Library as a result of the Master Plan to evaluate the addition of space at the Library.

Old Business:

New Business: Fines and fees were discussed and it was decided that we continue with a fine-free summer and a review come September. Hours will resume to pre-COVID as usual, after Labor Day.

Bills: Herb Ellison made a motion to pay the bills, seconded by Jill Mathieu, motion approved.

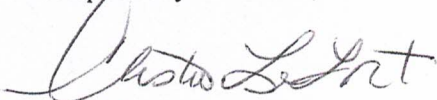
Next Meeting: Sept. 14, 2021 at 6pm — Sept 22

Adjourned: 8:17pm


List of Documents used at the meeting:

Clerk's Report
Treasurer's Report
Directors & Youth Services Reports

Respectfully submitted,



Christine LeFort, Clerk



Brian Stalters, President