

**Norton Public Library  
Meeting of the Board of Trustees  
Via Remote & In Person Participation  
Tuesday, May 11, 2021  
6:05 PM**

RECEIVED  
NORTON TOWN CLERK  
2021 JUN -9 PM 4:25

**Present:** Robert Berg, Jill Mathieu, Christine LeFort, Lisa Daly-Boockoff, Patricia Binegar, Brian Stalters, Robert Keating, Herb Ellison, Lee Parker, Amanda Viana

**Absent:**

**Clerk's Report:** The Clerk's Report was read and discussed. Jill Mathieu made a motion to accept the report, seconded by Christine LeFort. Motion approved.

**Treasurer's Report:** The Treasurer's Report was read and discussed. It was recommended **that** the donation received from the Shirley Estate be held as a sub-account of the Main Trust. A motion to accept the recommendation was made by Herb Ellison and seconded by Lisa Daly-Boockoff. Motion was approved.

**Parks:** Brian Stalters contacted Tree Tech to remove the downed tree on the property line with the abutting neighbor. Tree Tech advised that we be aware of any trees that may constitute a gale risk, as our insurance may not pay for damage done to any property if we fail to address said trees. Tree Tech quoted \$2,700 to remove downed tree. Herb Ellison made a motion to proceed with the work, seconded by Robert Berg. Motion approved. Jill Mathieu, Christine LeFort and Patti Binegar volunteered to help with prepping the urns for planting.

**Building:** Leal Electric came and replaced bulbs in the parking lot and sealed all the lights without finials. Two different companies came to inspect lights and to observe water flow, HVAC, etc. in conjunction with Trane/Power Secure Energy Audit. As part of the energy audit, Eversource will review what's on our wish list for energy. Lee submitted the online application with the town building inspector for new certificate of inspection. MAG irrigation requested prepayment for spring bill to turn on the irrigation system.

**Director & Youth Services Monthly Report:** All staff has had at least one vaccine and many are fully vaccinated. With the low numbers in town we are ready for the upcoming changes. National Library Week was in April and we celebrated with bookmarks, activity sheets and gift cards for staff for National Library Workers' Day. Videos of library memories and posts of staff favorite books were created and shared. Displays have been updated more often as the adult stacks are open for browsing as well as filling the glass display case with memorabilia from the old library since interest has piqued as the building is for sale. Melanie Barrick of Sweet Stuff Bake Shop brought in cupcakes for the staff. The Friends had two very successful Saturday pop-up book sales which were held on the library lawn. They also sold raffle tickets for several baskets. North Cottage volunteers were very helpful with these activities. Sandy and Melanie continue with collection maintenance as well as cleaning the storage closet. Ancestry has extended home access to June 30 and Overdrive now includes over 3000 magazine titles. Many posts have been added for various special days during the month of April such as World Book Day, National Poetry Month and Red Sox Opening Day. Terrence and Alex have been instrumental in creating many of these special posts and how-to videos. Circulation desk positions have been advertised on library sites including SAILS and MBLC as well as Indeed. Amanda has continued with the ordering of library materials and digital resources as the end of the fiscal year is close at hand. Computer use has increased to 45 minutes and daily use. The Children's Room is now open as hours continue to gradually increase.

It was noted that funds from leftover donations allows us to purchase furnishings for the young adult section of the library. Leah chose two loveseats that will enhance that area.

Leah was able to welcome outdoor in-person programs for the children. Marsha Wright from CFCE hosted a StoryWalk and two sessions of an outdoor storytime. Thanks to a grant from the Norton Cultural Council, Sandy Churchill was able hold a kids' sewing workshop and a painting class over the April school vacation. Page Turners Book Club/ Junior Friends of the Library meetup was held on Zoom twice during April. More summer programs have been lined up. Requests for funding from the Friends of the Library have been submitted to fund these programs. Planning continues as summer teen volunteer opportunities and/or a summer intern is under consideration. Carol Carver of CFCE set up a table outside the library to chat with parents of young children and to distribute outreach materials and activities. During April vacation, we hosted a virtual program from the Children's Museum in Easton funded by a grant from the Norton Cultural Council. Leah continues with collection maintenance of the children's collections. She also created content for our social media outlets consisting of birdwatching in springtime, Patriots' Day activities, novels in verse, early literacy activities, and Dr. Jane Goodall and poetry collections.

**Correspondence:** We received a quote regarding the installation for the permanent storywalk, totaling \$17,000, which we readily declined. A quote for the youth seating of \$2,500 was received.

**Old Business:** The Director's contract was agreed to be signed.

#### **New Business**

**Bills:** Herb Ellison made a motion to pay the bills, seconded by Jill Mathieu. Motion approved.

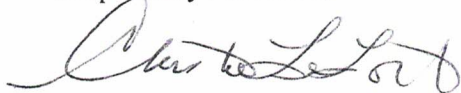
**Next Meeting:** June 8, 2021 at 6:00pm

**Adjourned:** 7:14pm

#### **List of Documents used at the meeting:**

Clerk's Report  
Treasurer's Report  
Director's & Youth Services Reports

Respectfully submitted,



Christine LeFort, Clerk



Brian Stalters, President