

**Norton Public Library
Meeting of the Board of Trustees
Tuesday, December 10, 2019
6:00PM**

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Present: Herb Ellison, Brian Stalters, Robert Keating, Lee Parker, Christine LeFort, and Patricia Binegar.

Absent: Robert Berg, Jill Mathieu, Lisa Daly-Boockoff and Carol Henson.

Clerk's Report: The minutes of the November meeting were reviewed. A motion to accept the minutes was made by Herb Ellison. This was seconded by Christine LeFort and unanimously approved.

Treasurer's Report: The Treasurer's report was reviewed. A motion was made by Herb Ellison to accept the Treasurer's report. This was seconded by Robert Keating and unanimously approved.

Park Committee: Containers will be updated with winter greenery.

Director's & Youth Services Monthly Report: Lee Parker reviewed the Director's report and Youth Services report. There were 5,420 visitors to the library in November which appears to have been impacted by road closure on East Main Street. There were 11 Adult programs with 131 in attendance. 19 programs were held in for children and teens this month with 318 in attendance. The application for the Norton Media Center Technology Grant was submitted.

New Business: Board roster to be updated and submitted to the state by Patricia Binegar.

Unfinished Business: Capital improvement project to resurface parking lot to be pursued for spring.

Alarm in area 16 continues to be problematic. Before addressing with heating options a plastic window cover will be installed, and we will look into how to spread the heat throughout the attic to correct the issue.

Herb Ellison called for an Election of the officers on the board. Brian Stalters – President, Lisa Daly-Boockoff – Vice president, Robert Berg- Treasurer and Chrisitine LeFort – Clerk were all elected with a unanimous vote.

Bills: Robert Keating made a motion to pay the bills which was seconded by Herb Ellison. The motion was unanimously approved.

Correspondence:

Town meeting will be held on May 18, 7:00 pm at High School.

Next meeting: The next meeting is scheduled for Tuesday, January 14, 2020 at 6pm. The meeting was adjourned at 7:10.

List of documents used at the meeting:

Clerks Report

Treasurer's Report

Director & Youth Services Monthly Report

Respectfully submitted,

Patricia Binegar, Clerk

Patricia Binegar

Lisa Daly-Boockoff
Brian Stalters, President

Lisa Daly-Boockoff, Acting President