

Norton Public Library
Meeting of the Board of Trustees
Tuesday, June 12, 2019
6:00PM

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Present: Herb Ellison, Bob Berg, Lee Parker, Christine LeFort, Ray Mathieu, Jill Mathieu, Lisa Daly-Boockoff and Patricia Binegar.

Absent: Brian Stalters, Carol Henson and Robert Keating,

Clerk's Report: The minutes of the May meeting were reviewed. A motion to accept the minutes was made by Bob Berg seconded by Christine LeFort and was unanimously approved.

Treasurer's Report: Bob Berg and Ray Mathieu discussed with Bank of America the status of the Balfour Fund. Due to building maintenance expenses incurred this year the fund has been depleted to a level of concern. In order to maintain the integrity of the fund expenses will need to be kept at a minimum avoiding any further withdrawals. In addition to these concerns the fund decreased \$65K due to market fluctuations in May. Ray Mathieu will pursue potential grant money from Bank of America in order to build up the Balfour fund.

The Treasurer's report was reviewed. A motion was made by Herb Ellison to accept the Treasurer's report. This was seconded by Patricia Binegar and unanimously approved.

Park Committee: Planters will be filled soon when appropriate. Further coordination will come from Herb and Jane Ellison.

Director's & Youth Services Monthly Report: May updates are detailed in the Directors report and the Youth Services report.

New Business Lee submitted grant requests to Norton Cable Access for 5 public computers, 2 scanners, 2 mini tablets and a laptop. Lisa Daly-Boockoff made a motion to approve \$1300.00 in staff development which was seconded by Christine LeFort and unanimously approved. Bob Berg and Lee Parker will review Salary expenditures and the materials budget.

Bills: Herb Ellison made a motion to pay the bills which was seconded by Christine LeFort.

Next meeting: The next meeting is scheduled for Tuesday, Sept 10, 2019 at 6pm. The meeting was adjourned at 7:15.

List of documents used at the meeting:

Clerks Report
Treasurer's Report
Director & Youth Services Monthly Report
Approved budget from the Town of Norton

Respectfully submitted,

Patricia Binegar, Clerk

Lisa Daly-Boockoff, Acting President