

**Norton Public Library
Meeting of the Board of Trustees
Tuesday, May 14, 2019
6 p.m**

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NORTON TOWN CLERK
2019 JUN 12 PM 3:50

Present: Herb Ellison, Lee Parker, Christine LeFort, Robert Keating, Carol Henson, Lisa Daly-Boockoff, Brian Stalters, Robert Berg,

Absent: Patricia Binegar, Jill Mathieu

Clerk's Report: The minutes of the April meeting were reviewed. A motion to accept the minutes was made by Herb Ellison seconded by Christine LeFort and was unanimously approved.

Treasurer's Report: Bob Berg reported that the town side of the budget is close to what we budgeted. On the supplemental side, the electricity costs are running high but \$500 per month is for payment of the new light fixtures. Additionally, the supplemental side reflects payments for repairs of water damage, replacement of lights, new fencing, engineering and preparation for the new HVAC system, down payment on alarms, new bathroom partition, and new HVAC system costs. Several bills are coming due: payroll first week of July, Protection One bill (including replacement of fire alarm), service contract with Cold Masters, and the audit cost. These bills will require us taking some money from the endowment fund. Herb Ellison made a motion to take out \$50,000 from the endowment fund to pay bills that are coming up. Robert Keating seconded the motion. The motion was unanimously approved.

Park Committee: Herb Ellison discussed the flag and flag pole in the library. Cleats would need to be lowered so a ladder doesn't need to be used. The light that illuminates the flag is not working. We will ask Ray to investigate the possibility of using a solar light to illuminate the flag. A bronze leaf was installed on the donor tree on the outside of the building.

Director's & Youth Services Monthly Report: April updates are detailed in the Directors report and the Youth Services report.

New Business: Lee Parker was approached by the Charter Commission requesting to use the community room two-three times per month for a year for its meetings. The Board decided that although we don't have the ability to accommodate meetings for any one group that often, we welcome the Charter Commission to have public hearings or forums in the community room when it's available as long as they begin meetings when staff is here so we do not have to give out a building key or code.

A motion was made by Herb Ellison that when the Eden Fund CD and the "CD from Money Market funds" mature, we move those balances into the Jeff Jackson Technology Fund Savings account at North Easton Savings Bank. Christine LeFort seconded the motion. The motion was unanimously approved.
Tomorrow's Town Meetings were discussed.

Correspondence:

Warrant for special town meeting on May 15, 2019
Warrant for annual town meeting on May 15, 2019
New town report
FAQs for town hall/community center project

Bills: Herb Ellison made a motion to pay the bills which was seconded by Lisa Daly-Boockoff. The motion was unanimously approved.

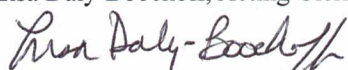
Next meeting: The next meeting is scheduled for Tuesday, June 11, 2019. The meeting was adjourned at 7:45 p.m.

List of documents used at the meeting:

Clerk's Report
Treasurer's Report
Director & Youth Services Monthly Reports

Respectfully submitted,

Lisa Daly-Boockoff, Acting Clerk



Brian Stalters, President

