

Norton Public Library
Meeting of the Board of Trustees
Tuesday, March 12, 2019
6:00PM

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Present: Brian Stalters, Robert Berg, Herb Ellison, Lee Parker, Christine LeFort, Robert Keating, Jill Mathieu, Grace Ann Sullivan and Patricia Binigar.

Absent: Carol Henson and Lisa Daly-Boockoff.

Annual Trust Report: Review of Trust Portfolio conducted by Michael Rush and Pat Staffaroni from Bank of America.

Clerk's Report: The minutes of the February meeting were reviewed. A motion to accept the minutes was made by Robert Berg seconded by Christine LeFort and was unanimously approved.

Treasurer's Report: The Treasurer's report was reviewed. A motion was made by Herb Ellison to accept the Treasurer's report. This was seconded by Robert Keating and unanimously approved.

Building Committee: The punch list of final details and repairs continues to be worked on by Coldmasters. Final payment against balance will be issued once adjustments and repairs are completed. Brian Stalters will be meeting with Coldmasters for review of remaining areas that need to be addressed.

Director's & Youth Services Monthly Report:

February continued with facility updates and challenges as detailed in the Directors report. The Finance Committee was presented with budget proposal that would allow the library to be open 45 hours. This will be required by FY20 in order to continue to maintain certification.

There were 5,413 visitors this month. There were 17 adult programs with 253 in attendance and 18 children/youth programs with 352 in attendance. The computers were used 292 times for an average of 30 minutes.

Bills: Herb Ellison made a motion to pay the bills which was seconded by Jill Mathieu.

Next meeting: The next meeting is scheduled for Tuesday, April 9, 2019. The meeting was adjourned at 8:00.

Correspondence: none

List of documents used at the meeting:

U.S.Trust Investment Portfolio report
Clerks Report
Treasurer's Report
Director & Youth Services Monthly Report

Respectfully submitted,

Patricia Binigar, Clerk

~~Brian Stalters, President~~

Patricia Binigar

Lisa Daly-Boockoff, Acting President
Lisa Daly-Boockoff