

Norton Public Library  
Meeting of the Board of Trustees  
Tuesday, December 11, 2018  
6:00PM

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NORTON TOWN CLERK  
2019 JAN -9 P 3:50

**Present:** Brian Stalters, Herb Ellison, Robert Berg, Lisa Daly-Boockoff, Lee Parker, Jill Mathieu, Robert Keating, Carol Henson, Christine LeFort and Patricia Binegar.

**Clerk's Report:** The minutes of the November meeting were reviewed. A motion to accept the minutes was made by Jill Mathieu seconded by Carol Henson and was unanimously approved.

**Treasurer's Report:** The Treasurer's Report was reviewed. A motion was made by Herb Ellison to accept the Treasurer's Report. This was seconded by Lisa Daly-Boockoff and unanimously approved.

**Park Committee:** Bricks have been engraved and will be installed in the spring. Ray fixed the wall and message board.

**Building Committee:** The punch list of final details and repairs still needs to be worked on by Coldmasters.

**Director's & Youth Services Monthly Report:** Leah, the new youth service librarian, dove right in to all aspects of her position and is looking forward to future program development. The Friends raised \$2,130 during the fall book sale and \$1,392 from the basket raffle. Circulation was up 25% and there were 5,665 visitors. There were 16 adult programs with 229 in attendance and 8 children's programs with 173 in attendance.

**Old Business:** New fire alarm system to be installed shortly.

**New Business:** Salaries committee to meet for budget planning in preparation for when library will be mandated to be open 50 hours.

**Bills:** Herb Ellison made a motion to pay the bills which was seconded by Carol Henson.

**Next meeting:** The next meeting is scheduled for Tuesday, January 8, 2019. The meeting was adjourned at 7:30.

**Correspondence:**

Special Town meeting January 14, 2019  
Sails Legislative Breakfast Committee  
MPT Tree Management- snow removal agreement

**List of documents used at the meeting:**

Clerks Report  
Treasurer's Report  
Director & Youth Services Monthly Report

Respectfully submitted,

Patricia Binegar, Clerk

Brian Stalters, President

