

**Norton Public Library  
Meeting of the Board of Trustees  
Tuesday, November 13, 2018  
6:00PM**

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**Present:** Brian Stalters, Herb Ellison, Robert Berg, Lisa Daly-Boockoff, Lee Parker, Jill Mathieu, Robert Keating, Carol Henson, and Patricia Binegar.

**Absent:** Christine LeFort

**Clerk's Report:** The minutes of the October meeting were reviewed. A motion to accept the minutes was made by Jill Mathieu seconded by Lisa Daly-Boockoff and unanimously approved.

**Treasurer's Report:** The Treasurer's Report was reviewed. A motion was made by Herb Ellison to accept the Treasurer's Report. This was seconded by Carol Henson and unanimously approved.

**Building Committee:** The punch list of final details and repairs continues to be worked on by Coldmasters.

**Director's & Youth Services Monthly Report:** Facility issues continued to be addressed in October. In addition to the Coldmasters completing various items on the punch list, the fire alarms went off multiple times and needed to be addressed. On a positive note, Leah the new Youth Services Librarian will begin on November 1<sup>st</sup> and will be a wonderful addition to the team. The Friends raised \$1,100 during the Jewelry Jingle and \$1,161 has already been raised with chances for the Basket Raffle. Checkouts were up 17% last month and 26% from last year. There were 12 adult programs with 124 in attendance, 11 children's programs with 311 in attendance and 6,510 in October

**Old Business:** New fire alarm system to be installed to be ADA compliant. Coldmasters will be involved in part due to ductwork for smoke detectors. The fire department is assisting with recommendations for the new system.

**New Business:** Herb Ellison made a motion to reelect the officers. Jill Mathieu seconded the motion and it was unanimously approved.

**Bills:** Robert Keating made a motion to pay the bills which was seconded by Herb Ellison.

**Next meeting:** The next meeting is scheduled for Tuesday, December 11, at 6:00. The meeting was adjourned at 8:00.

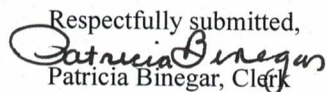
**Correspondence:** State aid notice.


**List of documents used at the meeting:**

Clerks Report

Treasurer's Report

Director & Youth Services Monthly Report

Respectfully submitted,  
  
Patricia Binegar, Clerk

  
Brian Stalters, President