

**Norton Public Library  
Meeting of the Board of Trustees  
Tuesday, October 9, 2018  
6:00PM**

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**Present:** Brian Stalters, Herb Ellison, Robert Berg, Lisa Daly-Boockoff, Lee Parker, Jill Mathieu, Christine LeFort, Robert Keating and Patricia Binegar.

**Absent:** Carol Henson

**Clerk's Report:** The minutes of the September meeting were reviewed. A motion to accept the minutes was made by Robert Berg seconded by Christine LeFort and unanimously approved.

**Treasurer's Report:** The Treasurer's Report was reviewed. Check from Balfour Trust has been reissued as original check sent on 9/21 has not been received. Original check had a stop payment placed on it. A motion was made by Herb Ellison to accept the Treasurer's Report. This was seconded by Robert Keating and unanimously approved.

**Building Committee:** A punch list of final details and repairs is being provided to Coldmasters. The list includes but is not limited to the replacement of carpet squares, clean up of hydraulic fluid, lamp replacement and repairing of cut wires.

**Director's & Youth Services Monthly Report:** Stoughton Public Library is preparing to move into another facility offering their furniture to other libraries. Lee Parker and Sandy Day were able to obtain tables, chairs, custom oak CD cases, wooden media holders and other items that are wonderful improvements to the aesthetics and comfort for patrons. There were 14 adult programs with 140 in attendance, 14 children's/ teen programs with 352 in attendance and 6,001 visitors in September.

**Old Business:** Herb Ellison dropped off library park bricks for engraving. Bricks to be installed once completed.

**New Business:** A quote will be requested for the garage heater and security cameras.

**Bills:** Herb Ellison made a motion to pay the bills which was seconded by Robert Keating.

**Next meeting:** The next meeting is scheduled for Tuesday, November 13, at 6:00. The meeting was adjourned at 6:50.

**Correspondence:** Application and Certificate for Payment/ Coldmasters.

**List of documents used at the meeting:**

Clerks Report  
Treasurer's Report  
Director & Youth Services Monthly Report

Respectfully submitted,

Patricia Binegar, Clerk

Brian Stalters, President

