

Norton Public Library
Meeting of the Board of Trustees
Tuesday, September 11, 2018
6:00PM

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Present: Brian Stalters, Herb Ellison, Robert Berg, Lisa Daly-Boockoff, Lee Parker, Carol Henson, Christine LeFort, Robert Keating and Patricia Binegar.

Absent: Jill Mathieu

Clerk's Report: The minutes of the May meeting were reviewed. A motion to accept the minutes was made by Lisa Daly-Boockoff seconded by Robert Berg and unanimously approved.

Treasurer's Report: The Treasurer's Report was reviewed. A motion was made by Herb Ellison to accept the Treasurer's Report. This was seconded by Carol Henson and unanimously approved.

Building Committee: HVAC replacement project is nearing completion. Punch list of final details and repairs to be compiled for Coldmasters by Brian Stalters and Lee Parker. Lighting replacement completed with the anticipation of reduced electrical costs.

Director's & Youth Services Monthly Report: During May the Pop-Up library was well received by patrons. Library staff spent much of June off site working on a variety of projects and community outreach, as well as moving the pop-up collection back into the library and cleaning and preparing to re-open. The library re-opened to the public 7/9. In July, there were 5,623 visitors, and 14 adult programs, with an attendance of 219. In August there were 7,353 visitors to the library, with adult program attendance of 358, teen/preteen programs 221 and children's programs 883. There were 99 new card holders in August - 177 new cardholders in 8 weeks.

Old Business: Trellising in library reading pavilion was completely removed due to safety concerns. Gazebo maintenance was completed, donated by North Easton Savings Bank.

New Business: A review was conducted of a new Auto-renewal service offered in SAILS network which is anticipated to increase patron satisfaction, increase circulation, and be appreciated by many. A motion to approve this service was made by Herb Ellison, seconded by Robert Berg, and was unanimously approved.

Bills: Robert Berg made a motion to obtain \$75,000 from the Balfour trust fund to pay balances from HVAC and lighting projects. This must be made through the endowment committee, and the withdrawal will likely reduce the income from the fund. The motion was seconded by Herb Ellison and unanimously approved. Herb Ellison made a motion to pay the bills which was seconded by Carol Henson and unanimously approved.

Executive Session: The Board went into executive session and discussed personnel issues.

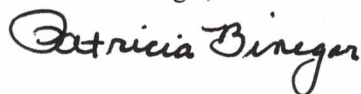
Next meeting: The next meeting is scheduled for Tuesday, October 9, at 6:00 with the annual meeting to follow at 7:00. The meeting was adjourned at 8:15.

List of documents used at the meeting:

Clerks Report
Treasurer's Report
Director & Youth Services Monthly Report

Respectfully submitted,

Patricia Binegar, Clerk



Brian Stalters, President

