

Norton Public Library
Meeting of the Board of Trustees
Tuesday, December 12, 2017
6:00PM

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Present: Brian Stalters, Lee Parker, Lisa Daly-Boockoff, Jill Mathieu, Herb Ellison, Christine LeFort, Carol Henson, Robert Keating and Patti Binegar

Absent: Robert Berg

Clerk's Report: The minutes of the November 14 meeting were reviewed. A motion to accept the minutes was made by H Ellison, seconded by C. LeFort and unanimously approved.

Treasurer's Report: The Treasurer's Report was reviewed. A motion was made by L Daly-Boockoff to accept the Treasurer's Report. This was seconded by J.Mathieu and unanimously approved.

Building Committee: 2 bids were received for the HVAC replacement. Bids were reviewed and references checked. The low bidder, Coldmasters Temperature Controls Inc. came in at \$425,000. Coldmasters has plans to minimize public disruption. R.Keating motioned to accept the bid and H. Ellison seconded and was unanimously approved.

Director's & Youth Services Monthly Report: Youth Services Librarian position has been filled effective 12/27. There were 6,334 visitors in November. 177 adults attended programs and there were 420 attendees for children's programs. Hoopla service has been added to library offerings.

Correspondence: Sails network legislative breakfast to be held on 1/19.18 in Fall River branch. .

Old Business: Library park fountain does not operate and will require repair of plumbing and electrical.

New Business: Capital request due 12/13 along with the 5 year plan.

Bills: H Ellison made a motion to pay the bills. The motion was seconded by B.Stalters and unanimously approved.

Next meeting : The next meeting is scheduled for Tuesday, January 9, 2018, at 6:00. The meeting was adjourned at 7:00.

List of documents used at the meeting:

Clerks Report
Treasurer's Report
Director's & Youth Services Monthly Report
HVAC bids

Respectfully submitted,

Patricia Binegar, Clerk

Brian Stalters, President