

**Norton Public Library
Meeting of the Board of Trustees
Tuesday, May 10, 2016
7 p.m.**

Present: Brian Stalters, Lee Parker, Christine LeFort, Lisa Daly-Boockoff, Ken Perlow, Herb Ellison, and Robert Berg, Robert Keating, Carol Henson

Absent: Jill Mathieu

Clerk's Report: The minutes from the April meeting were reviewed. A motion to accept the revised minutes was made by H. Ellison. This was seconded by K. Perlow and unanimously approved.

Treasurer's Report: R. Berg reviewed the Treasurer's Report. We have to spend another \$9,000 to meet our state mandated materials expenditure this fiscal year. The second half of our state aid came in equaling \$9,065.96. H. Ellison moved to approve the Treasurer's report. C. Henson seconded it. The Trustees unanimously approved it.

Trust Fund: The market value of the Balfour Trust Fund was \$1,305,000 at the end of March.

Reports of Special Committees:

Park Committee: A very helpful Cub Scout troop did a great deal of clean-up work at the park. The committee is continuing to work on repairing the fountain for the park and the trellis near the library.

Director's Report: L Parker reviewed her monthly report. She briefed the Trustees on the new Youth Services Librarian that was recently hired.

Youth Services Librarian's Report: L. Parker reviewed the monthly report and discussed programs for the month of May as well as the summer.

Salary Committee: The Head Librarian's contract was reviewed by the town's legal counsel who suggested a couple of modifications. The committee will make those changes.

Building Committee: B. Stalters will call about the HVAC system again. The corner wall in the attic near the HVAC units needs to be removed so the HVAC units can be moved and worked on.

Correspondence: None

Old Business: None

New Business: L. Parker showed an article discussing fundraising ideas for libraries.

Bills: K. Perlow made a motion to pay the bills which was seconded by R. Keating and unanimously approved.

Next Meeting: The next meeting will be held on Tuesday, June 14 at 7 p.m.

Adjournment: The meeting was adjourned at 8:20 p.m.

List of documents used at the meeting:

Clerk's Report

Treasurer's Report

Director's Monthly Report

Youth Services Librarian's Monthly Report

List of Paid Bills

Respectfully submitted,

Lisa Daly-Boockoff, Acting Clerk

Brian Stalters, President