

**Norton Public Library  
Meeting of the Board of Trustees  
Tuesday, March 14, 2016  
7 p.m.**

**Present:** Brian Stalters, Lee Parker, Christine LeFort, Lisa Daly-Boockoff, Ken Perlow, Herb Ellison, and Robert Berg, Robert Keating, Carol Henson

**Absent:** Jill Mathieu

**Clerk's Report:** The minutes from the February meeting were reviewed. A motion to accept the revised minutes was made by H. Ellison. This was seconded by C. LeFort and unanimously approved.

**Treasurer's Report:** R. Berg reviewed the Treasurer's Report. The income of the supplemental side of our budget has kept pace with expenses so far. On the town side of the budget, we have spent \$31,000 on materials so far this year. We will need to spend another \$20,000 to \$25,000 for the remainder of the year to meet the state-mandated materials expenditure. H. Ellison moved to accept the Treasurer's Report. This was seconded by C. Henson and unanimously approved.

**Trust Fund:** The market value of the Balfour Trust Fund decreased during the last few months because of an overall downturn in the market.

**Reports of Special Committees:**

**Park Committee:** No activity in the park during the winter months.

**Director's Report:** L Parker reviewed her monthly report.

**Youth Services Librarian's Report:** L. Parker reviewed the monthly report.

**Correspondence:** A Cub Scout pack has offered to rake leaves in the park on April 30, 2016.

The library was chosen as the recipient for Hannaford Helps Reusable Bag Program. For every reusable blue bag purchased from the Easton store in the month of April, \$1 will be donated to the library.

**Old Business:** Leal Electrical will be installing new lights in the community room soon.

**New Business:** L. Parker was told by the town administrator that there is a town-wide deficit. He is requesting that every department make reductions in their budget proposals. He asked that the Board issue a response by tomorrow. The response from the Board will be that the library will do the best it can for the town with the budget that is given.

**Bills:** K. Perlow made a motion to pay the bills which was seconded by R.Keating and unanimously approved.

**Next Meeting:** The next meeting will be held on Tuesday, April 12 at 7 p.m.

**Adjournment:** The meeting was adjourned at 8:10 p.m.

**List of documents used at the meeting:**

Clerk's Report

Treasurer's Report

Director's Monthly Report

Youth Services Librarian's Monthly Report

List of Paid Bills

Respectfully submitted,

Lisa Daly-Boockoff, Acting Clerk

Brian Stalters, President