

**Norton Public Library  
Meeting of the Board of Trustees  
Tuesday, April 14, 2015  
7:00 PM**

**Present:** Brian Stalters, Lee Parker, Christine LeFort, Lisa Daly-Boockoff, Ken Perlow, Herb Ellison, Carol Henson, and Robert Keating

**Absent:** Jill Mathieu and Robert Berg

**Clerk's Report:** The minutes from the March meeting were reviewed. A motion to accept the minutes was made by H. Ellison. This was seconded by K. Perlow and unanimously approved.

**Treasurer's Report:** The Treasurer's Report was reviewed and accepted. A motion was made by K. Perlow to accept the Treasurer's Report. This was seconded by H. Ellison and unanimously approved.

**Reports of Special Committees:**

**Park Committee:** H. Ellison is planning to get bricks engraved that have been ordered. B. Stalters fixed one of the benches and mentioned taking down or fixing lattice work. H. Ellison reported that Wheaton College students are planning to clean up the park on April 24.

**Director's Report:** L. Parker reviewed her monthly report.

**Youth Services Librarian's Report:** L. Parker reviewed the monthly report submitted by the Youth Services Librarian.

**Correspondence:** Letter from the Town Manager stating that the Capital Improvements Committee wants the Library Board of Trustees to think of alternate ways to replenish the library's building fund.

**Old Business:** The library roof project will be on the Town Meeting Warrant and voted on in May. If approved, it will have to go out for sealed bid. The Capital Improvement Committee is recommending the town fund the project.

The Board discussed the Lisa Cohen yoga class proposal again. Citing precedence setting and liability issues, K. Perlow moved to reject the yoga proposal. H. Ellison seconded it. The motion was unanimously approved.

**New Business:** Tim Barker donated a telescope for library circulation. L. Parker distributed the proposed policy for circulation of the telescope. The Board suggested the

following changes to the proposal: 1. the policy include language that the telescope be returned to the circulation desk and signed off by a staff member that it was returned in good condition,  
2. Change borrowing period from two weeks to one week  
3. Delete line, "if not returned properly"

The Board also discussed various funding possibilities, including the Lloyd G. Balfour Foundation grant, fundraising projects, and events. K. Perlow volunteered to look into a donation envelope. The Board agreed that it should set a goal for fundraising.

**Bills:** H. Ellison made a motion to pay the bills which was seconded by K Perlow and unanimously approved.

**Next Meeting:** The next meeting will be held on Tuesday, May 12 at 7:00 p.m.

The meeting was adjourned at 8:55 p.m.

**List of documents used at the meeting:**

Clerk's Report

Treasurer's Report

Director's Monthly Report

Youth Services Librarian's Monthly Report

Respectfully submitted,

Lisa Daly-Boockoff, Acting Clerk

Brian Stalters, President