

Norton Public Library
Meeting of the board of Trustees
Tuesday, December 9, 2014
7:00PM

Present: Brian Salter, Lee Parker, Ken Perlow, Herb Ellison, Christine LeFort, Robert Keating

Absent: Carlton Moore, Robert Berg, Lisa Daly-Boockoff, Jill Mathieu

Observing: Carol Henson

Clerk's Report: The minutes from the November 17 meeting were reviewed. A motion to accept the minutes was made by Herb Ellison and seconded by Ken Perlow and unanimously approved.

Treasurer's Report: The Treasurer's report was reviewed. A motion to accept the report was made by Herb Ellison and seconded by Robert Keating and unanimously approved.

Reports of Special Committees:

Parks Committee: Herb Ellison is taking 14 bricks to be engraved. A wreath will be put up on the library exterior this week.

Nominating Committee: The Trustees welcomed Carol Henson to the meeting to see what being a trustee is all about.

Director's report: Lee Parker reported the park was looking good, and the sign has been refurbished. The Friends of the Library's book sale brought in nearly \$2000. The library received a check from the Norton Media Center. The six week Gary Hylander presentation was well received as well as the Saturday night folk concert. Various utilities within the library were repaired or replaced. Also, the library was upgraded to star status by Patch.

Youth Services Librarian's Report: The home school fair was a big success as well as A Celebration of Elephant and Piggy. Again much productive weeding of books took place over the past month. Leslieanne submitted a \$3000 grant with the Norton Media Center.

Correspondence: None

Old Business:

The board discussed a gift for Carlton Moore, a trustee stepping down after more than thirty years of service

A motion was made by Robert Keating to use money from the supplemental account to accept a bid of \$13,329 from Ed Strojny for two new front doors. Herb Ellison seconded, and it was unanimously approved.

Regarding the five year plan, a request will be submitted to town hall for moneys for:

F Y 2016: replace roof

F Y 2017: replace boiler system

F Y 2017: replace HVAC #2

F Y 2019: replace HVAC #3

F Y 2020: necessary electrical and energy improvements

New Business: After some discussion over syntax, a motion was made by Robert Keating to accept the Gift Policy and was seconded by Herb Ellison. It was unanimously approved.

Bills: Christine LeFort made a motion to pay the bills and was seconded by Herb Ellison.

Next Meeting: Tuesday, January 13, 2015

The meeting was adjourned at 8:35.

List of documents used at the meeting:

Clerk's Report, Treasurer's Report, Director's Monthly Report, Youth Services Librarian's Monthly Report, Gift Policy

Respectfully submitted,

Kenneth Perlow, temporary clerk

Brian Stalters, President