

**Norton Public Library
Meeting of the Board of Trustees
Tuesday, January 8, 2013
7:00 PM**

Present: Brian Stalters, Lee Parker, Robert Berg, Lisa Daly-Boockoff, Kenneth Perlow, Jill Mathieu

Absent: Herbert Ellison, Carlton Moore, Gail Robinson, Robert Keating

Clerk's Report: The minutes from the December 11, 2012 meeting were reviewed and accepted.

Treasurer's Report: The Treasurer's Report was reviewed and accepted.

Director's Report: L. Parker noted that the library received \$6,353.94 in partial state aid. Grant requests were sent to Norton Cable. Word from the Cultural Council is that the Library will receive at least partial funding on all grants requests. Norton singer Timmy Brown's program in December was well-attended and his CD is available to check out.

Youth Services Librarian's Report: The Board reviewed the Youth Services Librarian's report. The Youth Services Librarian read to the 4th and 5th graders at the Yelle School, then showed them a short film of the book. Another highlight of the month was the Star Wars Program which drew 103 patrons of all ages.

Correspondence: The board received a thank you card from the library staff for the holiday lunch. An email was sent out through constant contact regarding the library's recertification. Board members signed acknowledgement of receipt of the open meeting law and conflict of interest documents from Town Hall.

Old Business: Raymond A. Homer Carpentry will be putting the laminate on the circulation desk during Martin Luther King weekend. The mall doors have been fixed. The 5 year capital plan was reviewed. A committee of K Perlow and J Mathieu was formed to work with L Parker on compensation.

New Business: The FY 14 budget was discussed. B. Stalters made a motion to accept the bid from Strojny's for insulation, diverter plates, etc. to fix the leaking windows by the front entrance. K. Perlow seconded and the motion was unanimously approved.

Bills: B. Stalters made a motion to pay the bills which was seconded by K. Perlow and was unanimously approved.

The meeting was adjourned at 9 p.m. The next meeting will be held on Tuesday, February 12 at 7 p.m.

List of documents used at the meeting:

Clerk's Report

Treasurer's Report

Director's Monthly Report

Youth Services Librarian's Monthly Report

Respectfully submitted,

Jill J. Mathieu, Clerk

Brian Stalters, President