

**Norton Public library  
Meeting of the Board of Trustees  
Tuesday, November 8, 2011  
7:00 p.m.**

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2011 DEC 19 P 2:00

**Present:** Brian Stalters, Donna Summerfield, Herbert Ellison, Gail Robinson, Kenneth Perlow, Lee Parker, Robert Berg, Marjorie Crowe, Lisa Daly-Boockoff, Jane Michelmore

**Absent:** Carlton Moore

**Clerk's Report:** Minutes from the October 11, 2011 meeting were reviewed and accepted.

**Treasurer's Report:** The Treasurer's report was reviewed and accepted.

**Head Librarian's Report:**

In her report, Ms Parker stated that the library received an additional \$16,413 in the budget at the fall session of town meeting and we are back on track for recertification. Library Boards from several towns have already voted to extend borrowing privileges to Norton patrons and the Circulation Supervisor's position was increased to 26 hours a week, with benefits, beginning October 31

She was invited by Jason Benjamin of the Norton Cable Access Board to present the needs of the library in relation to applying for a Norton Cable Access Grant.

**Youth Services Librarian's Report:**

Leslianne Costello held programs/events for all ages beginning with babies and toddlers. YAs worked on library projects for the Children's Room and helped with crafts with the younger children. She also applied for cultural council grants to help fund programming next year.

**Park Committee:** Wheaton student volunteers cancelled their work session due to bad weather. Mr. Rich will repair the fountain which is not functioning at this time.

**Old/Unfinished Business:**

**Amendments to By-laws:** Since the library is a non-profit corporation, changes to the by-laws may have to be filed with the Massachusetts Secretary of State. Mr. Berg will confer with the auditors as to the ramifications of our status.

**Building Maintenance Issues:**

**Carpet:** A new proposal was received for replacement of carpet from New Bedford Flooring which is on the state bid list.

**Phones:** The telephone system is scheduled to be updated this month.

**Lights:** the Highway Department replaced bulbs in the parking lot, but one needs new ballast which will have to be done by an electrician.

**New Business:**

A motion by L. Daly-Boockoff and seconded by H. Ellison was approved unanimously to update the Community Room policy including the current hours that the library is open.

A motion by H. Ellison and seconded by D. Summerfield was approved unanimously for a \$50.00 Christmas bonus to each employee of the library.

A motion by H. Ellison and seconded by R. Berg was approved unanimously to amend current borrowing privileges for all residents of North Cottage to two items at one time, and to require a pass for use of the internet.

The following officers were elected to a one-year term:

President: Brian Stalters  
Vice-President: Lisa Daly-Boockoff  
Clerk: Marjorie Crowe  
Treasurer: Robert Berg

A motion made by D. Summerfield and seconded by K. Perlow unanimously approved payment of all bills.

**List of Documents used at the Meeting:**

Head Librarian's Monthly Report  
Youth Services Librarian's Monthly Report  
Clerk's Report  
Treasurer's Report

The meeting was adjourned at 8:45 p.m. until the next meeting on Tuesday, December 13, 2011 at 7:00 p.m. at the Norton Public Library.

Respectfully submitted,



Marjorie Crowe, Clerk



BRIAN STALTERS