

**Norton Public Library
Meeting of the Board of Trustees
Tuesday, July 5, 2011
7:00 PM**

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Attending: Brian Stalters, Herbert Ellison, Kenneth Perlow, Lee Parker, Robert Berg, Lisa Daly-Boockoff, Marjorie Crowe

Absent: Carlton Moore, Donna Summerfield, Gail Robinson

Clerk's Report: The Clerk's report was accepted.

Treasurer's Report: No report at this meeting as all data for the fiscal year has not been received.

Park Committee: Seven high school student volunteers accomplished a lot of weeding and clean-up in approximately three hours. Chartley Landscape Management Inc. (Matt Crowe) is doing a good job mowing the lawn for a very reasonable price.

Head Librarian's Report: The library is busy with many summer activities for all ages underway. The very popular summer concert series kicks off on July 12 with Java Jive sponsored by North Easton Savings Bank. The five-part series is free to the public with concerts sponsored by The Norton Cultural Council, Roche Bros., Norton Medical Center and the Friends of the Library. Lee went with Elaine to the Sails Director's meeting. Parties and expressions of appreciation for Elaine by various library groups continued throughout the month of June: a well-deserved thank-you for all she has done as the Director of the library.

Youth Services Librarian's Report: A new Youth Services Librarian has not been hired as yet.

Correspondence: Elaine requested that, as the library volunteer liaison to NICE, she continue to have a key and the access code to the library to open when NICE has programs when the library is currently closed. The consensus of the Board was to maintain the policy that all keys are returned and the access code is changed when any employee terminates employment at the library. Herb proposed, Bob seconded and the Board approved that we allow NICE to use the community room on Friday afternoons for the fall programs. They donate \$100 toward the heat if the library is closed.

Old Business: Brian, Herb and Lee met with Mike Yunits to maintain discussion that the library open for an additional ten hours to make a total of forty hours weekly, including Saturdays, beginning on Labor Day and continuing until town meeting is held. These additional hours can be funded through the supplemental account for a short period with hopes that the town will vote to approve additional funds to the library to sustain these hours at the fall town meeting. The path to re-certification requires that the library remain open a minimum of 40 hours a week from Labor Day to Memorial Day.

The following schedule will be adopted:

Monday, Tuesday, Thursday: 10 to 7

Wednesday: 10 to 3

Friday, Saturday: 10 – 2

This schedule will be reassessed as necessary.

New Business:

The air conditioning system has become very inefficient and costly to run. Rough estimates for a new system are \$20,000 to \$30,000. The Board decided to keep it through the summer and wait until the end of August when it may be possible to get a better price.

Lee distributed a written estimate for telephone services provided by the same company that handles the town hall's phone system. The estimate was higher than anticipated. Lee will discuss the estimate with the company representative and request a more detailed breakdown of the estimate.

Bills: the Board voted to pay the bills.

Next Meeting: Tuesday, September 13, 2011 at 7:00 pm

Adjournment: 9:10 pm

Respectfully submitted,

Marjorie Crowe

Marjorie Crowe, Clerk

BRUNN STATOR