

J.C. Solmonese Site Council

Meeting Minutes

Date: October 9, 2013

Location: J.C. Solmonese School, Room 165

Time: 6:00pm

Attendees:

Staff	Parents
Maureen Allen, Grade 2	Amy Darling
Riitta, Bolton, School Principal, Chairperson	
Jennifer Ryan, Grade 2	Mary Murray
	Mark Powers

Absent: Gia Sunderland, Reading Coach

Matthew Jacques, Parent

Meeting called to order 6:00PM

Documents Distributed by Mrs. Bolton:

1. Agenda
2. Minutes of May 8, 2013 Meeting
3. School District Goals & Superintendent's Goals for 2013-2014

Items Discussed

1. Acceptance of Minutes: approved
2. Introductions
 - a. Discussion of Site Council's functions (school improvement plan, budget)
 - b. Budget: Mrs. Bolton reviewing requested items; unit leaders are discussing with teachers and proposals are to be submitted; members may submit ideas; Mrs. Bolton to submit in November to Superintendent and Budget Manager
3. Meeting Dates for 2013-2014: following system-wide practice of meetings from October-May (except December); June meeting will be scheduled if necessary
4. Discussion of District and School Improvement Plans
 - a. Superintendent met with principals as prelude to development of three-year plan

- b. Superintendent may form committee(s) to address three-year plan
- 5. Enrichment
 - a. Program well-received by students, faculty and parents
 - b. Mrs. Bolton to contact Business Office regarding mechanism for compensation to faculty for leading enrichment activities
 - c. Discussion of possibility of parent volunteers and/or SPO involvement
 - d. Mrs. Bolton to ask faculty if interested in participating
 - e. Time frame likely to be in January-February (same as last year)
- 6. Old Business: Discussion of JCS Handbook
 - a. Elementary school handbooks are generally consistent with school-specific items also included
 - b. Changes must be approved by the School Committee: Mrs. Bolton will meet with other elementary principals to discuss changes and submit for approval
 - c. Discussion about adding staff list (available on website)
- 7. New Business
 - a. Discussion of School District Goals for 2013-2014: As result, consideration given to awaiting school district goals before proceeding further with school improvement plan
 - b. Discussion of transition to Yelle by JCS and LGN students (discussion to continue during 11/13/13 site council meeting)
 - c. Curriculum: Announcement about meeting to discuss curriculum expectations sent home with students today
 - d. Technology: Discussion of use in JCS including use of IPADs by kindergarten teachers to collect data and limitations due to wiring in JCS
 - e. Discussion about scheduling for "specials" (e.g., art, gym, music, Spanish)

Meeting Ended 7:00pm.

Next Meeting: November 13, 2013 at 6:00pm, JCS School Room 165

Minutes Approved by Committee on: _____

Respectfully Submitted,

Mary P. Murray, Recorder

Riitta Bolton, Chairperson