

# J.C. Solmonese Site Council

## Meeting Minutes

Date: November 7, 2012

Location: J.C. Solmonese School, Room 165

Time: 6:30pm

### Attendees:

Staff	Parents
Riitta, Bolton, School Principal, Chairperson	
Kathy Almeida, Grade 2	
Gia Sunderland, Reading	Mary Murray
	Matthew Jacques

### **Meeting called to order 6:30PM**

#### Documents Distributed by Mrs. Bolton:

1. Agenda
2. Minutes of October 10, 2012

#### Items Discussed

1. Acceptance of Minutes of October 10, 2012 - approved unanimously
2. Site Council
  - a. Mrs. Bolton proposed some dates for future Site Council meetings.
  - b. SPO is alternating between morning and evening meetings
  - c. Decision to keep Site Council meetings on Wednesday nights
3. Enrichment
  - a. Proposed dates are January 7<sup>th</sup>- February 4<sup>th</sup>
  - b. Week of make-up dates also set
  - c. Amy Weber has agreed to oversee Enrichment Program
  - d. Will run morning and/or afternoon, depending on teacher preference
  - e. Email will go out to all staff asking for interest in running a class and preferred number of students
  - f. Forms will go out to parents with classes available and fee schedule
  - g. Parents can select top three choices
  - h. Forms will be due back December 7<sup>th</sup>
  - i. Mary Murphy and Gia Sunderland have volunteered to sort forms that come back
4. Budget
  - a. Mrs. Bolton acknowledged that budget was not too plentiful
  - b. Allows for some consumables and equipment
  - c. Some TCP money and SPO money available

- d. Discussion about copy machines; usage, availability, service, supplies
- e. Mrs. Bolton mentioned that bulletin boards for student art work would be nice
- f. Two iPads may also become available

Meeting Ended 7:30.

Next Meeting: December 12, 2012

Minutes Approved by Committee on: \_\_\_\_\_

Respectfully Submitted,

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Kathy Almeida, Recorder

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Riitta Bolton, Chairperson