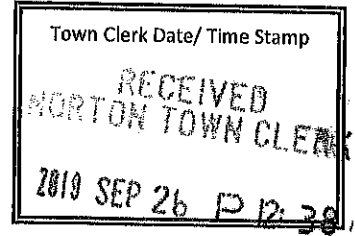




MINUTES

TOWN OF NORTON

Norton Housing Authority



Meeting Date: August 20, 2019 Time: 4:30 PM

Meeting Location: Norton Housing Authority, 120 West Main Street, Norton, MA
Woodland Meadows Community Room

Members & Staff Present: Ralph Stefanelli, Marlu Briggs, Michael Young,

Members Not Present: Robert Salvo

The meeting was called to order at 4:31 PM and adjourned at 5:10 PM

July 16,
2019

Minutes for the July 16, 2019 meeting were reviewed & approved as written. Motion by Ms. Briggs, seconded by Mr. Young; all in favor, 3-0.

Meeting Motions / Actions and Summary of Discussions:

Treasurer's Report: Report for July 2019 was reviewed and approved as presented. Motion made to accept the Treasurer's Report was made by Mr. Stefanelli, seconded by Mr. Young; all in favor 3-0. Budget Revision 1 was reviewed by the board and approved with a motion by Mr. Young, seconded by Ms. Briggs; all in favor 3-0.

Sewer Easement Executive Session January 15, 2019: The board reviewed the prepared minutes for the executive session outlining 3 main issues discussed: Time frame to connect to the new sewer 60 days; Flow allocation of 11,790 and any additional gallonage required for unit expansion in the future will be determined at a later date; To contribute a flat amount of 27.7% or \$1,141,000 in accordance with the estimated project value of \$4,120,000.00. A motion was made to release the minutes by Mr. Stefanelli, seconded by Mr. Young; all in favor 3-0.

MMDT Signature Cards: We will open 2 new accounts at MMDT to distribute payments for our sewer project and our HILAPP project with a motion by Mr. Stefanelli, seconded by Ms. Briggs; all in favor 3-0.

List of Documents and Other Exhibits used at Meeting:

- Minutes, Treasurers Report and CFA's
- All payments, agreements, documentation & policies

Minutes respectfully submitted by:
Minutes Approved by Committee on:
Chairman Signature:

Andrea Downey