

NORTON HOUSING AUTHORITY

MINUTES OF DECEMBER 20, 2011

The Norton Housing Authority met in open session, regular meeting, in the Community Hall, Woodland Meadows, at 120 West Main Street, Norton, MA on Tuesday, December 20, 2011. The meeting was called to order at 6:22 P.M. Meeting posted according to law.

ROLL CALL	Fred Annas	Present
	Robert Salvo	Present
	Ralph Stefanelli	Present
	Stanley Medeiros	Absent

MINUTES OF NOVEMBER 15, 2011: Mr. Stefanelli made a motion to approve the minutes of November 15, 2011. The motion was seconded by Mr. Annas. All were in favor.

TREASURER'S REPORTS: Mr. Stefanelli made a motion to accept the Treasurer's report for November, 2011, as submitted. Mr. Salvo seconded the motion and all were in favor. Roll Call: 3-0.

APPROVAL OF THE ACCOUNTS PAYABLE: Mr. Stefanelli made a motion to approve the Accounts Payable as submitted for December, 2012. Mr. Salvo seconded the motion and all were in favor. Roll Call: 3-0. Total Cash: \$37,874.48.

EXECUTIVE DIRECTOR'S REPORT

1. Motion to approve the 4 year **Capital Improvement Plan**. Mr. Stefanelli made a motion to approve the Norton CIP plan as submitted. Mr. Annas seconded the motion and all were in favor. Roll Call: 3-0. After Board Approval, I must have a tenants meeting to notify them of the upcoming improvements. Total CIP for 4 years is \$580,244.32 Max.

NEW BUSINESS

Mr. Salvo informed the Board that the Director was planning to retire on June 8, 2012. The process is directed by DHCD.

Vacancies: 667-2 705-0
Next Meeting: January 17, 2012
Adjournment at 6:30 p.m.

Respectively Submitted,

Marge Fricano, Secretary to the Board

Approved _____

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