

NORTON HOUSING AUTHORITY

MINUTES OF FEBRUARY 15, 2011

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The Norton Housing Authority met in open session, regular meeting in the Community Hall, Woodland Meadows, 120 West Main Street, Norton, MA on Tuesday, FEBRUARY 15, 2011. The meeting was called to order at 6:00 P.M. Meeting posted according to law.

<b>ROLL CALL</b>	Fred Annas	Present
	Robert Salvo	Present
	Dina Warchal	Present
	Ralph Stefanelli	Present

**MINUTES OF JANUARY 25, 2011:** Ms. Warchal made a motion to approve the minutes of January 25, 2011. The motion was seconded by Mr. Annas and all were in favor. Roll Call: 4 - 0.

**TREASURER'S REPORTS:** Ms. Stefanelli made a motion to accept the Treasurer's report for January 31, 2011, as submitted. The motion was seconded by Ms. Warchal and all were in favor. Roll Call: 4-0. Total Cash and Bank Balances \$339,370.17. Roll Call: 4-0

**APPROVAL OF THE ACCOUNTS PAYABLE:** Mr. Stefanelli made a motion to approve the Accounts Payable from 2/1/2011 to 2/28/2011, as submitted. The motion was seconded by Ms. Warchal and all were in favor. Roll Call: 4-0. Total Cash: \$163,184.12. Roll Call: 4 - 0.

**EXECUTIVE DIRECTOR'S REPORT**

- 1. HEATING UPGRADE:** They are working on building H and J.
- 2. HEATING REPLACEMENT JOB AT JACOBS WAY:** Wednesday is scheduled to do two units and then they will be inspected by the Engineers.
- 3. CERTIFICATION OF COMPLIANCE WITH LEAD PAINT LAWS:** Both of the maintenance men have been certified. Certification enclosed.
- 4. SIGN PAPERS FOR ROCKLAND FEDERAL CREDIT UNION.** The Board approved the opening an account with Rockland, especially to have the quarters counted and deposited in a new account. Mr. Annas made a motion to open the new account and was seconded by Ms. Warchal. All were in favor. Roll Call 4-0.

Vacancies: 667-1, 705-0

Next Meeting: March 15, 2011

**NEW BUSINESS**

Mr. Stefanelli would like to have a policy where there are two people collecting the laundry money, two people counting the money and two people bringing the money to the bank. This will be brought to the table next meeting.

Adjournment: 6:45 P.M.

Respectively Submitted,  
Marge Fricano, Secretary to the Board

Approved \_\_\_\_\_