



TOWN OF NORTON:

H.A. Yelle Site Council: Meeting minutes

Date: January 26, 2017
Time: 2:50-3:50 PM
Location: H.A. Yelle Teachers' Room

➤ **Members & Staff Present:** Anthony DiFonso, Beth Morley, Janet O'Keeffe, Aimee Sawyer Carol St. John, Kerry Wall, Mary Murray

➤ **Members Not Present:** N/A

➤ The meeting was called to order at: 3:00 P.M.

➤ **Meeting Motions / Actions and Summary of Discussions:**

I. Call to order and sign-in:

a. 3:00 P.M.

II. Approval of November meeting minutes:

a. Each member was provided a copy of the minutes to approve from November via email. Due to technical difficulties, I could not print out a manual copy, so I had to email them out to members on 1/27/17. Members all responded that the minutes were approved.

III. Meeting dates (times are 2:50 – 3:50) @ H.A.Y. teachers' room:

a. A complete list of all meeting dates for this year was previously provided to the committee. Reminder emails will go out as well.

IV. Old business

a. Members reviewed discussion from last time regarding potential clubs to offer at Yelle. The difference this time revolved around how the club offerings would be generated.

V. Open session:

- a. Members were briefed on the results of the memo sent out by Mr. DiFonso to teachers, asking them if there were any potential clubs they would be interested in running.
- b. Copies of the club offering submissions were shown to members.
- c. All members were offered an opportunity to discuss these offerings, while also working out how the logistics would work (i.e. times, pick-up procedures). It was also discussed that all teachers, bus drivers, and the secretary should have a roster of all students in each club.

VI. News:

- a. Members were also briefed on the career day which we are planning on having in May at Yelle.
- b. Members were asked to help cultivate potential professionals in the area who might be willing to come and participate in the career day.

VII. Agenda for next meeting:

- a. Rolling out of clubs.
- b. Career day notice to go out.

VIII. Adjournment:

- a. 3:45 P.M.

➤ **List of Documents and Other Exhibits used at Meeting:**

- N/A
- Minutes to be approved by committee at next meeting

Respectfully submitted,
Anthony P. DiFonso, Principal

Signatures:

Anthony P. DiFonso

(Anthony P. DiFonso, H.A. Yelle Principal and Chairman)