



TOWN OF NORTON:

H.A. Yelle Site Council: Meeting minutes

Date: November 23, 2015
Time: 3:00-4:00 PM
Location: H.A. Yelle Teachers' Room

- **Members & Staff Present:** Winnifred Desrosier, Anthony DiFonso, Karen Giovanoni, Karen LaCamera, Beth Morley, Mary Murray, Carol St. John
- **Members Not Present:** All present
- The meeting was called to order at: 3:05 P.M.
- There were no minutes from the October meeting to note.
- **Meeting Motions / Actions and Summary of Discussions:**
 - I. **Call to order and sign-in:**
 - a. 3:05 P.M.
 - II. **Introduction of members:**
 - a. Each member introduced themselves, as well as their position within the H.A. Yelle community.
 - III. **Purposes and roles within the H.A.Y. Site Council:**
 - a. We did not specify roles at the moment.
 - b. A handout was provided to each member regarding the details of what a site council is and does in relation to schools.
 - c. Members were each asked what they felt their contributions would be and how they could positively impact the school.
 - IV. **School Improvement Plan review:**
 - a. Each member was presented with a copy of the H.A. Yelle School Improvement Plan and was given an opportunity to review it.
 - b. One matter that was raised concerned some of the acronyms within the school improvement plan. A suggestion made was to have each acronym written out, so parents who might not know what it stood for would now have a clearer understanding.
 - c. Upon review, one item discussed as an area where the school could stand to improve was our after-school enrichment/club opportunities.
 - d. Discussion focused on the process and protocol we would follow to begin gauging teacher and student interest in potential after-school activities.
 - e. Potential budget needs were also brought up and discussed.

V. Meeting dates (times are 3:00 – 4:00) @ H.A.Y. teachers' room:

- a. A complete list of all meeting dates for this year was provided to the committee.
- b. 11/23
- c. 12/21
- d. 2/24
- e. 3/24
- f. 4/28
- g. 5/19

VI. Calendar of events:

- a. We began to discuss potential dates for the possibility of after-school clubs.

VII. Old business

- a. None noted to be discussed.

VIII. Open session:

- a. No items presented or raised.

IX. News:

- a. Nothing reported.

X. Agenda for next meeting:

- a. This was set and will include creation of an interest letter to teachers, as well as a brochure template for potential after-school clubs.

XI. Adjournment:

- a. 4:15 P.M.

➤ List of Documents and Other Exhibits used at Meeting:

- H.A. Yelle School Improvement Plan
- Packet of information on site councils
- Meeting was adjourned at 4:15 P.M. The next meeting is on Monday, December 21, 2015 at 3:00 P.M. in the H.A. Yelle School teachers' room.
- Minutes to be approved by committee on 12/21/15.

Respectfully submitted,
Anthony P. DiFonso, Principal

Signatures:



(Anthony P. DiFonso, H.A. Yelle Principal and Chairman)