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Finance Committee Meeting Minutes October 16, 2017

I. 7:00 P.M. Call to Order

The October 16, 2017, meeting of the Finance Committee was held in the Board of Selectman's Meeting Room and was called to order at 7:00 P.M., by Mr. Dorney, Chairman. Members Present: Mr. Walter Eykel, Mr. Aaron Smith, Ms. Aimee Sawyer, Mr. Peter Carignan, Mr. Paul Helmreich, Mr. Richard Dorney, Mr. William Rotondi, Mr. Stephen Evans, Ms. Bonnie Yezukevich and Mr. Tom DeLuca. Also in attendance was Mr. Mike Yunits, Town Manager.

II. Warrant Article Discussion

Mr. Yunits came before the board and discussed the remaining Warrant articles to be voted upon. He stated the Collective Bargaining Agreements will be voted on at the Finance Committee on Monday, October 23, 2017 before the Town meeting. These will be sent out to the Committee for review by Friday, October, 20, 2017. The various items of Article 4, FY18 Operating Budget Amendments were discussed.

MOTION was made by Mr. Helmreich to recommend Department Town Manager, Account 001-123-510, in the amount of \$1,248.00 from free cash. Seconded by Mr. Fiore. Vote: Unanimous MOTION CARRIES

MOTION was made by Mr. Fiore to recommend Department Accounting, Account 001-135-510, in the amount of \$1,770.00 from free cash. Seconded by Mr. Rotondi. Vote: Unanimous MOTION CARRIES

MOTION was made by Mr. Fiore to recommend Department Treasurer, Account 001-147-510, in the amount of \$1,860.00 from free cash. Seconded by Mr. Rotondi. Vote: (11-0-1) MOTION CARRIES

MOTION was made by Mr. Fiore to recommend Department Data Processing, Account 001-155-570, in the amount of \$13,500.00 from free cash. Seconded by Mr. Rotondi. Vote: Unanimous MOTION CARRIES

MOTION was made by Mr. Fiore to recommend Department Town Clerk, Account 001-161-570, in the amount of \$4,190.00 from free cash. Seconded by Mr. Rotondi. Vote: Unanimous MOTION CARRIES

MOTION was made by Mr. Fiore to recommend Department Elections, Account 001-162-510, in the amount of \$150.00 from free cash. Seconded by Mr. Rotondi. Vote: Unanimous MOTION CARRIES

MOTION was made by Mr. Fiore to recommend Department Elections, Account 001-162-570, in the amount of \$9,350.00 from free cash. Seconded by Mr. Rotondi. Vote: Unanimous MOTION CARRIES

MOTION was made by Mr. Fiore to recommend Department Planning, Account 001-175-510, in the amount of \$1,451.00 from free cash. Seconded by Mr. Rotondi. Vote: Unanimous MOTION CARRIES

MOTION was made by Mr. Fiore to recommend Department Police, Account 001-210-510, in the amount of \$29,000.00 from free cash. Seconded by Mr. Rotondi. Vote: Unanimous MOTION CARRIES

MOTION was made by Mr. Fiore to recommend Department Fire, Account 001-220-510, in the amount of \$20,000.00 from free cash. Seconded by Mr. Rotondi. Vote: Unanimous MOTION CARRIES

MOTION was made by Mr. Fiore to recommend Department Emergency Medical, Account 001-230-570, in the amount of \$4,000.00 from free cash. Seconded by Mr. Rotondi. Vote: Unanimous MOTION CARRIES

MOTION was made by Mr. Fiore to recommend Department Animal Control, Account 001-292-510, in the amount of \$4,700.00 from free cash. Seconded by Mr. Rotondi. Vote: Unanimous MOTION CARRIES

MOTION was made by Mr. Fiore to recommend Department School, Account 001-300, in the amount of \$129,956.00 from free cash. Seconded by Mr. Rotondi. Vote: Unanimous MOTION CARRIES

MOTION was made by Mr. Fiore to recommend Department Bristol Country Agricultural School, Account 001-308-560, in the amount of \$883.00 from free cash. Seconded by Mr. Rotondi. Vote: Unanimous MOTION CARRIES

MOTION was made by Mr. Fiore to recommend Department Highway, Account 001-420-570, in the amount of \$4,000.00 from free cash. Seconded by Mr. Rotondi. Vote: Unanimous MOTION CARRIES

MOTION was made by Mr. Fiore to recommend Department Board of Health, Account 001-510-510, in the amount of \$3,494.00 from free cash. Seconded by Mr. Rotondi. Vote: Unanimous MOTION CARRIES

MOTION was made by Mr. Fiore to recommend Department Council of Aging, Account 001-543-510, in the amount of \$1,392.00 from free cash. Seconded by Mr. Rotondi. Vote: Unanimous MOTION CARRIES

MOTION was made by Mr. Fiore to recommend Department Recreation, Account 001-630-510, in the amount of \$3,513.00 from free cash. Seconded by Mr. Rotondi. Vote: (11-0-1) MOTION CARRIES

MOTION was made by Mr. Fiore to recommend Department Recreation, Account 001-630-570, in the amount of \$900.00 from free cash. Seconded by Mr. Rotondi. Vote: Unanimous MOTION CARRIES

MOTION was made by Mr. Fiore to recommend Department Interest, Account 001-750-594, in the amount of \$5,000.00 from free cash. Seconded by Mr. Rotondi. Vote: (11-0-1) MOTION CARRIES

Mr. Yunits presented the Town Manager and Capital Improvements Committee's recommendations regarding Article 8, FY18 Capital Plan Amendments.

MOTION was made by Mr. Fiore to recommend Article 8, with \$235,930.00 from the Capital Improvement Fund and \$461,000.00 borrowed, totaling \$696,930.00 Seconded by Mr. Rotondi. Vote: (11-0-1) MOTION CARRIES

Mr. Yunits presented the Personnel Bylaw Amendments. These changes include an addition of an Outreach Coordinator, a raise in the higher limits for salaried employees and a raise in the minimum salary for employees.

MOTION was made by Mr. Fiore to recommend Article 23, as written. Seconded by Mr. Rotondi Vote: (11-0-1) MOTION CARRIES

Mr. Yunits presented the recommendation for Warrant Article 26, OPEB contribution.

MOTION was made by Mr. Fiore to recommend \$85,000.00 be appropriated to the OPEB account. Seconded by Mr. Rotondi Vote: 11 approvals, 1 Dissent MOTION CARRIES

Mr. Yunits presented the recommendation for Warrant Article 27, Stabilization Fund Contribution.

MOTION was made by Mr. Fiore to recommend \$300,000.00 be appropriated to the Stabilization Fund, from free cash. Seconded by Mr. Rotondi Vote: Unanimous MOTION CARRIES

III. Other Business

The next meeting of the Finance Committee will be held on Monday, October 23, 2017 at 6:00pm at the High School.

IV. Approval of Minutes

MOTION was made by Mr. Fiore to approve the minutes of October 11, 2017, as amended. Seconded by Ms. Sawyer. Vote: (11-0-1) MOTION CARRIES

V. Adjournment

MOTION was made by Mr. Helmreich to Adjourn at 8:12 p.m. Second by Mr. Fiore Vote: Unanimous. MOTION CARRIES.

Materials Provided:

- ATM Score Sheet
- FY18 Operating Budget Amendments Worksheet with Recommendations
- FY18 School Operating Budget Request Narrative
- Summary of School Budget Supplements
- Proposed Amendments to FY18 Capital Improvements Plan
- Summary of Personnel Bylaw Amendments
- Summary of OPEB Contributions
- Summary of Stabilization Contributions

Respectfully Submitted by:

Kayleigh Correia
Recording Secretary

Minutes Approved by Committee

on: February 28, 2018
(Date)

Signature: Richard F. Jerny