

**Finance Committee Meeting
September 29, 2008
7:30 PM
Municipal Center – Selectmen's Conference Room**

Present: Chairman, Michael Thomas; Vice-Chair, Wayne Graf; Pasquale Barletta; Thomas DeLuca; Jackie Desrochers; Paul Helmreich; Cheryl McFaun; Lynn Regan; Lee Tarantino; Philip Zawasky; Town Manager, James Purcell.

Absent: Robert Bouchard.

Call to Order

Meeting was called to Order at 7:30 pm.

I. Approval of Minutes (done at end of meeting)

Motion was made by Mr. Helmreich to approve the September 15, 2008 Finance Committee minutes as amended. Second by Ms. Desrochers. Vote: All in favor, with Ms. Regan abstaining. **Motion carries.**

Motion was made by Mr. Graf to approve the September 17, 2008 Finance Committee minutes as amended. Second by Mr. DeLuca. Vote: All in favor, with Ms. Regan abstaining. **Motion carries.**

Motion was made by Mr. Helmreich to recommend that when votes are cast during a meeting, that decenting voters be listed in the meeting's minutes. Second by Ms. Desrochers. Vote: Unanimous. **Motion carries.**

Motion was made by Ms. Desrochers to approve the September 24, 2008 Finance Committee minutes as amended. Second by Mr. Zawasky. Vote: All in favor, with Ms. Regan abstaining. **Motion carries.**

II. Old Business

Town Meeting Warrant Articles –

A. *Article 5* – Capital Improvements - Mr. DeLuca stated that the Capital Improvements Committee voted favorably for entering into a 5-year lease/purchase agreement, in the amount of \$31,200, for a multi-purpose vehicle for the Highway Department. He said that the 4-season vehicle can plow snow, clean storm drains, and clear brush from retention basins. Mr. DeLuca said that this would bring the balance in the Capital Improvements account to \$528,727.

Motion was made by Mr. DeLuca to reopen Article 5. Second by Mr. Zawasky. Vote: All in favor of reopening the article. **Motion carries.**

Motion was made by Mr. DeLuca to recommend the transfer of funds in the amount of \$31,200 to the Capital Improvements Fund for the purpose of entering into a 5-year lease/purchase agreement for the 4-season vehicle for the Highway Department. Second by Mr. Zawasky. Vote: Unanimous. **Motion carries.**

B. *Article 11* – Land Swap – Mr. Purcell provided the FinCom with a couple of maps highlighting the two parcels to be swapped. He said that the reason the adjacent property was not decided for this swap was that there was not enough land (conservation/open space) and that it wouldn't have been an even swap. He said that if this article passes, the town will get 4 ½ acres and give the Water Department 66K+ square feet in land. Mr. Purcell said that the maps would be clearly labeled for Town Meeting. Mr. Helmreich questioned who owns the surrounding parcels.

C. *Article 14* (previously Article 16) – Chateau – Motion was made by Mr. DeLuca to reopen Article 14. Second by Mr. Zawasky. Vote: All in favor of reopening the article. **Motion carries.**
Motion was made by Mr. DeLuca to recommend Article 14, alternative 2. Second by Mr. Zawasky. Vote: Unanimous. **Motion carries.**

D. *Article 15* (previously Article 17) – rezoning - Motion was made by Mr. DeLuca to reopen Article 15. Second by Mr. Zawasky. Vote: All in favor of reopening the article. **Motion carries.**

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Motion was made by Mr. DeLuca to recommend Article 15. Second by Mr. Tarantino. Vote: Unanimous. Motion carries.

E. *Article 16* (previously Article 18) – rezoning - Motion was made by Mr. DeLuca to reopen Article 16. Second by Mr. Zawasky. Vote: All in favor of reopening the article. **Motion carries.** Motion was made by Mr. DeLuca to recommend Article 16. Second by Mr. Helmreich. Vote: Unanimous. Motion carries.

Mr. Tarantino made the suggestion that the FinCom request more information from the Planning Board in future memos regarding their public hearings.

III. New Business

A. Town's Web Site content – The FinCom agreed that the following would be put on the Finance Committee's page on the town's web site: Board members' names, Finance Committee recommendations, Budget recommendations, as well as approved minutes dated July 1, 2008 and on. It was agreed that Sara Lyons, committee secretary, would email these minutes to Mr. Tom Golotta, head of Web committee.

B. Liaisons – The FinCom's liaisons to other town committees was agreed as such:

Mr. Graf – Fire Department
Mr. Helmreich – Water/Sewer Dept.
Mr. Barletta – School Dept.
Ms. McFaun – School Dept.
Mr. DeLuca – Library
Mr. Zawasky – Public Works
Mr. Thomas – Selectmen and Police

C. Meeting for Policies and 5-year plan - Mr. Helmreich mentioned that he had a brief conversation with Mr. Purcell about the possibility of outsourcing someone to develop a 3-year plan for the town. Mr. Thomas said that he would speak to Mr. Purcell about it.

D. Capital Improvement Lists – a discussion took place regarding town departments keeping prioritized lists of capital improvement requests that would carry over from year to year (when necessary). It was stated that this would be a good record of what each of the departments need.

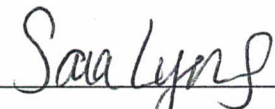
Next Meeting

The next meeting is scheduled for Monday October 6, 2008 at 6:00pm in the Yelle School cafeteria, preceding Town Meeting.

Adjournment

Motion was made by Mr. Zawasky to adjourn at 8:45 pm. Second by Mr. DeLuca. Vote: Unanimous. **Motion carries.**

Respectfully Submitted by:



Sara Lyons, Finance Committee Secretary