

Finance Committee Meeting
October 3, 2007
7:30 PM
Municipal Center – Selectmen's Conference Room

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NORTON TOWN CLERK

Present: Acting Chairman, Paul Helmreich; Vice-Chair, Michael Thomas; Pasquale Barletta; Thomas DeLuca; Jackie Desrochers; Wayne Graf; Town Manager, James Purcell.

Absent: Robert Bouchard; Chairman, Lee Tarantino; Philip Zawasky.

Call to Order

Meeting was called to Order at 7:35.

I. Approval of Minutes

Motion was made by Mr. Thomas to approve the October 1, 2007 Finance Committee minutes, with the correction of the spelling of Ms. Desrochers' name. Second by Ms. Desrochers. Vote: All in favor. **Motion carries.**

II. New Business

A. Mr. Helmreich discussed the handout he distributed concerning the upcoming Walkathon fundraiser for the Cann family.

B. Mr. Helmreich informed the FinCom that the Capital Improvements Committee is still discussing **Article 2** and have not come to any conclusion, therefore the FinCom will not vote on this Article tonight.

C. Mr. Purcell reviewed a detailed handout outlining **Article 3** – Operating Budget Supplements. He had actual amounts for all the departmental requests, with the possible exception of the Municipal Building department request for money to fix the HVAC. This amount may change. Mr. Purcell said that the amount he listed is a result of one quote he received and that he is still waiting for another. Also, the requested amount for the Communications Department has been reduced to \$17,656. Mr. Purcell said that approx. \$10K of this will cover a maternity leave, and the remaining amount will go towards additional part-time positions. Mr. Purcell stated that there are presently 3 vacant positions in the Comm. Dept. and that those monies are being used for the over-time pay for the employees covering those shifts.

Mr. Helmreich requested that Mr. Purcell provide the FinCom with the Management Year End Report for FY'07.

D. Mr. Purcell explained that the town will raise and appropriate the funds for Articles 1 & 3. Mr. Purcell said that he recently received the certified figure for New Growth - \$437,503. The budgeted estimate was \$250,000, leaving a difference of \$187,503. Subtracting the amount of Article 1 (\$2,159.06) and Article 3 (\$25,954.00) leaves a balance of \$159,389.94. Mr. Purcell said that the estimate for building permit fees, motor vehicle excise tax, and school Medicaid will be lowered by that same amount.

Motion was made by Mr. Thomas to recommend the Operating Budget Supplements of Article 3 in the amount of \$25,954.00. Second by Ms. Desrochers. Vote: All in favor. **Motion carries.**

Motion was made by Mr. Thomas to recommend the transfer requests of Article 3 in the total amount of \$39,000.00. Second by Ms. Desrochers. Vote: All in favor. **Motion carries.**

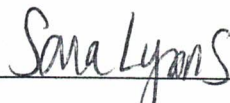
Next Meeting

The next meeting is scheduled for Wednesday, October 10, 2007 at 7:30pm.

Adjournment

Motion was made by Mr. Thomas to adjourn at 8 pm. Second by Mr. DeLuca. Vote: Unanimous. **Motion carries.**

Respectfully Submitted by:



Sara Lyons, Finance Committee Secretary