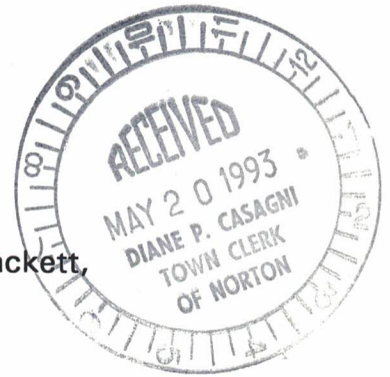


FINANCE COMMITTEE MEETING MINUTES
April 5, 1993



Present: T. DeLuca, J. Desrochers, M. Fiore, W. Gouveia, M. Hackett, P. Helmreich, J. Nicolas, T. Phelan, D. Summerfield

The meeting was called to order at 7:30 p.m.

Under Other business, Chair Gouveia informed the Committee that the Town would participate in a pilot program of early budget review and accelerated tax rate approval sponsored by the Massachusetts Department of Revenue, Division of Local Services. Communities that successfully complete the pilot program will receive a certificate of achievement and a grant of \$3,000.

Chair Gouveia also read a letter from the Town Clerk requesting that the Committee postpone deliberations of budget account numbers 161 and 162 until April 7th so that she could be present for the discussion. Chair Gouveia suggested that, given time constraints, the Committee would notify departments during the second round of deliberations by posting agendas rather than notifying them individually.

Chair Gouveia read a letter from the Town Accountant alerting the Acting Town Manager that the Fire Department budget will not be sufficient to finish the fiscal year at it's present rate of use. The Town Accountant requested the Acting Town Manager take immediate action to resolve the problem. A motion was moved and seconded that the Finance Committee send a letter to the Board of Selectmen and the Acting Town Manager requesting what action they plan to take regarding the possible overexpenditure of the Fire Department Budget. In Favor: unanimous

Chair Gouveia also read a letter from the Town Accountant to the Acting Town Manager and the Finance Committee advising them that invoices for the snow account are now in excess of the available appropriation requiring her to have written approval to overspend this account. A motion was moved and seconded that the Finance Committee send a letter to the Town Accountant and the Acting Town Manager giving the Town Accountant written approval to overspend the snow removal budget.

A motion was moved and seconded to amend the motion of sending two letters to sending three letters to each of the following, the Acting Town Manager, the Town Accountant, and the Board of Selectmen, giving the Town Accountant written approval to overspend the snow removal budget. In favor: unanimous

A motion was moved and seconded to approve the minutes of February 8. In Favor: unanimous

A motion was moved and seconded to approve the corrected minutes of February 10. In Favor: unanimous



A motion was moved and seconded to approve the minutes of February 17, February 24, March 1, and March 3. In Favor: unanimous

Chair Gouveia next turned to the main order of business: deliberation of the Fiscal 1994 budget.

114 Moderator

Motion moved and seconded to recommend \$0 funding. In Favor: unanimous

122 Selectmen

510 - Personal Service (Salaries)

Motion moved and seconded to recommend \$0 funding. In Favor: unanimous

511 - Other Personal Services (Salaries)

Motion moved and seconded to recommend \$19,570. Motion moved and seconded to amend figure to \$26,070.

Vote on amended figure of \$26,070. In Favor: T. DeLuca, J. Desrochers, W. Gouveia, P. Helmreich. Opposed: M. Fiore, M. Hackett, J. Nicolas, T. Phelan, D. Summerfield

Vote on main motion to recommend \$19,570. In Favor: M. Fiore, M. Hackett, J. Nicolas, T. Phelan, D. Summerfield

Opposed: T. DeLuca, J. Desrochers, W. Gouveia, P. Helmreich

Main motion carried.

570 - Other Charges & Expenses

Motion moved and seconded to recommend \$4,000. In Favor: unanimous

123 - Town Manager

510 - Personal Service (Salaries)

Motion moved and seconded to table \$52,000 salary account until April 12. In Favor: unanimous

570 - Other Charges and Expenses

Motion moved and seconded to table until April 12. In Favor: unanimous

131 - Finance Committee

570 - Other Charges & Expenses

P. Helmreich recommended eliminating secretarial services. Discussion followed.

Motion was moved and seconded to recommend \$3,000. In Favor: T. DeLuca, J. Desrochers, M. Fiore, W. Gouveia, M. Hackett, P. Helmreich, J. Nicolas,

D. Summerfield Opposed: T. Phelan

Motion carried.

132 - Finance Committee Reserve Account

Motion moved and seconded to recommend \$5,000. In Favor: T. DeLuca, J. Desrochers, M. Fiore, W. Gouveia, M. Hackett, P. Helmreich, J. Nicolas, D. Summerfield Opposed: T. Phelan Motion carried.

135 - Accounting

510 - Personal Service (Salaries)

Motion moved and seconded to recommend \$58,079. In Favor: unanimous

520 - Purchase of Services

Motion moved and seconded to recommend \$12,500. Motion moved and seconded to amend figure to \$12,200. In Favor: unanimous
Amended motion carried.

570 - Other Charges & Expenses

Motion moved and seconded to recommend \$1,750. In Favor: unanimous

Meeting adjourned at 9:00 p.m.

