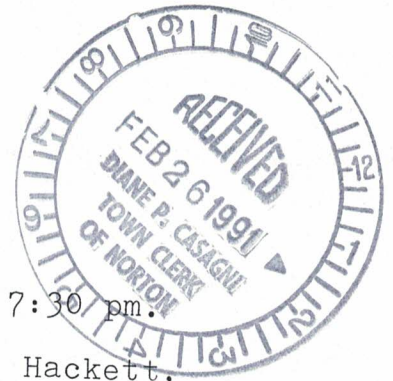


Finance Committee Meeting Minutes
December 3, 1990



The meeting was called to order at approximately 7:30 pm.

Present: M. Brown, J. Desrochers, W. Gouveia, M. Hackett,
E. Hamilton, P. Helmreich, B. Kimball, C. MacQuown,
R. Nugent, D. Ward

S. Lombard reviews transfer request for Schpak landfill.
The Town of Norton has reached a settlement for the original
cleanup for \$3,000.

S. Lombard notes that previously the Department of Energy
stated that the Town would not be responsible.

The settlement reached is in the best interest of the Town.

W. Gouveia notes initial payment.

S. Lombard notes \$3,000 is for the preparation of a plan for
the clean up.

Discussion of history.

Review of Superfund Law.

S. Lombard notes steps in response to conserve energy.

B. Kimball questions conservation for shut down of a third
of the building on Fridays.

S. Lombard notes that he cannot shut down Municipal Center.

Due to the Fire and Police Depts the heat must stay on 65°
but he can close air vents that bring in the cold air at
6 pm on Thursday until Monday at 10 am.

M. Hackett questions staff hours.

S. Lombard notes 37½ hours for clerical and salary staff.

B. Gouveia notes his agreement with the policy.

Dog Officer

B. Fogarty notes the the vehicle was not received till
November 1st.

Requesting transfer for \$1,500 -

\$663 for mileage .20/mile
feed and supplies
tires and repairs

Repairs of \$188 were encumbered.

B. Kimball requests article placed on STM warrant to allow
Town's people to vote.

Water Department Vehicle purchase

P. Helmreich notes proper bid procedure was followed.

Funds from surplus account were used.

B. Kimball requests policy guidelines.

S. Lombard notes capital improvements line item.

Review of capital improvements bylaw and policy.

Discussion

Review of history of expenditures.

Review of growth of enterprise account.

Water Superintendent notes \$20,000 budgeted for well 5 but well did not come through.

S. Lombard notes Capital Improvements Committee will look at this type of expenditures made with funds remaining in budget at end of year.

B. Nugent notes the need for the truck in this department.

P. Helmreich notes receipt from Kopelman and Paige regarding insurance percentage payments.

W. Gouveia notes if budgeted for only 50% it would help with negotiations.

S. Lombard notes that it is a fixed costs and must go on to the tax recap sheet. Advisory Committee has till 12-15-90 to return with alternatives to BC/BS.

Review of account history.

Lo Temp security

P. Helmreich notes that this is a private detail paid for by the Durfee Attleboro Bank. The Chief authorized back up cruiser for protection and communication.

P. Helmreich notes placement of three new cruisers which are on service in patrol.

Three replaced cruisers were:

1. traded in - \$1200
2. turned into detective car
3. turned into Chief car

The old detective car is now a training and court car.

The old training and court car was given to the Water Dept.

The old Chief car was given to the Selectmen with their car turned over to the Dog Officer.

The Chief notes also that he is \$1,400 short because 1 car was used and not traded in.

B. Kimball requests costs of paint and repairs for the Chief to convert the two '89's.

P. Helmreich notes need for replacement on Capital Improvements Committee.

W. Gouveia moves to appoint D. Ward

C. MacQuown seconds

Unanimous

P. Helmreich notes that the Town Clerk noted that election recount costs of \$700, which has been paid but may need a transfer in the future.

P. Helmreich notes that the new Library phone costs were deleted from the budget but not placed in another budget.

B. Kimball notes that P. Graney stated that funds would be available for installation.

P. Helmreich to check on costs of installation, phone bills, and equipment purchases and funds available.

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S. Lombard notes Procurement Act. Snowplowing must, therefore, go out to bid and contracts must be signed with State's prevailing rate.

Dog Officer transfer request

D. Ward moves \$700 for 292-570

M. Hackett seconds

C. MacQuown questions mileage

B. Kimball moves to table until next meeting.

M. Brown seconds

In favor: Kimball, Ward, Gouveia, Nugent, Hamilton, Brown, MacQuown, Desrochers

Opposed: Hackett

E. Hamilton requests mileage vouchers, mileage reports, and itemized breakdown.

Schpak transfer

B. Nugent moves resolution that matter must be acted upon due to the health, safety and convenience of the Town.

D. Ward seconds

In Favor: Kimball, Ward, Nugent, Hamilton, Hackett, Brown, MacQuown, Desrochers

Opposed: Gouveia

D. Ward moves \$3,000 transfer to Selectmen's expense account to pay Norton's assessment for its share of planning expenditures for the Schpak property.

Seconded

Discussion of involvement

In favor: Ward, Nugent, Hackett, Gouveia, Desrochers, Hamilton, Brown

Opposed: Kimball, MacQuown

P. Helmreich notes resignation of secretary.
Discussion of filling position.

Review of procedural guidelines.

B. Nugent moves to accept with corrections

D. Ward seconds

Unanimous

Meeting minutes

B. Nugent moves to accept the minutes of the meeting of 9-24-90.

E. Hamilton seconds

Unanimous

B. Nugent moves to accept the minutes of the meeting of 9-26-90.

E. Hamilton seconds

Unanimous

B. Nugent moves to accept the minutes of the meeting of 10-1-90.

D. Ward seconds

Unanimous

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P. Helmreich notes receipt of letter from P. Graney regarding equipment needed for Communications Center. To be scheduled for January hearing.

The meeting was adjourned at approximately 10:30 pm until 1-7-91 at approximately 7:30 pm.