

FINANCE COMMITTEE MEETING MINUTES

June 4, 1990



The meeting was called to order at approximately 7:30 pm.

Present: M. Brown, J. Desrochers, K. Eagan, M. Hackett,  
E. Hamilton, P. Helmreich, B. Kimball, C. MacQuown  
R. Nugent, D. Ward

S. Lombard requests Finance Committee approval to pay salary employees their final week, 52nd week, using funds from the Treasurer's account. He notes that last year the accounting process was not accrued for the salaried employees.

Review of payment of last week, 5 days, of F89 out of the F90 budgets.

Discussion

Municipal Building Maintenance

S. Lombard requests a transfer of \$10,000. He reviews costs and how funds have been used.

B. Kimball questions why an article was not placed on the STM. warrant.

S. Lombard notes that at that time he could not have anticipated the shortfall.

C. MacQuown notes 25% increase from F89.

S. Lombard notes past transfers to this account over the past 3 years.

S. Lombard does note that the funds appropriated for F91 should be fine.

Finance Committee Reserve - \$67,794

Town Insurance

Transfer request of \$4,506.86

Original premium based on amount funded at Town Meeting, dollar exposure.

Received additional premium due of \$4,273, after Town audit.

General liability includes Town officials, volunteers, and employees using vehicles.

Health Insurance costs -

S. Lombard notes that Bristol County will no longer take care of retirees of the Town.

The bill has not been received for the 3 months since March change over.

Also the Water Department reimbursement goes directly to E&D, not to Insurance account.

Shortage - \$20,000

S. Lombard suggests to add to recap sheet and wait till end of year the Finance Committee may be able to transfer some of these funds from the Reserve account.

School Insurance Reimbursement is now estimated at \$777,000.

S. Lombard notes that the Town never negotiated the percentage of medical insurance paid by the Town during contract negotiations. Contracts will end in 6-30-91 except the Teacher's contract will be ending this year.

#### Medicare

S. Lombard notes need of \$3,000 may need \$5,000 due to the School department's last payment before Summer break.  
Review of Town Accountant's letter.

B. Nugent notes suspended fire fighter.

S. Lombard notes no vacancy in the Fire Department and the shifts are being filled with temporary employee or with overtime. If the fire fighter returns, he is due back salary minus the unemployment comp he has received.  
Discussion of shifts and manpower.  
Review of policy of attrition.

#### Dog Officer

Requests transfer of \$800 for Care and custody  
Balance in account currently - Zero.  
Due \$550 for care and custody performed.

Review of fees.

B. Fogarty notes she is willing to try the cruiser but is unsure if it will fit her needs.

#### Fire Department

Salaries - unknown at current time if a shortfall will occur

Expenses -

Review of 4-4-90 letter

Requests transfer of \$7,878.70

Medical expenses \$2,510

hepatitis inj. 846

tank replacement 4,522.70

The Chief notes that he has notified the Committee of the overdrawing prior to using of the funds.

#### Police Department

Salaries - request transfer of \$3,554

The department had an officer injured and paid \$11,593.39 in overtime and \$822 from the budget to cover him.

Insurance negotiations may pay for the \$11,593 but not before the end of the year and will be paid to the Town into E&D

Expenses - request transfer of \$1,856

for medical bills. Police officers are not covered under workman's compensation.

Review of legal expenses in expense account. The Chief notes that they were paid with approval of the Town Manager.

#### Veteran's Agent

Transfer request of \$5,000

Current balance of \$10,400 with current bills approximately \$10,408.

There will be one more monthly payroll to pay.



Review of bills.

Discussion of budget control.

B. Nugent notes letter from D. Casagni requesting \$750 for printer repairs.

B. Nugent notes J. Clark may not need transfer.

Review of problem with salaried employees and the 52 week payroll.

Discussion of transfer out of Collector/Treasurer's department.

Discussion of transfer from different department and line items.

To consider transfer request for payment.

To request Town Counsel's opinion. B. Nugent to call Town Counsel.

Review of informational sheets received.

Medicare

D. Ward moves to transfer \$3,000 from the Finance Committee Reserve to 910-570 Medicare expense account.

M. Brown seconds

Unanimous

Dog Officer

M. Hackett moves \$650.00 from the Finance Committee reserve to the Care and Custody account, 292-571.

K. Eagan seconds

Discussion

Unanimous

P. Helmreich moves to recind the vote of 4-4-90 regarding the Finance Committee transfer of \$375 for Town Insurance and to transfer the funds to the Dog Officer's account 292-579 for payment of damages to her vehicle.

M. Hackett seconds

Unanimous

Police Department

D. Ward moves to transfer \$3,554 from the Finance Committee reserve to Police Department salaries 210-510

P. Helmreich seconds

In favor: Kimball, Ward, Desrochers, Hamilton, Eagan, Helmreich, Hackett, Brown

Opposed: MacQuown

Veteran's Benefits

P. Helmreich moves to transfer \$5,000 from the Finance Committee reserve to Veteran's Benefits 543-579

E. Hamilton seconds

In favor: Kimball, Ward, HAMILTON, Eagan, Helmreich, Desrochers, Brown, MacQuown

Opposed: Hackett

Fire Department

P. Helmreich moves to transfer \$4,523 from the Finance Committee reserve to Fire Department expenses 220-570

D. Ward seconds

Unanimous

Town Clerk Expenses

Election and Registration Expenses

P. Helmreich moves to transfer \$750 from the Finance Committee reserve to Elect and Registration exp 162-570

D. Ward seconds

Discussion

Review of street listing

In Favor: Ward, Hamilton, Eagan, Helmreich, Hackett, Desrochers,  
Brown,

Opposed: Kimball, MacQuown

Finance Committee reserve - \$50,317

Review of requests for transfers.

Review of Police legal expenses

To send letter to Town Manager noting receipt of transfer request and in reviewing expenditures, the Committee notes legal expenses. Question why not paid out of legal expense account.

B. Nugent notes Charter Bylaw Study Committee meeting on June 6th at 6:30 pm.

B. Kimball to attend.

B. Nugent notes Changing Revenues booklet received.

B. Nugent notes Planning Board public hearing on 6-5-90 at 7 pm to consider amending bylaws.

Chairman notes need for July meeting for Committee reorganization.

The meeting was adjourned at approximately 10:10 pm until 6-25-90 at approximately 7:30 pm.

