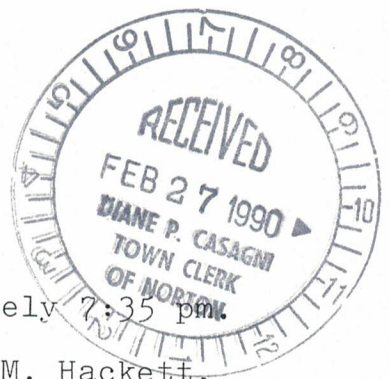


FINANCE COMMITTEE MEETING MINUTES

February 14, 1990



The meeting was called to order at approximately 7:35 pm.

Present: M. Brown, J. Desrochers, K. Eagan, M. Hackett,
E. Hamilton, P. Helmreich, B. Kimball, C. MacQuown,
R. Nugent, D. Ward

COUNCIL ON AGING

Salaries

increase of 10.5%

Director - per Middle Management Union contract

Mini bus driver and dispatcher - 6% increase. GATRA reimburses for mini bus driver and dispatcher and substitute drivers salaries.

Review this year's Director's salary increase. To be discussed between Council on Aging and Town Accountant. Funds should have been transferred into account.

Expenses

level funded

mileage includes meals on wheels, .20¢ a mile

balance of \$6,135.11 as of 1-1-90.

Discussion of cut backs. Council on Aging feels that they can make no cuts.

Council on Aging notes reimbursed salaries, volunteers, FRIENDS inc, grants.

Center is open 8am to 3:30 pm for 5 days a week.

B. Nugent notes Charter bylaw study Committee. Per Charter budget will not be ready till March for Finance Committee which will then receive a balanced Town Manager's budget.

Review of how departments will contest Town Manager's budget. Warrants will be received in February to be reviewed and budgets in March.

May be able to deliberate prior to receiving Town Manager's budget.

Discussion

Review charter.

Review of budget process and K. Eagan suggests invitation to Selectmen prior to deliberations.

Review of need for public meeting.

E. Hamilton notes view of Town Manager should be views of Selectmen.

P. Helmreich notes a budget process procedure for this year.

Adhoc financial meeting of February 21st should have bottomline figures.

Charter Bylaw Study Committee also to delete Finance Committee guidelines, Town bylaws.

B. Nugent notes responses to budget letter.

B. Nugent notes receipt of year to date balances of departments.

B. Nugent notes School meeting on 26th for final budget decision.

Review of rough draft of ATM warrant.

HISTORIC DISTRICT COMMISSION

Spent \$140 with transfer of \$90.

No projects on the horizon.

Up to date on stationary and stamps.

May Zero fund per A. Smith.

TREE WARDEN

Dutch Elm-

used to be separate but no longer reimbursed by county, therefore to be placed within Tree budget.

State may pay funds for trimming trees and maintain trees but will not be for another 10 years or so.

Tree Warden salary -

Elected official

To become appointed position and will go through Personnel Board. 25 hours per week; on call 24hours.

Review of qualifications and candidates for position.

Need to be placed on Personnel bylaw.

Review of equipment.

Review of outside work, bucket work etc.

Department salaries -

1 employee - usually under 20 hours per week

1 employee - occasional basis

Review of level funding. Can manage department but will deficit spend if hurricane etc.

Expenses -

level funded

Tierney Tree Service-outside contractor- rate increase

Spent approx \$3,800 to date will wait till Winter and storms are over to assess damage.

Review of purchase order system.

Review of advertising for public tree hearings

The meeting was adjourned at approximately 9 pm until approximately 2-21-90 at approximately 7:30 pm.