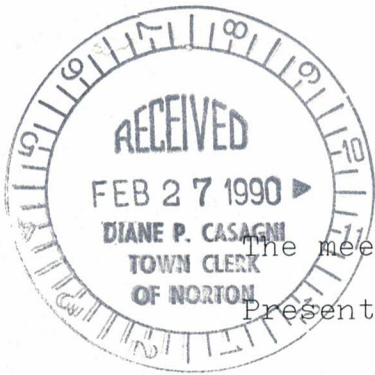


Town Clerk



FINANCE COMMITTEE MEETING MINUTES

February 5, 1990

The meeting was called to order at approximately 7:30 pm.

Present: J. Desrochers, K. Eagan, P. Helmreich, B. Kimball, C. MacQuown, R. Nugent, D. Ward

CONSERVATION COMMISSION

salaries

Director under middle management union. Secretary, full time, per clerical union.

expenses

level funded

postage of \$300 to be placed into postage account.

B. Kimball questions any reductions that may be made.

Discussion of secretary and business in the office.

Review of expenditures. Water testing expended in Spring.

Chartley pond especially being watched and is checked about 5 times a year.

B. Kimball questions reducing mileage by having car available at Town Hall.

Two major Conservation projects - Winnecunnet and Reservoir/Grove area.

Discussion of Reservoir reserves and State reimbursement to clean up Reservoir.

B. Nugent notes S. Lombard does have some ideas regarding possible cuts and will be meeting with him on Friday.

B. Nugent notes correspondence regarding transfer of funds to Veteran's Benefits.

B. Kimball requests Town Manager to review and report to the Committee.

Review of policy to have Town Manager review all transfer requests.

B. Kimball questions need to send letter to Departments regarding support for reductions or that the Finance Committee members may have to make the cuts.

P. Helmreich notes Committee will most likely need to make the cuts.

RECREATION

Salaries

Director under Middle management Union.

expenses

level funded

Pool maintenance - floor has been replaced and pumping system has been replaced.

J. Bishop notes most programs are self supporting.

P. Helmreich questions reductions.

J. Bishop notes funds for improvement of grounds, buildings includes bathrooms which will need some improvement. The Boy Scouts may try to refurbish swings.
The Recreation Department rents the facilities approx 10/year which generates about \$2,500 - 3,000. The funds are placed in the revolving account which pays for Summer programs.
Chairperson notes multipurpose field and 5 year plan.
P. Helmreich questions amount of use of program.
Chairwoman notes the numerous number of people who take advantage of what the Recreation Department offer.
The Recreation Director must coordinate activities.
Chairperson notes future hope of Recreation Commission is to be self supporting through multipurpose field.

POLICE

salaries

\$31,000 reduction due to cut of one officer. Liatenant if filling administrative and detective position. A more efficient and less costly rearrangement of supervisory personnel.

Injury leave - cut by Town Manager due to self insured program. Funds are to cover shifts.

Review of overtime. Based on number of hours used in previous years.

Shifts are filled with minimum of 3 cruisers on the road.

Not filling sick leave coverage.

Savings of cost of benefits by using overtime to fill shifts.

The one position cut was on the day shift.

Expenses

Eliminated one position - reduces uniform benefits and one less person to the academy.

Equipment repair review. Budget date of 11-6-89.

Total expense balance \$24,000 per chief.

College incentive - bonus for credits.

Educational - funds for books etc.

Chief notes cut of Communications at night. Town Manager, Fire Chief and Police Chief have discussed if reductions are needed, the departments will take over some night Communications.

Out of State travel
per contract

Cruisers

Line car mileage as of 11-15-89 - 82,000, 86,000, & 85,000
Requesting 3 new cruisers. Will be going out to bid in March.
Discussion of trade-ins. Chief does not suggest keeping any of the vehicles and notes the hard mileage.

K. Eagan requests Town Accountant to cost analyze proposal.
Discussion of Poland Spring Water.

Chief Keene notes that he cannot require by contract but has requested to inform him when officer enrolls in course so he can encumber funds.

P. Helmreich notes concerns about Town vehicles. He questions efficiency about not having car available. P. Helmreich notes Town may be better buying inexpensive new car. Review of mileage system.

B. Kimball asks for approval to go to the Town Accountant and request accounts of funds generated by Departments-Committees. CONSENSUS - approved

Review of Medical Insurance. To be further reviewed at future meeting.

B. Kimball notes Self Help and other agencies available to Norton Towns people.

B. Kimball moves that the minutes of the meeting of 1-17-90 be accepted.

C. MacQuown seconds
Unanimous

B. Kimball moves that the minutes of the 1-22-90 meeting be accepted.

K. Eagan seconds
Unanimous

The meeting was adjourned at approximately 9:30 pm until 2-7-90 at approximately 7:30 pm.