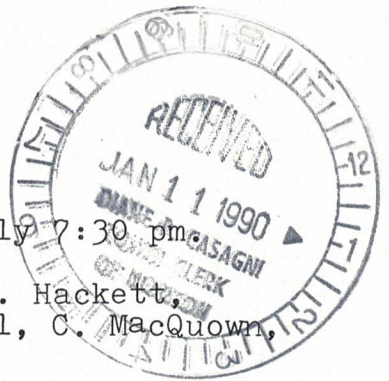


FINANCE COMMITTEE MEETING MINUTES

December 11, 1989



The meeting was called to order at approximately 7:30 pm.

Present: M. Brown, J. Desrochers, K. Eagan, M. Hackett,
E. Hamilton, P. Helmreich, B. Kimball, C. MacQuown,
R. Nugent, D. Ward

B. Nugent notes meeting with S. Lombard regarding transfer request for full time Town Accountant salary.

Meeting Minutes

B. Kimball moves that the minutes of the meeting of 9-13-89 be accepted.

D. Ward seconds

Unanimous

B. Kimball moves that the minutes of the meeting of 9-18-89 be accepted.

D. Ward seconds

Unanimous

D. Ward moves the the minutes of the meeting of 9-25-89 be accepted.

K. Eagan seconds

Unanimous

D. Ward moves that the minutes of the meeting of 10-2-89 be accepted.

K. Eagan seconds

correction: page 1, Board of Health transfer request of \$300

Unanimous

Planning Board transfer request

B. Nugent reads letter regarding request.

P. Helmreich moves to recommend a Finance Committee transfer to the Planning Board expense account.

Seconded

Review

K. Eagan notes request is for expense account.

B. Nugent questions the need for another hearing with Chairman.

B. Kimball notes problem of starting new positions in a fiscally tight year.

P. Helmreich notes the contract of one semester at a time vs. continuation of employee. Also that the Committee should guard the Reserve account.

E. Hamilton would like a proposal using funds.

Opposed: Unanimous

P. Helmreich moves to authorize the Chair to send a letter to the Planner advising him of the reasons for the Committee's decision. Also if he has a concrete proposal, the Committee would entertain it.

D. Ward seconds

Unanimous

P. Kimball notes members should review purchases of the Planning Board.

Town Accountant

S. Lombard notes he has narrowed to two people for the full time Town Accountant. Selectmen will appoint one on Thursday night.

Review of problems in accounting department. S. Lombard notes needs of the Town and of the Town Hall.

M. Hackett notes starting of new employee at the top of the range.

S. Lombard notes competition and additional knowledge of municipal government. One candidate has worked for two Towns as a Town Accountant.

The Personnel Board has reviewed both individuals and the salaries.

S. Lombard notes increase would be on appointment date and if the Finance Committee does not approve a transfer, a STM would be needed.

Review of past errors. P. Helmreich notes need of Town to employ experienced individuals and to keep them.

Discussion of future decreases.

S. Lombard notes Town Accountant will be expected to attend Town meetings and some Finance Committee meetings.

P. Helmreich moves to recommend Finance Committee reserve transfer to Accounting Salaries by Chairman when appointment is made and not to exceed \$8,200.

Hackett - opposed

Brown - opposed

MacQuown - opposed

Ward - in favor

Eagan - in favor

Desrochers - in favor

Helmreich - in favor

Hamilton - in favor

Kimball - in favor

S. Lombard presents copies of budgets to Committee, not reviewed by himself, as submitted by Departments.

S. Lombard reviews computer printout of budgets.

S. Lombard notes resolution of Police Patrolmen's contract. He will be asking for a January 22nd STM.

Town Insurance is short \$13,000 due to Workman's Compensation.

P. Helmreich questions funds available for patrolmen in nonsettled contracts account.

S. Lombard feels that there is sufficient funds available but if the Middle Management settles also, there may not be enough. Balance in account - \$65,000.

Review of comp time and clerical contract.

B. Nugent notes invitation to Communication Center x-mas party.

B. Nugent notes that the Attorney General approved article regarding the Finance Committee report.

Discussion of Finance Committee vacancy.

Letter to be sent to L. MacLean notifying her of the Committee's decision to decide her status at the January 8th meeting.

Finance Committee budget

Review of Finance Committee reports, approved article and costs
of two reports. Discussion

Review of salary increases

B. Kimball moves \$5,879 for the proposed Finance Committee
budget.

D. Ward seconds

Unanimous

B. Kimball notes Finance Advisory Committee has not had a
meeting.

P. Helmreich moves that B. Kimball be appointed to
Finance Advisory Committee.

D. Ward seconds

P. Helmreich moves that the matter be acted upon for the
convenience of the Town.

Seconded

Unanimous

Unanimous

The meeting was adjourned at approximately 9:45 pm until
January 8, 1990 at approximately 7:30 pm.