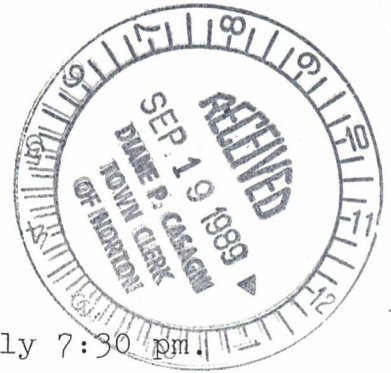


FINANCE COMMITTEE MEETING MINUTES

August 23, 1989



The meeting was called to order at approximately 7:30 pm.

Present: M. Brown, J. Desrochers, K. Eagan, M. Hackett,
E. Hamilton, P. Helmreich, B. Kimball, C. MacQuown,
R. Nugent, D. Ward

B. Nugent moved that the minutes of the meeting of 5-24-89 be accepted.

D. Ward seconded

Unanimous

B. Kimball requests that all members review the procedural guidelines which are to be discussed at the next meeting.

B. Kimball notes receipt of a letter from the Board of Health regarding overtime for clerical help. B. Kimball notes that he sent a letter to the Department requesting that they stay within budget.

B. Kimball notes letter received from the Personnel Board regarding incorrect salary figures for the Highway Superintendent. S. Lombard notes budget was correct and the Finance Committee approved the correct figures.

S. Lombard notes receipt of the Cherry Sheet which had a decrease of 557,469.

Review of packet provided.

Review of Prop 2 $\frac{1}{2}$ formula sheet regarding F89. S. Lombard notes figures were conservative. Additional information to back up figures on the sheet. Review of actual figures.

S. Lombard reviews proposals on covering shortfall of \$265,823.

Review of proposals.

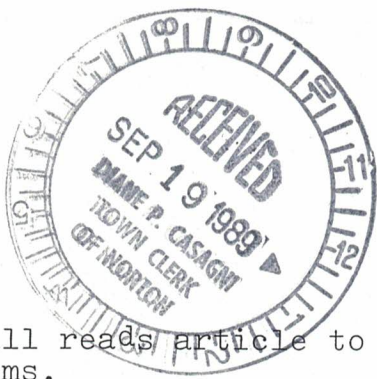
S. Lombard notes that the Town, according to the State, can use proceeds for Town owned property for indebttness. *due to purchasing land on*

S. Lombard notes specific vote to use funds for last payment *constructing buildings* for debt retirement on high school. To then share the remaining deficit between School and Town Government.

S. Lombard states article 10 can be changed if a warrant article is placed on the TM warrant.

S. Lombard notes he has spoke to all his major departments regarding cuts. He does not feel that an override is needed or layoffs are necessary. He is planning future needs at lower figures. He feels that fees will need to be looked at as raising funds for the Town; such as building fees, liquor fees, license fees.

B. Kimball notes School Committee will be present at the September 11th meeting to discuss strategies and articles. Stabilization figure provided is as of actions of the TM as per J. Clark.



B. Kimball reads article to be placed on warrant to reduce line items.

Free cash will be certified in October.

P. Helmreich notes he feels the proposal is adequate.

S. Lombard notes that he will not be recommending STM articles until the TM overall picture is known.

E. Hamilton feels all departments should be asked to cut before using free cash funds.

S. Lombard notes procedure of budget reviews by himself and the Finance Committee. He states that he will not be using any more free cash than that which was used at the TM.

D. Ward requests time to review information until the next meeting.

S. Lombard notes that he is only asking to move the Town owned property proceeds out of stabilization and into the budget to reduce the deficit. He will return with the further reductions proposed for the budgets.

B. Andrews notes problem with other Town's disorganized approaches and the need for a united supported proposal in order to pass at the TM.

B. Kimball notes problem with cutting budgets by \$132,911 and the problems with cutting by \$53,992. He also notes increase needed next year for new Town Manager.

P. Helmreich notes concept of the stabilization fund is to stabilize fluctuation of the tax rate. He feels that there is a crisis and funds used would be appropriate use of stabilization.

P. Helmreich moves that the Finance Committee will commit to a decision for recommendation at the meeting of 9-6-89.

B. Nugent seconds

M. Hackett notes she feels that this is a workable proposal and notes appreciation of the work that has been done on the proposal.

Discussion of covering deficit with Finance Committee Reserve.

S. Lombard requests keeping all funds in the Reserve account due to the needs that might face the departments and Town.

E. Hamilton requests first asking all departments to cut.

Discussion of priorities and level of services

Unanimous

Discussion of Selectmen's policy on selling Town owned land.

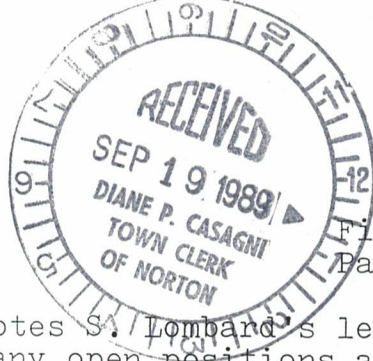
B. Kimball notes Personnel Board meeting requested by himself regarding increase and salaries above 6.5%. The Board requested

B. Kimball to be present for two meetings. The Personnel Board was given strong opinions regarding against increases.

B. Kimball reviewed monies place in account. Reviews meetings and discussions. B. Kimball notes late reconsideration passing increase after all the time and effort placed in the discussions.

D. Ward questions where the Sewer fees are entered.

B. Kimball notes that the Committee should make it clear that it will not fund any increases.



B. Kimball notes S. Lombard's letter regarding F91 budgets. To not fill any open positions and fiscal tightening which will be needed. Department Head meeting will be held on 9-5-89 at 10:30 am.

B. Kimball notes correspondence received that the Selectmen have transferred funds from the brush breaker account to the Hover craft account. C. MacQuown questions amount of funds.

STM will be held on 10-2-89. Warrant will close on 9-1-89.

B. Kimball notes error in Fire Department salaries account of \$1,039. The Chief requested an increase for his Office Administrator. B. Kimball noted that the Finance Committee will reduce the account due to the error.

Committee Reorganization -

B. Kimball nominates B. Nugent for Chairperson

D. Ward seconds

D. Ward moves to close nominations

P. Helmreich seconds

Unanimous

Unanimous

B. Kimball nominates K. Eagan for Vice Chairperson

D. Ward seconds

D. Ward moves to close nominations

P. Helmreich seconds

Unanimous

Unanimous

Subcommittee liasons -

B. Kimball nominates M. Hackett as Selectmen accounts liason

D. Ward seconds

D. Ward moves to close nominations

Seconded

Unanimous

Unanimous

B. Kimball nominates Ed Hamilton as liason for the Fire Dept

E. Hamilton nominates B. Kimball as liason for the Fire Dept

D. Ward seconds E. Hamilton nomination

Unanimous

B. Kimball nominates P. Helmreich as liason for the Police Dept

B. Nugent seconds

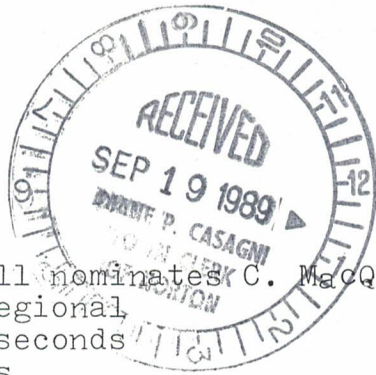
Unanimous

B. Nugent nominates B. Kimball as liason for the Library and Water Depts

P. Helmreich seconds

B. Kimball nominates J. Desrochers as liason

D. Ward seconds



B. Kimball nominates C. MacQuown as liason for the School Dept
and SE Regional
D. Ward seconds
Unanimous

B. Kimball nominates M. Brown for liason for Treasurer, Tax
Collector, Town Clerk and Assessors
P. Helmreich nominates D. Ward for liason
C. MacQuown seconds M. Brown nomination
K. Eagan seconds D. Ward nomination
5 in favor of M. Brown 4 in favor of D. Ward

B. Kimball nominates L. MacLean as liason for Tree Dept, Dog
Officer, Personnel Board, Historic District, Solid Waste
Management Committee, Handicap Commission, Memorial and
Veteran's Days
B. Nugent seconds
Unanimous

B. Kimball nominates E. Hamilton as liason for Communications
K. Eagan seconds
Unanimous

P. Helmreich nominates D. Ward as liason for Planning Board,
Zoning Board of appeals, Conservation Commission, Board
of Health
B. Nugent seconds
Unanimous

B. Kimball nominates J. Desrochers as liason for Cemetery
Dept, Local Housing authority, Council on Aging
B. Nugent seconds
Unanimous

P. Helmreich notes the Committee's appreciation to Bob Kimball
for all his work and efforts done in the past year.

The meeting was adjourned at approximately 10 pm until 9-6-89
at approximately 7:30 apm.