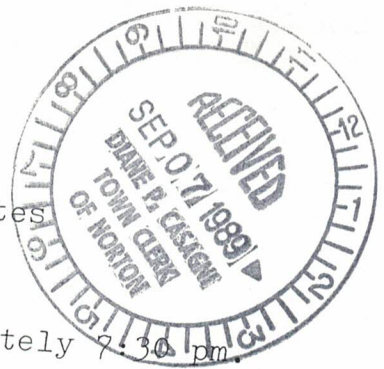


Finance Committee Meeting Minutes
May 24, 1989



The meeting was called to order at approximately 7:30 pm.

Present: M. Brown, J. Desrochers, K. Eagan, M. Hackett,
E. Hamilton, P. Helmreich, B. Kimball, L. MacLean,
C. MacQuown, R. Nugent, D. Ward

Communications Center

Request transfer of \$1,294.59. Original figure of \$985.
Overdrawn due to mock drill, unexpected illness and holiday
pay. One dispatcher is out sick/hospitalized receives sick pay.
P. Graney notes she will split up day shift of full timers
to work day and night and to stay within the funds requested.
Review of weekly salaries.
P. Graney notes there will be funds returned to E&D from the
Communications expense account.

Town Clerk

Elections and Registration #251

Transfer request of \$500

Overdrawn due to two card ballot needed due to the number
of constables that ran in the election which costed \$1,283.
Also an unexpected bill to service the computer which is
not under a service contract. Discussion of maintenance
contract. C. MacQuown questions figure of \$3,270 for contract.
Therefore, funds in budget depleted and the Town Clerk will
need \$500 to do the Street listings.

B. Nugent moves that the minutes of the meeting of 4-12-89 be
accepted

D. Ward seconds

Unanimous

B. Nugent moves that the minutes of the meeting of 4-19-89 be
accepted

D. Ward seconds

Unanimous

B. Nugent moves that the minutes of the meeting of 4-26-89 be
accepted

D. Ward seconds

Correction - page 3 - budget total was \$16,665,291

Unanimous

B. Nugent moves that the minutes of the meeting of 5-1-89 be
accepted

D. Ward seconds

Unanimous

Police #400

Transfer request of \$27,000. Original request was \$30,000.
Patrolmen were level funded due to unsettled contract.

\$13,000 was transferred previously for clerical and superior
officers contracts.

Also training costs of \$26,000 due to 5 new officers attending
the academy. Only 3 officers

cover 15 weeks of overtime.
Also included is the need to cover overtime for one officer's injury and the need to pay medical bills.
Average payroll per week \$15,528 with an average \$2,500-3,000 for holiday pay.
The Town will pursue the Contractor for the injured officer's damages.
Contract is not settled.
Previous transfer did not include the overtime for the superior officer's which are included in the non-settled contracts account.
Also there is an increase in court time and drug investigation cost \$5000.

Police #401

Transfer requests of \$1,000 and \$2,000
Budget shortage of \$427
The Chief feels he will be able to cover cruiser repair costs.
S. Lombard notes that the Chief should wait until bills for the injured officer come into the department and wait until it is known about the Finance Committee Reserve because bill can be paid as a prior year's bill at TM.
Chief feels that funds should be set aside for medical bills for the Police and Fire Department. He notes previous problems.
S. Lombard notes the premium cost for Insurance coverage is approximately \$18,000 and the survey of risk management felt costs did not warrant the coverage of Police and Fire under workman's comp.
S. Lombard also requests that the Committee consider only payroll requests until the last meeting.
B. Kimball requests bills for all cruiser repairs.

Finance Committee Reserve account balance - \$52,856

B. Kimball notes Bristol County Medical meeting was attended by himself, M. Hackett and M. Brown.
S. Lombard requests M. Hackett to sit on meetings regarding new proposed plans.
Discussion of Insurance plans and contract negotiations.
B. Lombard notes the Town is paying 75% of BC/BS rates toward any type of plan.

Council on Aging

B. Kimball reads the Personnel Board's approved salaries for F89. He also notes that the Director will be involved in the new union. The Board will need to go through the Town Accountant in order to have the employee's receive retroactive pay before 6-30-89.

B. Kimball notes receipt of attested copy of the ATM.

B. Kimball notes receipt of letter from Treasurer/Tax Collector noting that the previously requested \$31,000 will be placed on the Recap sheet.

Letter received by Veteran's Agent, R. Charrette, notes that the budget did not include his longevity pay. B. Kimball notes the Committee will have to transfer these funds in the new fiscal year.

B. Kimball notes that the Town Accountant can not pay the employees removed from the Union at the new rate approved by the Personnel Board until funds are transferred to cover the increased wages. Funds can be transferred at the October ATM or transferred from the Finance Committee Reserve into the accounts at the start of the fiscal year and then transferred at the ATM back to the Reserve from nonsettled contracts. Funds have been appropriated in the nonsettled contracts account by can only be transferred at a Town meeting. Discussion of alternative and reasoning. Wages will be retroactive. Decision to be made a beginning of fiscal year.

Legal bills reviewed briefly. Material provided. To be discussed at subsequent meeting.

B. Kimball notes Charter meeting and its effects on the Finance Committee:

- rules and guidelines of Committee to be on file with Town Clerk
 - If a special meeting is held, members must be notified and must post meeting
 - Agenda must be posted. Committee can discuss but not vote unless declared a resolution to vote per majority
 - Library is to receive copy of meeting minutes
 - All votes, except procedural votes, must record each member's vote. P. Helmreich questions show of hands considered oral vote
- B. Kimball notes oral vote unless unanimous. Will verify.
- Two ATMs, May and October, therefore, two reports
 - Must post and advertise a public meeting regarding recommendations of Finance Committee. B. Kimball questions meeting time.

B. Kimball notes Fire truck damage to private vehicle insured with a \$500 deductible, therefore, the Town will be reimbursed \$300.

E. Hamilton notes misinformation regarding 495 sign restrictions and the problems.

M. Brown requests radio repair bill.

B. Kimball requests members to fill out ballot noting subcommittee choices and if interested in Vice Chairman or Chairman in coming fiscal year.

Election of Chairman and Vice Chairman will take place at the meeting in the end of July or beginning of August.

D. Ward moves that M. Hackett be appointed alternate for Insurance Committee as Finance Committee representative pending Selectmen appointment.

P. Helmreich seconds

Unanimous

D. Ward moves \$1,294.50 from the Finance Committee Reserve, account 730, to Communications Center Salaries, account 380
P. Helmreich seconds
Unanimous

D. Ward moves \$500 from the Finance Committee Reserve, account 730, to Election and Registration expense, account 261.
E. Hamilton seconds
Unanimous

D. Ward moves \$27,000 from the Finance Committee Reserve, account 730, to Police Department salaries, account 400.
E. Hamilton seconds
C. MacQuown questions breakdown balance sheet.
Discussion of costs
E. Hamilton notes revision of Finance Committee Reserve transfer form.
P. Helmreich notes subcommittee liason will in future receive additional information.
Unanimous

D. Ward moves to table requested \$1,000 transfer to Police Expense, account 401, from the Finance Committee reserve.
M. Brown seconds
Unanimous

D. Ward moves to table requested \$2,000 transfer to Police expense, account 401 from the Finance Committee reserve.
B. Nugent seconds
Unanimous

Letter to be sent to all Departments noting last Finance Committee meeting for this fiscal year to be held on 6-21-89.
Discussion

The meeting was adjourned at approximately 10 pm until 6-21-89 at approximately 7:30 pm.