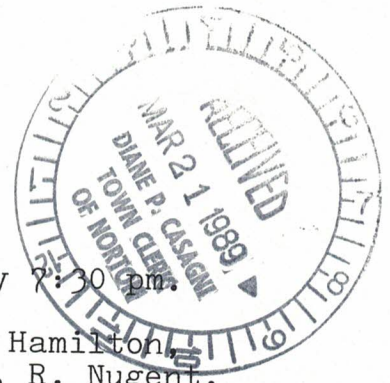


FINANCE COMMITTEE MEETING MINUTES

March 1, 1989



The meeting was called to order at approximately 7:30 pm.

Present: M. Brown, J. Desrochers, K. Eagan, E. Hamilton,
P. Helmreich, B. Kimball, C. MacQuown, R. Nugent,
D. Ward

M. Brown moves that the minutes of the meeting of 2-15-89 be accepted

K. Eagan seconds

correction-from '#237' change to '#239'

Addition-C. MacQuown to attend

Unanimous

Review of letter from Emerson and Emerson regarding excluded positions in the Management Union.

B. Kimball notes receipt of copies of the Charter. B. Kimball notes J. Fernandes would like the Finance Committee to publish its opinion in their report.

Discussion on the Finance Committee responsibilities.

Planning Board

Review of Planner's salary. Chairman notes increase received during this past year. Requesting \$31,800 for F89. R. Lima will get Personnel Board approval letter.

R. Lima notes that the request of Assistant Town Planner will be removed if the Engineering Department is established.

E. Hamilton asks for requirements for position.

R. Lima notes Personnel Board description.

Duties will include plan review and note problem areas, secretarial duties, and cover department when Planner is on site reviews.

Overtime - for secretary to cover meetings; 260 hr X \$9.75

411

Computer currently used is State owned and for use under Small cities and grants program.

He does not feel that the State will leave or sell equipment. The cost to tie into the Town's system was high and did not meet the needs of the department.

R. Lima notes that Engineering services, \$4000, could be taken out if Engineering Dept is established.

Mileage reimbursement - 22¢

TDD Unit Request

P. Graney notes that there are 3 documented people in the Town using units. The Handicapped Commission has pressured the Department to purchase.

D. Ward moves to allow the Communications Commission to go ahead with project

E. Hamilton seconds

Unanimous

Review of mileage program.

Discussion of Town policies and employees

Review of future use of mileage account

Main purpose if to get actual breakdown of mileage.
Includes approx 400,000 miles.
Employees can also apply for additional monies via individual
tax returns.
K. Eagan notes adding destination and purpose per Dept head
discretion.
To rough draft and discuss at future meeting

271

B. Nugent moves to reconsider account 271
C. MacQuown seconds
Unanimous
B. Nugent moves \$63,994 for account 271
Seconded
Unanimous

380

B. Nugent moves to reconsider account 380
C. MacQuown seconds
Unanimous
B. Nugent moves \$121,445 for account 380
C. MacQuown seconds
Unanimous

410

B. Nugent moves to recondider account 410
C. MacQuown seconds
Unanimous
B. Nugent moves \$878,894 for account 410
C. MacQuown seconds
Unanimous

470

B. Nugent moves to reconsider account 470
C. MacQuown seconds
Unanimous
B. Nugent moves \$9,686 for account 470
C. MacQuown seconds
Unanimous

496

B. Nugent moves \$500 for account 496
K. Eagan seconds
Unanimous

522

B. Nugent moves \$1000 for account 522
K. Eagan seconds
Unanimous

540

B. Nugent moves \$9,350 for account 540

M. Brown seconds

Unanimous

Review of part time employee

Tree Warden Department salaries, 540A

B. Nugent moves \$6,500 for account 540A

P. Helmreich seconds

Unanimous

541

P. Helmreich moves \$10,000 for account 541

B. Nugent seconds

Unanimous

560

P. Helmreich moves \$48,300 for account 560

B. Nugent seconds

Unanimous

565

B. Nugent moves \$34,631 for account 565

C. MacQuown seconds

Unanimous

600

D. Ward moves \$171,145 for account 600

B. Nugent seconds

Unanimous

601

D. Ward moves \$94,860 for account 601

P. Helmreich seconds

Unanimous

602

D. Ward moves \$55,000 for account 602

E. Hamilton seconds

Unanimous

627

P. Helmreich moves \$3000 for account 627

B. Nugent seconds

Unanimous

628

D. Ward moves \$65,000 for account 628

P. Helmreich seconds

Unanimous

640

P. Helmreich moves \$19,934 for account 640

B. Nugent seconds

Unanimous

641

D. Ward moves \$538 for account 641

B. Nugent seconds

Unanimous

642

D. Ward moves \$65,000 for account 642

P. Helmreich seconds

Unanimous

644

D. Ward moves \$1,605 for account 644

E. Hamilton seconds

7-0-1

650

D. Ward moves \$9,071,649 for account 650

C. MacQuown seconds

P. Helmreich amend to \$9,161,649

B. Nugent seconds

Add Fire and smoke alarms for schools per article because
of maintenance of facility and replacement of equipment

Unanimous

Unanimous

653

P. Helmreich moves \$20,000 for account 653

D. Ward seconds

Unanimous

655

P. Helmreich moves \$44,210 for account 655

D. Ward seconds

Unanimous

659

B. Nugent moves \$140,245 for account 659

D. Ward seconds

Unanimous

680 & 681

D. Ward moves to table 680 & 681 in order to receive budget
update as requested.

P. Helmreich seconds

Unanimous

690

P. Helmreich moves \$13,000 for account 690

D. Ward seconds

Unanimous

691

Discussion of custodian reimbursement

Review revolving account

E. Hamilton moves \$20,595 for account 691

D. Ward seconds

Unanimous

710

D. Ward moves to table account 710

E. Hamilton seconds

Unanimous

711

D. Ward moves \$4,845 for account 711

B. Nugent seconds

Unanimous

740

P. Helmreich moves \$4000 for account 740

D. Ward seconds

Unanimous

750

D. Ward moves \$422,426 for account 750

K. Eagan seconds

Unanimous

760

D. Ward moves \$55,000 for account 760

P. Helmreich seconds

Unanimous

770

D. Ward moves \$227,000 for account 770

B. Nugent seconds

Unanimous

780

B. Nugent moves Zero for account 780

D. Ward seconds

Unanimous

785

D. Ward moves \$30,000 for account 785

B. Nugent seconds

Unanimous

790

D. Ward moves \$765,600 for account 790

C. MacQuown seconds

Discussion

Rubbish Expenses

D. Ward moves \$388,485 for rubbish expenses

B. Nugent seconds

Unanimous

Rubbish salaries

D. Ward moves \$61,515 for rubbish salaries

B. Nugent seconds

Unanimous

Local Housing Partnership

D. Ward moves \$500 for the local housing Partnership Committee

E. Hamilton seconds

Unanimous

375

B. Nugent moves to reconsider account 375

E. Hamilton seconds

Unanimous

B. Nugent moves \$17,595 for account 375

P. Helmreich seconds

Unanimous

Discussion of Charter and Finance Committee opinion to be placed in Finance Committee report.

P. Helmreich moves that the Committee take a position to recommend or not recommend in the report relative to Charter.

E. Hamilton seconds

B. Nugent reads Finance Committee handbook regarding policy decisions in the Town.

6-1-1

Committee Consensus - Not to include Selectmen's recommendations in Finance Committee report

730

P. Helmreich moves \$100,000 for account 730

J. Desrochers seconds

Discussion

Review of history

Unanimous

The meeting was adjourned at approximately 10:05 pm
until 3-6-89 at approximately 7:30 pm