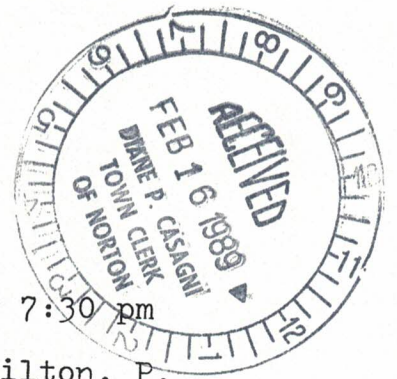


FINANCE COMMITTEE MEETING MINUTES
February 1, 1989



The meeting was called to order at approximately 7:30 pm

Present: M. Brown, K. Eagan, M. Hackett, E. Hamilton, P. Helmreich, B. Kimball, L. MacLean, R. Nugent, D. Ward, *J. Desrochers*

B. Kimball notes that there may be an additional article added to the ATM warrant.

Review of ATM warrant list.

B. Kimball notes that the postage machine will be taken out of the Fire Dept. Fire Department will be reduced.

B. Kimball notes that the Finance Committee cannot increase the DPW mechanic beyond the contracted increase. Budget increases must follow the contract. Increases can only be changed per contract negotiations

D. Ward moved that the minutes of the meeting of 1-23-89 be accepted.

L. MacLean seconded

Unanimous

D. Ward moved that the minutes of the meeting of 1-25-89 be accepted.

K. Eagan seconded

Unanimous

School

7.32% increase, \$619,140, Total budget - \$9,071,649

Salaries represents 85% of increase. Also SPED increased in tuition costs.

State cost per pupil (86/87) is \$3,853. Norton's per pupil cost is \$3,060. 23 cities/towns have a lower per pupil cost than Norton Norton is 77.5% of average

Current teaching staff:

74% on maximum contract step, 70% have advanced credits beyond bachelors, and 47% have a Master's or higher

Average teaching salary - \$32,469

Budget does not include any new staff.

Review of Chapter 188; 85% per pupil cost. State will allocate additional funds but the Town must show maintenance of effort and show funds are used for education

Custodians and Cafeteria contracts will have to be negotiated.

Will not need additional funds

2100 Instructional supervisors includes 4 staff members mileage of 15¢ per mile

2200 Principal offices includes 7 principals, 17 clerical personnel. Salary increases per contract - 7.5% for Principals and 6% for clerical

2300 Teaching includes 130 teachers, on 3rd year of contract at 7% on steps

Includes collaboratives -

SPOKE for bulk bidding

SEAPMS for ext. new line item broken out from 1-1-89

Budget broken down as:

- 100 - Elementary
- 200 - Middle School
- 300 - High School

Special Ed tutoring must be provided education for students who cannot come into the school building for medical reasons etc. School pays for teachers tutoring, contracts out or pays hospital cost of tutoring

2400 All textbooks that have been requested have been funded for

2500 Library services includes 1 staff member to oversee 4 libraries

2600 Audio visual has been reduced

2700 Guidance includes 5 staff members, 1 SPED Director and Guidance Director, and 2 SPED clerical

2800 psychological services includes 1 staff member

2000's 8.2% increase

3100 Includes 1 staff member with police power

3200 Medical services includes 3 nurses

3300 Transportation in 3rd year in contract with option to extend. Includes 13 buses and 2 spares. Also includes gasoline. Town owns 4 special ed buses and 2 vans. Town employs 3 special ed drivers and 2 monitors under individual contracts

3400 Transportation of SPED student out of district

3500 Activities include band, clubs, art club, honor society etc new item - spelling and math teams

3000's 4.26% increase

4100 Maintenance includes 24 staff members. Contract under negotiations.

Review recreation Dept costs. Costs are paid directly to individuals. Monies are not shown in the school budget. Funds are sent through the school rental revolving account.

Electricity and Water are actual reflection of costs

Uniforms and supplies - increase costs of supplies includes paper products, light bulbs. All bid through project SPOKE.

Most of Town supplies are bid through School Dept.

4200 Maintenance of Plant

increased costs in trash removal

also includes \$5000 in shrubs, \$4000 in fertilizer and \$7000 for upgrading High School field

Discussion of Town trash removal

Decrease in account due to completion of projects

Includes \$10,000 for asbestos removal, preventive maintenance

4000's 2.12% decrease

5200 Insurance costs are actual bills received from Insurance CO

Includes nursing, robbery etc

7300 Increase 7300218 to \$6,141 to replace 30 chairs and 15 tables in Middle School Science

7400 Replace Equipment includes PE equipment, Science and Math equipment in MS and Sewing machines and typewriter ongoing purchases in HS

7000's 61.37% Decrease

9000 Tuition

Includes SPED placement

35.9% increase. Represents 60 students. Tuition costs are set for next year

P. Helmreich questions contingency factor.
Review of tuition history and costs. Currently \$97,000 deficit
Superintendent notes that the School Dept is responsible from
age 3 to 22
The Superintendent notes the school loosing their ability to
adjust for deficits

Cafeteria
level funded

Includes 19 staff members with contracts to be negotiated

Athletics

Request \$44,210

Increase due to negotiated contracts for officials

Cleaning and repairs includes replacement of cable for HS score
board

Review of new athletic league and rules

ATM srcticles

#14

Sponsored by the Touchdown Club

Outside permanent bleachers for the football field
capacity of 866

Bids will be open in April

The School Committee supports the concept.

The current bleachers are temporary bleacher that are 20 years
old.

#15

The School Committee endorses concept of playground equipment

Sponsored by the PTA

Finance Committee may need to speak to PTA members regarding
fund raisers

#16

Fire alarm upgrade. \$60,000 for MS and 30,000 for Nourse.

Current system is the original systems.

New alarms will bring up to code.

Current alarms have limited detection, no door closing system,
limited register areas. Alarm drills reset takes much time.

P. Helmreich notes departure from thepast and breaking out
items from budget; to lower budget. Maintenance and equipment
should be included inside budget.

School Committee member notes these are capital improvements
which are usually outside the budget. The budget is an operating
budget.

Chairwomen notes that these costs are no included in adjusting
per pupil ratios.

Zoning Bylaw Study Committee

Town Planner notes that the Planning Board approved all
articles by 20 & 21

B. Kimball notes that the Planning Board was requested to
be present at this hearing and has failed to show.
STM articles

#6 & 7

The Town had both a zoning bylaw and town bylaw in effect. The Town dropped the Town bylaw, therefore, placing the zoning bylaw in effect which is handled by the Building Inspector. Would like to see bylaws enforced by the Police Department because the Building Inspector has been unable to enforce the car bylaw

B. Kimball notes the article does not state Police duty.

B. Andrews notes Town Counsel drafted article

#7

should state 'section 7.8'

If bylaw #6 is not passed, #7 will not be moved

Review of MA Registry laws

#9

Add 'decorative lights' to bylaw

Note signs' square footage

Article changes are mostly change in wording and to make grammatical changes. Not as much substance change. Just to allow for easier reading and understanding.

#10

To clean up definitions of sign dimensions

#11

Redefine reference of zoning districts

#12

Change run-on sentence. Separate and place under headings to clarify intent

#13

Clarify that individual listings are allowed but specify size size

To be amended - have more than '2' tenants

#14

Limits use of sign by weeks

#15

mobile sign time limit, 8 weeks per calendar year and precise days of use

#16

Related to #13 to organize signs

Only signs are grandfathered before zoning existed

#17

Adding: allowing sign identifying premises and occupants.

Limits size of sign

Due to 495 buildings

#18

Specifies time period of temporary signs

#19

delete ' government body has to adhere to general zoning'

#20 & 21

Not to be moved

#22

close loophole

add definitions regarding attached or free standing

#23

Notes standards of zoning bylaw and town bylaw must be followed

Renumbering clerical changes

#24

Doesn't require special permit in Water Protection district

#25'

Clarifies special permit need in Water Protection district

#26

Omit limited industrial zones

#27

Clarify special permit need in Wetland Protection District

#28

Provision of residential uses of commercial zone must follow requirement of closest residential zone

#29

Clarify that special permits regarding grandfathered lots must go before ZBA and Planning Board

#30

Allow flea markets by special permits

#31

Change a piece of land locked land from light industrial to residential

Review map

Discussion of precedents and grandfathering
Review of examples

The meeting was adjourned at approximately 10:15 pm until
2-6-89 at approximately 7:30 pm