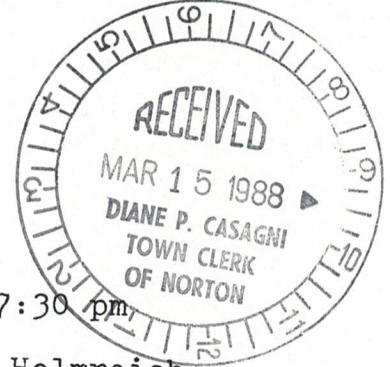


Finance Committee Meeting minutes
March 2, 1988



The meeting was called to order at approximately 7:30 pm

Present: R. Anderson, M. Brown, J. Desrocher, P. Helmreich, B. Kimball, C. MacQuown, R. Nugent, A. Smith, D. Ward

Assessors

Reconsideration for part time employee

B. MacAffrie notes that the Department is usually staffed by three full time employees, for the past 14 years Since 1982, the workload has increased with deed transfers and building permits. The department has also had additional duties placed with them:

- 1) certified abutters lists - may be 50-100 names
- 2) planning board plans - have tripled since 1982
- 3) betterments for sewer
- 4) mandated State forms have tripled since Prop 2 $\frac{1}{2}$

The upgrade of the Assessor's Technician is now 40 hrs but if the position is added to the union, this employees will go back to 35 hours.

Part time person will help also make up the time lost from the lack of one clerical person in department currently.

Additional person in F89 will enable the department to be brought back in line. This may not be a yearly position.

B. MacAffrie notes that in past years when additional help was needed, the funds were added to the expense budget.

Growth=estimate 38M value x \$11.20 average F87 tax rate.

S. Lombard notes added growth has been 4% of building permits in the past and he feels that the figure is figured low by the Assessors.

Review of Proposed 2 $\frac{1}{2}$ formula.

article 11

a) Porch lift - costs include installment. Will allow handicapped individuals to attend Selectmen's meetings.

b) Computer - S. Lombard, Accounting dept and Tax Collector/Treasurer have agreed with Digital software. Will include Police. Will perform: tax billing, accounting procedures, budgets, payroll, purchase order encumbrance. Costs include training. No anticipated employee increase. Currently the Town pay \$43,000 for outside services - payroll and tax bills. F89 funds will be requested to run as back up for a smooth transition.

Benefits to lease purchase - no maintenance costs; constantly changing equipment; may want upgrade.

Tape back ups will be kept at a Bank.

S. Lombard notes not saving hours. Will be performing more duties, receiving more information, have purchase control, budget control and planning for future

S. Lombard notes that the Assessors department will be changing to this system also.

Police computer grants may be funded again in April and if received approx \$40,000 is Police costs

c) Renovations

Add bottom unit to windows to allow opening of windows for air exchange problem

Discussion of balance building problem.
Insulation and paneling on walls for Selectmen's room,
Town Clerk and Tax Collector/Treasurer rooms.
Painting-Exterior; majority will be done over a period of time.
d) Repairs to roofs
S. Lombard had Proscan scan roofs to show where the problems
are. Replacing: Police, Water and Chartley station roofs.
Tar and gravel roof has 20 yr warranty
The middle segment of the roof is fine and will not be done.
e) Sound system - Selectmen's microphone system, mixer,
amplifier and two stand alone speakers

article 21

Preliminary budget to operate a rubbish collection service
for the Town
\$25,000 - \$35,000 includes: lease/purchase of a truck
6500 gallons of gas
back up truck - if needed
landfill fee - Attleboro 2 year agreement (3 yr option)
\$275,000, \$36/ton, \$500/ load-14 tons
1 Driver, 2 men
2 way radio system
extra tire - front and back - ready mounted
This can handle the Town need for the next two years but
may need an additional small truck in 3-4 years.
Taunton will be building a waste to energy plant within 2-3 years.
There will be large item collection once a month - which may
be used toward recycling.
Trucks can handle trash bins
D. Ward questions truck housing problems
S. Lombard notes this will come under the Highway jurisdiction.
Highway employees will back up employees

article 11 E

Sidewalk plow will be bought out of funds from ^{this year's} snow removal
funds

article 34

S. Lombard notes the Glosups have been using the property and
thought they have been paying taxes on property which is not
true.
It is a 60 feet piece of property of little value.

#691

Discussion of use of school buildings and fees paid.
\$6,240 request for school use; equivalent to 1 school x
5 nights x 4 hours = 20 hours per week. Needed for
6 months x \$10 per hour = \$4,800 request
Saturdays: 24 days x 6 hrs = \$1,440
D. Ward moves \$14,240 for account 691.
B. Kimball seconds
Unanimous

#493

R. Anderson moves to remove account 493 from the table

D. Ward seconds

Unanimous

A. Smith notes information received by the Community Health Agency:

Public Health Agencies are mandated to take care of referrals by Hospitals, Doctors etc. The Agency will always have to cover referrals.

The Town now pays for the remainder of cost after Insurance payment.

The hours to be budgeted are not realistic per job description as noted by the Agency

The Town will also have to pay and hold Liability Insurance.

P. Helmreich notes that S. Lombard feels that this type of budget will grow with the increase of services

Lack of Communication between the Board of Health and Community Health Agency.

R. Anderson moves \$16,600 for account 493 for Community Health Agency.

D. Ward seconds

Unanimous

680

A. Smith moves to remove account 680 and 681 from the table.

D. Ward seconds

Unanimous

Review of Personnel Board's information received.

P. Helmreich notes that he has spoken to one Library member and that the employee has indeed received offers with a higher salary.

Review of School librarian

Review of responsibilities

Review of percentage increases

D. Ward moves \$90,177 for account 680

R. Anderson seconds

B. Kimball moves to amend to \$87,177 (\$28,000 for Head librarian)

C. MacQuown seconds

3-5-0

5-3-0

681

Decision by court will be made approx on March 7.

Suggest to use old building figures - double 6 mos figures

D. Ward moves \$13,820 for account 681

A. Smith seconds

Unanimous

680

Reduction of custodian

D. Ward moves to reconsider account 680

A. Smith seconds

Unanimous

D. Ward moves \$87,981 for account 680

A. Smith seconds

7-1-0

375

A. Smith moves \$17,000 for account 375

D. Ward seconds

Unanimous

810

Review of figures

A. Smith moves \$100,000 for account 810

D. Ward seconds

Unanimous

The meeting was adjourned at approximately 10:10 pm
until 3-7-88 at approximately 7:30 pm