

Finance Committee Meeting Minutes
February 8, 1988

The meeting was called to order at approximately 7:30 pm

Present: R. Anderson, M. Brown, J. Desrocher, J. Doherty,
J. Gaffey, P. Helmreich, B. Kimball, C. MacQuown,
D. Ward

R. Anderson moved that the minutes of the meeting of February 1, 1988 be accepted.

D. Ward seconds

Unanimous

232

Discussion of \$600 service contract for 11 year old cash register.

B. Kimball moves to remove \$600 from account 232

C. MacQuown seconds

P. Helmreich notes the reasons J. Clark stated for the need to have a contract and requests to keep funds in account until further information can be obtained.

P. Helmreich requests B. Kimball to contact J. Clark regarding more information and details.

C. MacQuown withdraws second

B. Kimball withdraws motion

Discussion of typewriters

B. Kimball moves \$28,780 for account 232

D. Ward seconds

Unanimous

232A

R. Anderson moves \$600 for account 232A

B. Kimball seconds

Unanimous

232B

R. Anderson moves \$500 for account 232B

J. Doherty seconds

Unanimous

232

R. Anderson moves Zero for account 232

B. Kimball seconds

Unanimous

234

R. Anderson moves Zero for account 234

D. Ward seconds

Unanimous

235

D. Ward moves \$399,939 for account 235

R. Anderson seconds

P. Helmreich notes that if any new bond items are approved the interest will not be payable in F89

Unanimous



236

D. Ward moves \$50,000 for account 236

R. Anderson seconds

Unanimous

239

R. Anderson moves \$782,300 for account 239

D. Ward seconds

Unanimous

242

D. Ward moves \$31,034 for account 242

B. Kimball seconds

Unanimous

250

Discussion of salary request. \$24,000 salary for 3/4 time employee. 25.6% increase.

P. Helmreich notes when positions were broken apart, the salaries were very small

C. MacQuown notes the history of increase in Dept since 1981.

Review of Personnel Board's groupings for professional positions.

D. Ward moves \$18,000 for account 250

B. Kimball seconds

C. MacQuown amends to \$16,047 for account 250 (12% increase)

M. Brown seconds

2-5-0

5-2-0

251

D. Ward moves \$18,830 for account 251

B. Kimball seconds

Secretary level funded at \$5.50 wage

Unanimous

252

D. Ward moves \$1,500 for account 252

B. Kimball seconds

Unanimous

260

D. Ward moves \$300 for account 260

R. Anderson seconds

Unanimous

261

D. Ward moves \$13,722 for account 261

B. Kimball seconds

Unanimous

263

J. Doherty moves Zero for account 263

B. Kimball seconds

Unanimous

271

Discussion of Assessing technician.

Discussion of Finance Committee policy of not funding unfilled positions.

P. Helmreich notes this is not a new position and may be filled by Town Meeting

Salaries are set by the Personnel Board and Union contract

D. Ward moves \$63,340 for account 271

R. Anderson seconds

B. Kimball amends to \$56,580 for account 271 (deletion of PT clerk)

C. MacQuown seconds

7-0-1

7-0-1

Discussion of reconsideration procedure

272

D. Ward moves \$21,900 for account 272

R. Anderson seconds

Unanimous

273

B. Kimball moves \$~~5~~5,000 for account 273

D. Ward seconds

Unanimous

274

D. Ward moves \$20,000 for account 275

R. Anderson seconds

Unanimous

280

R. Anderson moves \$~~50,000~~50,000 for account 280

D. Ward seconds

Unanimous

290

Discussion of budget

D. Ward moves \$5,210 for account 290

B. Kimball seconds

Unanimous

300

D. Ward moves \$1,000 for account 300

B. Kimball seconds

Unanimous

310

D. Ward notes lack of support by the Board for the Town Planner

Discussion of full time secretary from part time

D. Ward moves \$35,010 for account 310

R. Anderson seconds

Unanimous

311

D. Ward moves \$7,970 for account 311
B. Kimball seconds
Unanimous

313

R. Anderson moves \$1,904 for account 313
D. Ward seconds
Unanimous

320

Discussion of printing costs and need
D. Ward moves \$2000 for account 320
B. Kimball seconds
Unanimous

330

D. Ward moves \$34,010 for account 330
B. Kimball seconds
Unanimous

331

D. Ward moves \$5,860 for account 331
B. Kimball seconds
Unanimous

341

D. Ward moves \$50 for account 341
B. Kimball seconds
Unanimous

350

C. MacQuown moves \$500 for account 350
R. Anderson seconds
Unanimous

370

Snow removal and landscaping is overtime custodian account
D. Ward moves \$21,000 for account 370
C. MacQuown seconds
Unanimous

371

Discussion of landscaping items. C. MacQuown requests
list of capital improvements made
C. MacQuown moves \$61,150 for account 371 (\$250 for landscaping items)
J. Doherty seconds
6-2-0

The meeting was adjourned at approximately 10 pm until
2-10-88 at approximately 7:30 pm