

Monday, July 13, 2015

Minutes

The meeting was called to order at 7:00pm.

Attendance: David Henry, Chairman, Julian Kadish, Ron O'Reilly, Lisa Carrozza, Jan Franceschelli, Dan Pearson and Conservation Agent Jennifer Carlino

Absent: Scott Ollerhead, Vice Chairman

7:00 pm Re-organization of the Commission - It was agreed to table for a full board

Review draft minutes:

April 13, 2015 – Minor changes were made to the draft minutes. Motion made by Lisa Carrozza, seconded by Dan Pearson, to accept the minutes as amended. Approved. David Henry abstained from voting.

April 27, 2015 - Motion made by Julian Kadish, seconded by Ron O'Reilly. Approved. Lisa Carrozza and Jan Franceschelli abstained from voting.

Bills Payable

Herb Church – Motion by Ron O'Reilly, seconded by Lisa Carrozza. Approved.

Pare Corp. – Motion by Ron O'Reilly, seconded by Lisa Carrozza. Approved.

MACC – Motion by Ron O'Reilly, seconded by Julian Kadish. Approved.

Chartley Landscape – Motion by Ron O'Reilly, seconded by Julian Kadish. Approved.

Chessia Consulting – Motion by Ron O'Reilly, seconded by Julian Kadish. Approved. Lisa Carrozza abstained from voting.

7:05 pm Request for an Amendment for **File #250-888 - Turtle Crossing** – to change conditions 13g, 13h, 37 & 38.

Jennifer Carlino stated that the applicant put the wrong meeting date on the abutter notifications. Motion by Lisa Carrozza, seconded by Julian Kadish, to continue the request to the next regular meeting of Monday, July 27, 2015. Approved.

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7:20 pm Notice of Intent – (#250-960) – **Jeffrey O’Neill, Condyne Capital Partners – Parcel 116 (Assessor’s Map 24) 60 Commerce Way** – for proposed plans to construct a commercial building and a portion of a driveway and storm water management within 100 feet of wetlands.

Document List

1. WPA Form 3 – Notice of Intent
2. Plan entitled “Norton Commerce Center, 60 Commerce Way, Plan to Accompany the Filing of a Notice of Intent (Sheets 1 & 2) prepared by Condyne Engineering Group, LLC, signed and stamped by Mark D. Dibb and dated May 13, 2015.
3. NHESP Vernal Pool Observation Report
4. Letter dated June 17, 2015 from Chessia Consulting Services LLC to the Conservation Commission.
5. Stormwater Management Report dated May 13, 2015.
6. SWPPP dated May 13, 2015.
7. Letter dated June 18, 2015 from Jennifer Carlino to Mark Dibb, Condyne Engineering Group LLC.
8. Letter dated June 30, 2015 from Jennifer Carlino to Mark Dibb, Condyne Engineering Group LLC.
9. Letter dated July 2, 2015 from Chessia Consulting Services LLC to Jennifer Carlino.
10. Letter dated July 2, 2015 regarding a Notice of Transfer for 60 Commerce Way.

Lisa Carrozza recused herself from the public hearing.

Attending the public hearing was Mark Dibb, Condyne Engineering Group LLC, Brad Holmes, PWS, ECR and the applicant, Jeffrey O’Neill, Condyne Capital Partners.

Mark Dibb commented he received a comment letter from Jennifer Carlino and a review report from Chessia Consultants. He said he has drafted a response letter and would like to go over the main issues in the letter this evening.

Mark Dibb made comments as follows:

- the applicant is proposing to construct a 100,000 sq.ft. warehouse on a cul-de-sac on a 19.3 acre parcel at 60 Commerce Way. Mr. Dibb pointed out on the submitted plans the various Wetland Resource areas and Conservation Restriction area that were confirmed in the ORAD issued in 2009. He noted 6 potential vernal pools were also identified within the ORAD and are not shown on the submitted plans but will be submitted later.
- the proposed site is a vacant wooded lot. He said the proposed warehouse will have access to the loading area, employee parking in the front and truck loading areas to the rear of the building.
- that the existing buildings are tied in to a sewer system leading to Taunton and the system will be extended from 50 Commerce Way (Horizon Beverage) to 60 Commerce Way. He commented that the roadway in this area needs maintenance which was not listed in this application.

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- a review and report has been submitted by Chessia Consulting and a letter was received from Jennifer Carlino and Mark noted he is working on a draft response letter which he can go over this evening after comments from the board members.

Mark Dibb presented his draft letter with the following response comments:

General NOI issues:

- Regarding vernal pools - the potential vernal pools have been identified on the plans
- Regarding the Narrative - two automatic extensions of 2 years each from the original expiration date are still in effect. Wetland flags have been re-set in the field.
- Regarding the ORAD:

Item 5 – Additional information has been provided for area 3 including the additional contributory area, all topographic information, and a surveyed edge of water during spring time (4/30/08). Based on this information the flood height in a 100 year storm has been identified.

Item 13 – All information regarding the six vernal pools listed in the ORAD have been added to the plans.

Item 14 – Regarding the flagging of the western bank of the riverbank, the flagging has been completed and surveyed and added to the plan, the 200 RFA is shown on the additional plan showing the area between the proposed site and the intersection at the 50 Commerce Way driveway. The proposed project site is outside the RFA. The work to install the sewer force main is within the RFA, this is discussed in more detail later.

Item 15 – Other than no significant tree clearing or work within the wooded undisturbed RFA, no additional efforts are made.

Jennifer Carlino commented to Mr. Holmes that he should study the history and habitat of the Blue Heron to see if any work is going to impact their everyday lifestyle or habitat. He agreed he will find out this information. He replied the only work that will be anywhere near the Blue Heron habitat will be the roadway work and sewer extension work.

- Regarding easements to discharge to the abutting properties associated with Area 3 (ILSF), the wet basin has been removed and revised to include an infiltration basin. He noted there is no additional volume for the 100-year storm event. Only an emergency overflow is provided for events in excess of 100-year. The omitted area has been added and is part of the calculations. Based on these revisions, no easement is proposed.
- Extensive soil testing was performed immediately after the 2015 snow melt (6"-12" of snow was still present in spots), the actual measured groundwater elevations have been noted in the testpit logs along with visible redox information. Test borings by UTS for foundation design were also performed, confirming the data. As soon as some separation from the isolated areas (Area 1 in particular) is made, the groundwater level drops off significantly. He said that indicating the potential that the isolated area 1 may be due to surface runoff. He noted that when closer to the

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Northerly and westerly BVW this is not as much the case where GW was indicated at levels of 24” to 40”. He said these pits were still 100 + feet from the BVW. He noted that efforts have been made to provide additional separation to GW over the initial submittal, as shown on the plans.

Jennifer Carlino asked John Chessia if he wanted to comment on this issue under NOI and he did. He commented that it is unusual to see wetlands within 1 foot of groundwater at such a low level. Mark Dibb replied he had checked the site last Thursday and added the calculations from Test Pits 9 & 10.

- Regarding the cul-de-sac, both existing and proposed, minor proposed grading changes have been made and a collection system has been added and adequate treatment has been provided.
- Regarding the proposed work within the roadway specifically the force main, he noted that the applicant has requested that the sanitary force main be allowed to be installed within the existing ROW of Commerce Way, either in the road or the north side or on the south side. He said the applicant is also requesting to maintain the overgrown areas within the Commerce Way ROW.
- DEP Stormwater Management Regulations:

Standard 1 – Untreated Stormwater

- Regarding the information relating to Standard 1- Untreated Stormwater – catch basins have been added to the west side (the basin was sized to include this area, however the basins were omitted in error).
- Regarding the outlet pipe into the bioretention area – a testpit was performed on July 9th in this area and confirms the soil to be clean medium sand with groundwater at 5’ down from the existing grade. A small infiltration basin is a more suitable design for this location, which also helps satisfy standard #2. Outlet pipe elevation and configuration has been revised and the appropriate outlet protection is shown.

Standard 2 – Post Development Peak Discharge Rates

- Regarding reducing overall runoff volume – plans have been revised so there will be no additional runoff to Area 3 through the incorporation of an infiltration basin in-lieu of the wet basin.
- Regarding plan size – full-size drainage area plans have been re-submitted with revised information.

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Existing Conditions:

- added the data regarding the offsite ILSF Area 3.
- revised the study area along the northerly BVW to the limit of the BVW.
- revised the Drainage Point 4 (Isolated Area 3) to include the more specific CN numbers in order to perform the ILSF calculations properly and define the 100-year elevation.
- all TC's have been reviewed and revised where necessary.

Proposed Conditions:

Regarding the discrepancy of approximately 75,000 sq. ft. for runoff areas.

- the same factors for the ILSF and on-site BVW and wetland Area 2 have been added.
- the limits of 13S, 29S and 24S have been added.
- revised when the CB's were added to the end of the driveway.
- revised 19S to be consistent with the proposed basin berm.
- revised the plan to show Area 19S having some grassed areas.
- the time of concentration calculations have been revised.
- regarding the pipe network based on a 25-yr storm, the grate analysis has been added to hydraulic calculations for the easterly drive.
- regarding the infiltration basin location, two test pits were previously performed and the date has been revised. Two additional pits were performed TP A and TP B in the vicinity on July 9th to confirm and have been added to the plans.
- groundwater mounding analysis calculations shall be provided.
- regarding the emergency overflow spillway, the outlet structure has been coordinated with the plans. Emergency overflow spillway sized to convey 100-year storm calculations have been provided.
- mounding analysis has been provided.
- regarding the wet pond model – basin has been redesigned to be an infiltration basin with a bottom elevation of 80.5. A groundwater mounding analysis will be provided. Grading in the area has been raised approximately 1' to allow for the infiltration basin. There will be no increase in flow to area 3 (ILSF) at the 100-year storm.
- Testpit A performed on 7-9-2015 has been added to the plan.
- The bioretention area has been revised to an infiltration basin. Applicable details and calculations have been added to the documents.

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- plans have been revised so that there would not be any increase in flood level to Area 3, therefore an easement is not needed.

Standard 3 – Recharge to Groundwater

recharge calculations to be reviewed, revised and provided with the new changes, the standard is met under the new design. Total new impervious area is 5.361 (the total number within the overall hydrologic calc summary includes the existing roadway pavement of approximately 1,358 acres which is not included). Therefore the revised recharge calcs correspond to the hydrologic calculations.

Standard 4 – 80% TSS Removal

Catch basin 7 was relocated and named 7a, grading was revised, and a Catch Basin 7b was added, all CB's in this area collect less than 10,890 s.f.

- Proprietary treatment units.

The DEP Water Quality Volume to Flow Rate conversion has been provided, sizing details provided, and 30% removal used for Stormceptors.

- Wet Basin 2:

The DEP Water Quality Volume to Flow Rate conversion has been provided, sizing details provided, and 30% removal used for Stormceptors.

Wet Basin – The wet basin has been removed from the design, infiltration added. A forebay/stormceptor pretreatment chain is used, credit is still not taken for the deep sump catch basins because the watershed areas for each catch basin are larger than required.

- Bioretention Area:

Deep Sump catch basin. – Same design as previous paragraph with the calculations to be provided.

Bioretention area: Modified to infiltration which receives 80% credit, calculations have been revised and resubmitted.

Standard 6 – Protection of Critical Areas

- The project has been redesigned to accommodate area 3 being potentially considered a Certified Vernal Pool. The infiltration basin is outside the 100' buffer to the CVP.

Standard 8 – Erosion/Sediment Control

- All SWPPP comments have been addressed in the re-submittal of plans and documents.

Regarding the Erosion Control Plan:

2.2 Discharge information

- Plans have been revised to show the portion of the access drive flowing into Commerce Way.
- Table 1 has been revised.

2.4 Sequence and estimated Dates of Construction Activities

- Prior to construction the start date will be revised to reflect the actual start date.

2.5 Allowable Non-Stormwater Discharges

- A general note has been added that they will be located outside the 100' buffer, also adds a note that exact location will be determined once a specific site contractor is on board.

2.6 Site Maps

- Discharge locations and topsoil stockpile are shown on Sheet C4

3.3 Safe Drinking Water Act Underground Injection Control Requirements

- N/A

4.1 Natural Buffers or Equivalent Sediment Controls

- Calculations are provided on Sheet C4

4.3 Sediment Track-Out

- N/A

4.4 Stockpiled Sediment or Soil

- Top soil that will be re-used on-site is anticipated to be the only stockpile on-site. Trees, stumps, etc. will be removed almost immediately.

4.6 Steep Slopes

- A note has been added to require erosion control blankets if grass is not feasible due to the time of year.

4.7 Topsoil

- The amount is to be determined prior to construction.

4.11 Sediment Basins

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- The calculations are provided on Sheet C4, skimmer outlet location is shown.
- 4.13 Dewatering Practices
- Additional information has been added to the SWPPP
- 4.15 Site Stabilization
- Erosion control blankets will be used if the growing season has passed.
- 5 Pollution Prevention Standards
- The location has been added to the plan.

Standard 9 – Operations and Maintenance Plan

- All O&M comments will be addressed prior to re-submittal of documents.
- The manufacturer's maintenance requirements for the Stormceptors has been added to the O&M.
- All infiltration basins have been revised to meet DEP Handbook requirements.
- All wet basins have been removed from the design.
- The bioretention was removed from the design.
- An As-built BMP plan will be provided as a condition of the project approval.

Motion by Ron O'Reilly, seconded by Julian Kadish, to continue the public hearing to the next regular meeting of Monday, July 27, 2015. Approved.

7:30 pm Notice of Intent – (#250-957) – **WLFB, LLC – Parcel 114-01 (Assessor's Map 36) 1 Mary Joe Road** – for proposed plans to construct a single-family house and driveway within 100 feet of wetlands.

Document List

1. WPA Form 3 – Notice of Intent
2. Plan entitled "Plan of Proposed House Lot Construction Mary Joe Road, Norton, Massachusetts Prepared for WLFB, LLC, prepared by Yarworth Engineering Co., Inc., Scale 1"=40', signed and stamped by Christopher D. Yarworth and dated April 27, 2014.
3. Plan entitled "Subsurface Sewage Disposal Plan (Lot 1) dated May 27, 2015
4. Plan entitled "Definitive Subdivision Plan of Mary Joe Rd. in Norton, MA dated July 7, 2014

Attending the public hearing was Christopher Yarworth, Yarworth Engineering Co., Inc. and Walter Landry.

Mr. Yarworth explained that this application is for one of three proposed houses in a proposed subdivision. He pointed out where the lots were located and the limit of work area. He commented a letter has been received from Natural Heritage noting there are no adverse issues with this project. He noted that the project is part of a two-phase project, the second phase being a solar farm at the rear of the property even though this phase is not included with this application.

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Lisa Carrozza asked where the Floodplain elevation was shown and Jennifer Carlino replied that the wetlands were confirmed by an ANRAD filing. She asked if there was any proposed grading and Mr. Yarworth replied very little at the rear of the house.

Mr. Yarworth commented the road has been approved by the Planning Board as a private road without curbing or drainage.

Lisa Carrozza asked why there was no proposed stormwater management and Mr. Yarworth replied that only 3 of the 4 lots were under Conservation jurisdiction and according to WPA 4 lots or under do not require stormwater management. Lisa Carrozza asked if DEP confirmation has been received and Jennifer Carlino replied that if part of the project is a commercial project, stormwater management is required. Chris Yarworth replied there are two separate lots owned by two different owners. Jennifer Carlino replied that per 310 CMR 10.5 and 10.6 of the WPA state that stormwater management shall be done on the entire property on phased projects consisting of a commercial project.

Lisa Carrozza asked if the two properties have different owners and Chris Yarworth replied they do and the applicant has an easement through the other property to get to this property.

Jennifer Carlino asked Mr. Yarworth to explain what the visual barrier would consist of. Chris Yarworth replied posts with signs will be installed every 50 feet. Jennifer Carlino replied that the Commission normally requires a post and rail fence. Jennifer Carlino asked for revised plans.

Motion by Lisa Carrozza, seconded by Julian Kadish, to continue the public hearing to the next regular meeting of Monday, July 27, 2015. Approved.

7:35 pm **Notice of Intent – (#250-958) – WLFB, LLC – Parcel 114-04 (Assessor's Map 36) 3 Mary Joe Road** – for proposed plans construct a single-family house, a septic system and a gravel driveway with underground utilities and associated grading within 100 feet of wetlands.

Document List

1. WPA Form 3 – Notice of Intent
2. Plan entitled "Plan of Proposed House Lot Construction Mary Joe Road, Norton, Massachusetts Prepared for WLFB, LLC, prepared by Yarworth Engineering Co., Inc., Scale 1"=40', signed and stamped by Christopher D. Yarworth and dated April 27, 2014.
3. Plan entitled "Subsurface Sewage Disposal Plan #3 Mary Joe Road dated May 27, 2015
4. Plan entitled "Definitive Subdivision Plan of Mary Joe Rd. in Norton, MA dated July 7, 2014

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Attending the public hearing was Christopher Yarworth, Yarworth Engineering Co., Inc. and Walter Landry.

Mr. Yarworth explained that this application is for one of three proposed houses in a proposed subdivision. He commented that this application is the same as for 1 Mary Joe Road.

Jennifer Carlino asked Mr. Yarworth why the driveway to rear of the property is being proposed at this time when nothing is proposed for the rear property. He replied there was an existing house to the rear of the property. She commented that the condition of the driveway has been an issue for a couple of years and is still not stabilized. Lisa Carrozza commented that why would the Commission allow another portion of the driveway to be constructed when the previous portion is still not stabilized. She suggested the existing driveway be stabilized before allowing another portion of the driveway to be constructed.

Jennifer Carlino noted that a post and rail visual barrier is to be installed at the limit of work. Chris Yarworth replied he would relay this message to his client and revise the plans to show the post and rail fence. Jennifer Carlino asked for revised plans.

Motion by Lisa Carrozza, seconded by Ron O'Reilly, to continue the public hearing until the next regular meeting of Monday, July 27, 2015. Approved.

7:40 pm **Notice of Intent – (#250-959) – WLFB, LLC – Parcel 114-03 (Assessor's Map 36) 4 Mary Joe Road** – for proposed plans to construct a single-family house and associated grading within 100 feet of wetlands.

Document List

1. WPA Form 3 – Notice of Intent
2. Plan entitled "Plan of Proposed House Lot Construction Mary Joe Road, Norton, Massachusetts Prepared for WLFB, LLC, prepared by Yarworth Engineering Co., Inc., Scale 1"=40', signed and stamped by Christopher D. Yarworth and dated April 27, 2014.
3. Plan entitled "Subsurface Sewage Disposal Plan, #4 Lot 3, Mary Joe Road dated May 27, 2015
4. Plan entitled "Definitive Subdivision Plan of Mary Joe Rd. in Norton, MA dated July 7, 2014

Attending the public hearing was Christopher Yarworth, Yarworth Engineering Co., Inc. and Walter Landry.

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Mr. Yarworth explained that this application is for one of three proposed houses in a proposed sub-division. He commented that this application is the same as the previous two applications.

He commented most of the work in the back yard is quite a way from the wetlands. He said a letter of approval has been received from Natural Heritage. Lisa Carrozza commented there is a Certified Vernal Pool on the property. Jennifer Carlino suggested moving the limit of work to at least 50 feet from the limit of the certified vernal pool and installing a post and rail fence for the visual barrier. Mr. Yarworth replied this could be done. Jennifer Carlino asked for revised plans.

Motion by Lisa Carrozza, seconded by Julian Kadish, to continue the public hearing to the next regular meeting of Monday, July 27, 2015. Approved.

7:50 pm **#250-38 – Discussion with Mr. and Mrs. Pesa regarding non-compliance.**
No one showed up for the discussion. It was agreed to continue to an August meeting.

8:00 pm **Abbreviated Notice of Resource Area Delineation – (#250-951) – Kevin Lobisser Norton Development, Inc. – Parcel 62 (Assessor's Map 24) 0 Hill Street – (cont. from the June 8, 2015 mtg.) - for verification of the Wetland Resource Areas.**

Documents:

1. WPA Form 4A – Abbreviated Notice of Resource Area Delineation
2. Plan entitled “Resource Area Plan for 12 Hill Street in Norton, Massachusetts 02766” prepared by Allen Engineering, LLC, Signed and stamped by Mark E. Allen, Scale 1”=150’ and dated January 29, 2015. (Sheets 1-7)
3. Letter from Jennifer Carlino to Mark Allen, Allen Engineering, LLC dated May 6, 2015

Jennifer Carlino commented that she had spoken with the applicant last week who said he probably would not be able to submit revised plans in time to be reviewed for tonight’s meeting. She said the representative would not be able to attend the first meeting in August.

Motion by Ron O’Reilly, seconded by Julian Kadish, to continue the public hearing to Monday, August 24, 2015. Approved.

8:01 pm Request for a Determination of **Applicability – (DET. #1016) – Timothy & Emalee Johnson – Parcel 97 (Assessor's Map 18) 0 South Washington Street - (cont. from the June 22, 2015 mtg.) - to determine if proposed work for a house, septic system, driveway and lawn are jurisdictional.**

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Documents

1. WPA Form 1 – Request for a Determination of Applicability
2. Plan entitled “Proposed Sewage Disposal System” for Timothy and Emily Johnson, Map #18 Lot 97, 0 South Washington Street, Norton, MA prepared by Gregory Denis, signed and stamped by Robert M. Berube and dated March 2, 2015.

Jennifer Carlino commented that a couple of meetings ago the Engineer stated that the Consultant was no longer involved with this project and could she please tell him what he needed to do. She said she gave him a list of things to put on the revised plans. She said she has not heard from anyone since and suggested issuing a positive Determination requiring a Notice of Intent.

Lisa Carrozza suggested sending a letter to the applicant requesting a response as to what their intentions are.

Motion by Lisa Carrozza, seconded by Julian Kadish, to have Jennifer Carlino send a letter requesting revised information to be submitted before August 18, 2015 or the public hearing will automatically be closed at the next regular meeting and to continue the public hearing to the next regular meeting of Monday, August 24, 2015. Approved.

Ratify Signature - Emergency Certificate – **Norton Water Department – Rt. 140 – Smith Street**
---water line leak at Rt. 140/Smith Street.

Motion by Lisa Carrozza, seconded by Ron O'Reilly to ratify signature for an Emergency Certificate issued to the Norton Water Department.

REQUEST FOR A PARTIAL/FULL CERTIFICATE OF COMPLIANCE\

#250-753
(full)

James Elliott

Parcels 140-149 (Map 3)
29 Holly Road

---project to construct a single-family house with driveway and utilities within 100 ft. of wetlands.

Jennifer Carlino commented that the project has been completed according to the approved plans.

Motion by Julian Kadish, seconded by Lisa Carrozza, to issue a Certificate of Compliance. Approved.

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#250-925 **Peter LaChance, TR** **Parcel 48 (Map 19)**
(partial) (Fred Bottomley) **16 Maplewood Avenue**

---project to install a dock, raze a house and construct a new house within 100 feet of Lake Winnecunnet
Jennifer Carlino commented that after the third inspection, all conditions have been completed according to the approved plans. Motion by Lisa Carrozza, seconded by Julian Kadish, to issue a full Certificate of Compliance. Approved.

#250-917 **Sam David** **Parcel 38 (Map 13)**
(partial) **126 Lincoln Street**

---project to construct a paved driveway and utilities with associated grading within 100 ft. of wetlands. Jennifer Carlino commented the project is completed with a couple of minor issues. She noted the applicant has submitted a \$1,000 bond. Motion by Lisa Carrozza, seconded by Julian Kadish, to issue the partial Certificate of Compliance. Approved.

#250-808 **Greg Murphy** **Parcel 225 (Map 17) Lot B1**
(full) **(Angelo Pasqualino)** **16 Johnson Drive**

---project to move the driveway and change the crushed stone runoff within 100 ft. of wetlands. Jennifer Carlino commented the work has been completed according to the approved plans. Motion by Julian Kadish, seconded by Ron O'Reilly, to issue a Certificate of Compliance. Approved.

DUPLICATE CERTIFICATE OF COMPLIANCE

#250-480A **Greg Murphy** **Parcels 527 & 57 (Maps 10 & 17)**
 (formerly Angelo Pasqualino) **Talbot Drive**

---project to construct a 527-ft. road with utilities and related grading for future construction of seven single-family houses within 100 feet of wetlands.

Jennifer Carlino commented that the original Certificate of Compliance was never recorded and the present owner is selling the house and needs a Certificate of Compliance to release the Order of Conditions. Motion by Julian Kadish, seconded by Ron O'Reilly, to issue the duplicate Certificate of Compliance. Approved.

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OLD BUSINESS

#250-906 – 274 East Main Street Conservation Restriction – Jennifer Carlino stated she submitted the draft Conservation Restriction with the agenda. She said she has not had the final discussion with the two attorneys and DCR has not commented on the Conservation Restriction to date. She recommended postponing signing the Restriction.

Violations:

195 East Main Street
90A Freeman violation
241 Dean Street

NEW BUSINESS

Reservoir Update – Jennifer Carlino commented an email has been received regarding revisions for the construction monitoring proposal which was attached with this agenda. She noted the proposals are due tomorrow and the bid opening is at 2:00 pm.

Report from Staff –

60 Commerce Way - Jennifer Carlino asked the members to take a look at the road and where the sewer will go.

East Hodges driveway (Mary Joe Road) - Jennifer Carlino commented she would inspect the site again and email pictures to the members.

Site visits
Waterbodies Committee update
Draft Dock Guidance
Wetland Protection Fund
Grants

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Open Session (topics not reasonably anticipated 48 hours in advance)

Jennifer Carlino commented that she gets requests to remove trees and occasionally she does not require a permit as long as the homeowner agrees to replant another tree in its place. She asked the members if they would like to create a policy regarding the removal of trees. The members agreed to let her make the decisions as she has always done.

RE: File #250-947- Hill/South Washington Sts.: Jennifer Carlino said she was contacted by phone by the applicant's representative who stated they wanted to construct the road and submit the revised plan after the fact. She said she replied stating they cannot do this and asked that the revised plans be submitted before constructing the road. She noted that the representative then hung up.

Jennifer Carlino commented that as the result of the phone call, she received a letter from the applicant's representative, Tighe and Bond, dated July 13, 2015 regarding all condition that require further information prior to the construction of the project. She said that they will be in violation if they follow out their plans noted in the letter.

David Henry read aloud a draft letter prepared by Jennifer Carlino in response to their letter dated July 13, 2015. The Commission members agreed to send the letter signed by David Henry.

Julian Kadish commented that research should be done regarding historical tree species when anyone is requesting to remove trees and replanting is necessary.

The meeting adjourned at 9:07 pm.

Minutes Approved by Committee on: _____
(Date)

Respectfully submitted,

Signature:

(Name)

Chairman, _____