



Norton Conservation Commission

70 East Main Street
Norton, MA 02766

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NORTON TOWN CLERK

Monday, December 18, 2006
7:00 pm

Attendance

Bob Medeiros (Vice-Chairman), Earl Willcott (Chairman)
Kathleen Giblin, Eileen King, Ron O'Reilly
Jennifer Carlino, Conservation Agent

Julian Kadish and Lisa Carrozza were absent.

Minutes

The members reviewed the draft minutes of **August 14, 2007**. The minutes were tabled until the next regular meeting of Monday, January 8, 2007.

The members reviewed the Bills Payable Sheet (misc.). Bob Medeiros made a motion, seconded by Ron O'Reilly, to pay the bills. Approved.

The members reviewed the Bills Payable Sheet (Nextel). Bob Medeiros made a motion, seconded by Ron O'Reilly, to pay the bill. Approved.

The members reviewed the Bills Payable Sheet (Pare Corp.). Bob Medeiros made a motion, seconded by Ron O'Reilly, to pay the bill. Approved.

The members reviewed a Notice of Intent – **(#250-750) – Richard Ellis/The Flatley Company – Lot 1, Parcel 115 (map 24) South Washington Street – (cont. from the October 16, 2006 & November 13, 2006 mtgs.)** - for proposed plans to construct a 20,000 sq.ft. building with associated grading, pavement and utilities within 100 feet of wetlands and the Riverfront area. Earl Willcott read a letter received by the applicant requesting to continue the public hearing until the meeting of Monday, January 22, 2007. Bob Medeiros made a motion, seconded by Kathleen Giblin, to continue the public hearing until the regular meeting of Monday, January 22, 2007 at 7:05 pm. Approved.

The members reviewed a Notice of Intent – **(#250-741) – Jacqueline Gill – Parcel 133 (assessors map 19) 65 King Philip Road – (cont. from the August 28, 2006, September 11, 2006, September 25, 2006, October 30, 2006 & November 27, 2006 mtgs.)** - for proposed plans to replace an existing retaining wall within 100 feet of Lake Winnecunnet. Jennifer Carlino stated the applicant sent a letter requesting a continuance of the public hearing until the meeting of Monday, January 22, 2007. Bob Medeiros made a motion, seconded by Kathleen Giblin, to continue the public hearing until the regular meeting of Monday, January 22, 2007 at 7:10 pm. Approved.

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The members reviewed a Notice of Intent – **(#250-751) – Richard Ellis/The Flatley Company – Lot 2, Parcel 8-12 (map 25) South Washington Street – (cont. from the October 16, 2006, November 13, 2006 & November 28, 2006 mtgs.)** - for proposed plans to construct a 24,000 sq.ft. building with associated grading, pavement and utilities within 100 feet of wetlands. Dick Cane of the Flatley Company and his consultant, Bob Rego of Prime Engineering attended the public hearing. Mr. Rego stated an Order of Resource Area Delineation had been issued for this lot, but stated they are still going through the Planning Board process. He stated he had responded to Jennifer Carlino's letter of comments with a letter back to her addressing all of her comments and submitted revised plans and calculations. Jennifer Carlino asked if the future parking area is included with this application and Mr. Rego stated only what's in the description of work. She stated that Reed Canary grass is on the invasive plant list and would have to be removed from the submitted plans as well as the Operations & Maintenance Plan. She asked if plantings were proposed for the forebays and Mr. Rego stated he would be using a New England Wetland Seed Mix. Jennifer Carlino asked if a construction sequence could be submitted and Mr. Rego said he would provide one. She asked if there was a designated snow stockpile area and Mr. Rego said the snow would be stockpiled on one of the parking lot areas. Mr. Rego requested that Jennifer Carlino make a list of any other information she would like and she stated any other information could be noted in the Conditions. Bob Medeiros made a motion, seconded by Ron O'Reilly, to close the public hearing. Approved.

The members reviewed a Notice of Intent – **(#250-757) - Nick Mirrione/Red Mill Realty Trust – Parcel 4 (assessors map 2) Newland Street – (cont. from the November 27, 2006 mtg.)** - for proposed plans for site work including filling of 16,000 c.f. of Isolated Land Subject to Flooding and 100 feet of wetland. Earl Willcott recused himself from the public hearing. Fred Clark of Red Mill Realty Trust and his engineer, Scott Faria of Gallagher Engineering were present at the public hearing. Mr. Faria stated he had supplied the requested information and revised plans to Jennifer Carlino previous to this hearing and that a DEP File number had been issued to this project. Ron O'Reilly made a motion, seconded by Kathleen Giblin, to close the public hearing. Approved.

The members reviewed a Request for a Determination of Applicability – **(DET. #888) – Thomas McGrath – Parcel 50-02 (assessors map 28) 213 Old Taunton Avenue** – for proposed plans to install a septic system within 100 feet of wetlands. The applicant was present at the public hearing with his engineer, Steve Rumba of Collins Engineering Group who described the project to the members. He stated the system is located in this area in order to keep it at the farthest distance from the wetlands. He said most of the system is out of the buffer zone but the tank and a small portion of the system is approximately 75 feet away from the wetlands. Jennifer Carlino stated a revised plan with revisions to the wetland boundary has been received and a letter stating some of the compost has been removed and requesting to remove the rest of the compost by machine during the installation of the septic system. Bob Medeiros made a motion, seconded by Ron O'Reilly, to close the public hearing. Approved. Bob Medeiros made a motion, seconded by Kathleen Giblin, to issue a negative Determination of Applicability (#3) as long as the work is done according to the approved plans.

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The members reviewed a Request for a Determination of Applicability – **(DET. #889) – Burt Cole – Parcel 33 (assessors map 27) 27 Power Street** – for proposed plans to install a sanitary disposal system within 100 feet of wetlands. Steve Rumba of Collins Engineering Group, engineer for the applicant, described the project to the members. He stated the applicant is actually in assisted living housing and is selling this property. He explained that the existing system is a leaching field in the back yard approximately 40 feet from the wetlands. He said the applicant proposes to install a septic tank with a pump chamber that will be 60 feet from the wetlands and pump to a leach field which will be installed in the front yard which will be out of the 100-ft. buffer zone of the wetlands. He stated a block retaining wall will be used on two sides but will be outside of the buffer zone. Jennifer Carlino stated the compost must be removed at the time of the installation of the septic system and a revised plan showing the wetland boundary change be submitted. Bob Medeiros made a motion, seconded by Ron O'Reilly, to close the public hearing. Approved. Bob Medeiros made a motion, seconded by Ron O'Reilly, to issue a negative Determination of Applicability (#3) as long as the work is done according to the approved plans. Approved.

The members reviewed a Request for a Determination of Applicability – **(DET. #890) – Stanley Walasavage – Parcel 197 (assessors map 16) 81 Freeman Street** – for proposed plans to install a septic system within 100 feet of Norton Reservoir. The applicant and his engineer, John F. Vance, Jr., were present at the public hearing. Mr. Vance described the project to the members. He stated the existing system is located at the front of the house and the proposed system will be located under the driveway on the right hand side of the house. Bob Medeiros made a motion, seconded by Ron O'Reilly, to close the public hearing. Approved. Bob Medeiros made a motion, seconded by Ron O'Reilly, to issue a negative Determination of Applicability (#3) as long as the work is done according to the approved plans. Approved.

The members reviewed a Notice of Intent – **(#250-760) – Fred Bottomley – Parcel 29 (assessors map 25) 21 Samoset Street** – for proposed plans to construct a house, driveway and utilities with associated grading within the 100-year floodplain. Chris Yarworth of Yarworth Engineering Co., Inc. explained the project to the members. He stated the project is totally in a floodzone. Chris Yarworth said the house will be built on walls that will be opened at the bottom and the deck will be built on piers. He submitted revised plans showing the vernal pool and also additional calculations based on comments by DEP. Chris Yarworth stated DEP questioned his notes pertaining to the foundation wall which he noted will be inspected by a structural engineer. He said DEP questioned why he didn't have this done first. He explained that if the Conservation Commission does not approve this project, there will be no need to have a structural engineer inspect the foundation wall. Chris Yarworth stated the vernal pool was added to the plans and he provided the location of the floodplain compensation area when the project is above threshold. He had a question regarding wildlife habitat. He submitted pictures and stated that, since there was a house across the street and a house on each side of the lot, suggesting the area is developed, a wildlife habitat study may not be required. Jennifer Carlino stated a wildlife habitat study is always a requirement in these circumstances. Chris Yarworth submitted an alternative plan. Jennifer Carlino asked the members if they wanted to see the compensation area within the proposed lawn area or where it was proposed on the previously submitted plans. Bob Medeiros made a motion, seconded by Ron O'Reilly, to accept the alternative plan which would locate the floodplain compensation area closer to the house. Approved.

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Warren Cummins, an abutter, had concerns with the wildlife on this lot and submitted pictures to the Commission. Jennifer Carlino reminded everyone that the spotted turtle is no longer on the Endangered Species list, but it is still common wildlife under the Conservation Commission's review. Bob Medeiros made a motion, seconded by Kathleen Giblin, to continue the public hearing until the next regular meeting of Monday, January 8, 2007 at 7:25 pm. Approved.

The members reviewed a Notice of Intent – (#250-758) – **Perry DiMascio/Shamrock Realty Trust – Parcel 33 (assessors map 21) – Walker Street** - for proposed plans to construct a dwelling, garage, deck, room and driveway with related grading within 100 feet of wetlands and within the floodplain. Perry DiMascio was present at the public hearing as well as his engineer, Ralph Maloon of RIM Engineering who explained the project to the members. He began by mentioning that this property had been before the Commission previously requesting to construct a driveway to this site off of Walker Street and was denied. He stated this filing is to have the driveway come in off of North Worcester Street. He stated the property has frontage on both Walker Street and North Worcester Street and that a portion of the Wading River runs through it. He said there is a dry area to the rear of the property but crossing of the wetlands are necessary to access the dry area. Mr. Maloon stated the applicant proposes to build a wall on both sides of the driveway leading in and to construct a house, garage, deck, room and driveway with related grading, create a compensation area and install a septic system. He said compensation will be greater than the filled areas, approximately 2 to 1. Mr. Maloon stated to the abutters that were present that, in his opinion, he cannot help their water problems, but this project will not increase their water problems.

He stated he has not had a response from Natural Heritage as yet and he did say a DEP File # has been assigned to this project. Mr. Maloon stated approximately 4600 sq. ft. of wetlands would be filled and just about twice this amount would be compensated. Bob Medeiros pointed out to Mr. Maloon the area on North Worcester Street that floods quite often and asked Mr. Maloon what the elevation of Walker Street is at the highest point.

Jennifer Carlino stated the wetland boundaries have already been delineated for this property but asked Ralph Maloon if he could replace all the flags that have been destroyed or removed and he said he would. She asked Mr. Maloon why he specified "edge of swamp" on his plans and "edge of wetlands" and he replied because of the soil types. Bob Medeiros asked Mr. Maloon how many sq. ft. of road was proposed over the wetlands and he replied the driveway is proposed to be 300 feet long. Jennifer Carlino requested Mr. Maloon to submit a Field Data Report and soil samples from the existing "island" and he said he would. She further stated the Mean Annual High Water Mark for the Wading River was omitted on the side of the island and he again stated he would provide that information. Jennifer Carlino also suggested that the water flowing between the house and the island may be a stream channel with a bank and land under water bodies and waterways and, if so, she would like to have this information submitted to the Commission.

She noted the 100-yr. Floodplain on the North Worcester side is not shown on the submitted plans and the 10-yr. Floodplain is also not shown. Jennifer Carlino stated the project is above the threshold for Bordering Land Subject to Flooding and potentially for Bordering Vegetative Wetland which requires a

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Wildlife Habitat Evaluation. She stated that the project is listed as a "limited project" and would like more information as to why this project should qualify for this status. Jennifer Carlino asked if the project was filed with MESA and Mr. Maloon stated it was. She stated the fee for this filing is incorrect because the Riverfront total was not added to the fee and she stated that all alternatives are required to be documented for the retaining wall.

Jennifer Carlino stated she had information from the Fire Chief pertaining to flooding incidents over the last several years for this area and a letter from an abutter who could not attend tonight's meeting. Earl Willcott read a letter from James Farrelly of 7 McTee Drive who stated he may or may not be able to attend tonight's meeting. He stated he wanted to register his concerns regarding a potential negative environmental impact by the construction on this site and potential adverse impacts to his property as well as his neighbors' property. Kathleen Giblin stated that she has driven by this area many times over the past nine years, that she has lived in this area and has noticed the flooding conditions at various times.

An abutter, Ronnalee Mulkern of 155 North Worcester Street addressed the members and asked if anyone remembered the flooding conditions in June of a few years ago. She stated her entire yard was flooded and is concerned with future conditions turning worse. The daughter, Diane, of the abutter at 173 North Worcester Street had questions regarding the design of the proposed driveway and Mr. Maloon answered her questions. He stated two 24" culverts and one 4' wide x 2 ½ ' high box culvert will be in place under the driveway to allow the water to flow through.

George Hill of 139 North Worcester Street, an abutter, addressed the Commission. He stated his name was omitted from the abutter list as well as four other abutters. He submitted reading material and pictures to the Commission. Jennifer Carlino stated she would speak to the Assessors Office to inquire as to why Mr. Hill was omitted from the Abutter's List. Mr. Hill requested copies of the minutes of tonight's meeting and Jennifer Carlino stated after they have been typed and approved by the Commission he could request a copy. She informed Mr. Hill that he could ask who ever is filming this meeting for a copy of the meeting. Mr. Hill requested a list of the Conservation Commission members.

Cheryl Kingsbury, daughter of the resident of 135 North Worcester Street, Shirley Cameron, addressed the Commission. She stated she has concerns with the proposed driveway which, to her, appears to be a dam. She said this same parcel of land was for sale years ago and could not be built on. Bob Medeiros stated he had done a perc test on this property approximately 30 years ago and the property was deemed unbuildable. It was noted the information regarding this perc test could be obtained from the Board of Health office. Another abutter, Dwayne Hancock of 153 North Worcester Street addressed the Commission. He submitted a picture of an area approximately 40 feet from the Wading River showing the river overflowing during a flooding situation earlier this year. Cheryl Kingsbury addressed the Commission and submitted photos of the flood of June, 1998. The daughter of the resident at 173 North Worcester Street asked if the residents and abutters to this project could have a plan showing wetlands beyond this site and Jennifer Carlino explained that aerial photos are available, but the applicant will not be asked to show wetlands on private property.

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Barbara Delsanto of 143 North Worcester Street asked who was responsible for keeping the culverts on private property clean. Earl Willcott replied the owner of the property will be responsible for keeping the culverts clean. Nicholas Delsanto of 143 North Worcester Street had concerns with the culverts being ignored until a flood happens and it is too late. Stanley Everson of 129 North Worcester Street stated he owned this property in 1988 and when it flooded the water was over his head. Patricia Everson of 129 North Worcester Street stated that when the condominiums across the street were constructed she was told the water problems on her property and surrounding properties would not get any worse but they had. She claimed that this property was taken by the Town for non-payment of taxes and was supposed to be a non-buildable lot and asked how this could have changed over the years. Colin Keating of 147 North Worcester Street had concerns with water problems in his yard getting worse if this project is allowed. He stated that in certain flooding conditions the water in his back yard was over six feet and came within twenty feet of his cellar door. He says he is afraid that if this project takes place he will definitely have water in his cellar. Earl Willcott stated that the water table in Norton has been getting higher and higher each year. Terence Brogan of 30 Walker Street asked if the studies for the water flow through the culverts was based on normal situations or flooding situations and Ralph Maloon replied the data was taken from the flood study that was done for the Town.

Ralph Maloon stated that, even though replication for this project is probably 2 to 1, the water problems in this area are already very great and this project is probably not going to make any difference either way. Ed Ivanoski of 2 Walker Street stated that in the nine years he has lived at this address, flood conditions occurred where the water was over the road at least three times. He submitted pictures to the Commission of the water conditions during flooding situations. Another resident stated that since this area has flooded so often during the last ten years or so, the 100-year flood zone theory should not be valid. A resident asked what the regulations were pertaining to the filling of wetlands and Jennifer Carlino replied that there were certain performance standards that have to be met, such as replication for any filling has to be completed and proof that the filling cannot be avoided or minimized has to be submitted.

Nicholas Delsanto asked if the proposed 500-ft driveway is going to be safe during the winter time because it is going to be elevated. Ralph Maloon stated there is a 30-inch wall proposed to be placed on each side of the driveway. Janice Hill of 139 North Worcester Street asked if it was known who was going to purchase this house. Mr. Perry DiMascio stated he might live there. Janice Hill asked where his drinking water would come from and he replied that he proposed to install a well. Michelle Brogan of 30 Walker Street had concerns for the wildlife on this property and Earl Willcott stated information will be submitted addressing these concerns. Jennifer Carlino stated the wetland resource areas have to be defined first then each area will address wildlife habitat issues. Barbara Delsanto stated she was not notified by mail of this public hearing as well as a few other abutters. Jennifer Carlino stated this matter would be investigated, but all the abutters here tonight should note when this hearing will be continued because there will not be any other notifications. Bob Medeiros asked Ralph Maloon if he would be able to obtain all the required information by the next regular meeting of Monday, January 8, 2007 and he replied that he would rather continue the public hearing until the

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meeting of Monday, January 22, 2007. Bob Medeiros made a motion, seconded by Kathleen Giblin, to continue the public hearing until the regular meeting of Monday, January 22, 2007 at 7:15 pm. Approved.

The members reviewed an Abbreviated Notice of Resource Area Delineation – (#250-759) - **David Azanow/Bennett Mortgage & Investment Co., Inc. - Parcels 182, 185, 191 & 311 (assessors map 27) South Worcester Street** – for verification of the wetland resource areas. Scott Goddard of Carr Research Laboratories, Wetland Scientist for the applicant, addressed the Commission. He stated the only resource areas listed for this site were bordering vegetated wetlands. He pointed out a stream that discharges into a pipe and an upland area that is heavily used by ATVs. Mr. Goddard stated the rear of the property consisted of a lot of wetlands which he had outlined in green on the submitted plans. He noted a potential vernal pool on the site and stated plans to file with MESA were cancelled due to the change of status of the spotted turtle. Mr. Goddard submitted his response letter to Jennifer Carlino's letter of thirteen items (a majority of which pertain to the wetland flags). He stated he will be submitting a revised plan as soon as his engineer makes the revisions per Jennifer Carlino's letter. Bob Medeiros made a motion, seconded by Ron O'Reilly, to continue the public hearing until the next regular meeting of Monday, January 8, 2007 at 7:30 pm. Approved.

The members reviewed a Notice of Intent – (#250-761) – **Scott Goddard – Parcel 37-01 (assessors map 31) John Scott Boulevard** – for verification of the wetland resource areas and the temporary crossing of a wetland, floodplain and a river with equipment for soil testing. Scott Goddard addressed the Commission and submitted a plan that he stated was from the withdrawn Request for a Determination of Applicability and substituted with this Notice of Intent filing. He stated he was seeking confirmation for the accuracy of wetland resource areas, mainly, bordering vegetated wetlands and banks. He pointed out to the members what the letters of the flags represented such as B flags were either banks or bordering vegetated wetlands and the I flags were pertaining to an island. Jennifer Carlino stated the submitted information should reflect the topography of the area and the Mean Annual High Water Mark (MAHWM) for the river should be shown accurately. Scott Goodard stated it does not make any difference whether it is a bank of a stream or a bank of a pond. Jennifer Carlino stated that since Mr. Goddard's submitted plans show wetland resource areas, each area should be labeled correctly including MAHWM and banks. Jennifer Carlino stated flags I2 thru I10 should include the MAHWM. Jennifer Carlino stated to Mr. Goddard that the Commission will make their determination according to the submitted plans and if he refuses to revise them, and does not like the Commission's determination, he may appeal it. Jennifer Carlino told Mr. Goddard his fee was incorrect. Mr. Goddard disagreed with Jennifer Carlino's statement. She told Mr. Goddard he has to use the fee calculation sheet printed by DEP. Mr. Goddard stated there was a guard rail at the area to be crossed and he has to go around the guard rail. He stated he intends to use a 6-foot wide machine to be driven over boards to limit damage to the wetland vegetation. He said this will be done under his supervision. Jennifer Carlino asked Mr. Goddard if he planned to have any stream siltation control on site. He stated he would have hay bales on site. Earl Willcott asked Mr. Goddard if he was going to disturb any trees and Mr. Goddard stated only saplings. Jennifer Carlino stated he would have to have a plan to restore any disturbed saplings. Kathleen Giblin spoke to Mr. Goddard and asked him to be

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more respectful to Jennifer Carlino and her secretary, Phyllis Bernard and not call persistently after being told he would receive a call back from Jennifer Carlino. She stated that she was informed of his many annoying phone calls to the office and did not think he was behaving in a professional manner. Mr. Goddard apologized and said he had already spoken to Jennifer Carlino and apologized to her and assured her that in the future her would be more patient. Bob Medeiros made a motion, seconded by Kathleen Giblin, to continue the public hearing until the regular meeting of Monday, January 22, 2007 at 7:25 pm. Approved.

The members reviewed a request for a Certificate of Compliance for File **#250-715 – Wheaton College** (improvements to the athletic field) – **Parcel 93A (assessors map 17) Pine Street**. Jennifer Carlino stated the project was completed according to the submitted plans. Bob Medeiros made a motion, seconded by Kathleen Giblin, to issue the Certificate of Compliance. Approved.

The members reviewed a request for a Certificate of Compliance for File **#250-718 – Wheaton College** (footbridge) **Parcel 93A (assessors map 17) Pine Street**. Jennifer Carlino stated the project was completed according to the submitted plans. Bob Medeiros made a motion, seconded by Ron O'Reilly, to issue the Certificate of Compliance. Approved.

The members reviewed a request for a Certificate of Compliance for File **#250-591 – Stephen Lacivita – Parcel 54-01 (assessors map 21) 76 Oak Street**. Jennifer Carlino stated the project was completed according to the submitted plans. Bob Medeiros made a motion, seconded by Ron O'Reilly, to issue the Certificate of Compliance. Approved.

The members reviewed a request for a partial Certificate of Compliance for File **#250-738 – Warren Cummins – Parcel 28 (assessors map 25) 32 Samoset Street**. Jennifer Carlino stated the house was constructed and the existing house has to be demolished. She said the floodplain compensation area will have to be done where the existing house is located. Bob Medeiros made a motion, seconded by Kathleen Giblin, to issue the partial Certificate of Compliance with the condition the applicant post a \$1500 bond with the Town Treasurer to ensure final vegetated stabilization of exposed soils and to ensure the demolishing of the existing house and to ensure that floodplain compensation is completed. Approved.

The members reviewed a request for a partial Certificate of Compliance for File **#250-711 – Pasquale Barletta – Parcels 31-34 (assessors map 4) 11 Sylvan Road**. Jennifer Carlino stated the house has been constructed and the property has been graded but not loamed or seeded. She said the erosion control has to come out once the property has been stabilized and that the post and rail fence to be used as a visual barrier to the wetlands has to be installed. Bob Medeiros made a motion, seconded by Kathleen Giblin, to issue a partial Certificate of Compliance with the condition the applicant post a \$500 bond with the Town Treasurer to ensure final vegetated stabilization of exposed soils on the lot and to ensure the installation of a post and rail fence as a visual barrier to the wetlands. Approved.

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The members reviewed a request for a partial Certificate of Compliance for File **#250-575 – Andre Reikst – Parcel 414 (assessors map 10) 227 Reservoir Street**. Jennifer Carlino stated that a letter from the engineer needs to be submitted stating all work has been completed as proposed. She said final stabilization of exposed soils has not been done. Jennifer Carlino stated many changes have been made that are not shown on the approved plan such as; the building is 10 feet closer to the wetlands; the pipes are ADS in stead of RCP; the foundation is at 102” and should be 108” and the floor elevation is 95’ and should be 100.5’. Bob Medeiros made a motion, seconded by Ron O’Reilly, to deny the request for a partial Certificate of Compliance and have Jennifer Carlino send a letter to the contractor requesting him make the changes and to appear at the next public hearing. Approved.

The members reviewed a modification to File **#250-651 – Bill Harris – 308 East Main Street (Bernie & Phyl’s)**. Bob Salvo of S & L Construction Company and contractor approached the Commission members. He stated that the modification to the project would be using 4-8 inch stone rip rap instead of loam and seed on one of the slopes for erosion control. Jennifer Carlino requested filter fabric be placed under the stone. Bob Medeiros made a motion, seconded by Ron O’Reilly, to allow the modification to use rip rap as long as filter fabric is placed under it. Approved.

The members reviewed the Order of Conditions for Notice of Intent – **(#250-755) – Steven Giblin – Parcel 4 (assessors map 24) 170 Pine Street** which was sent to the members with the agenda for review. Bob Medeiros made a motion, seconded by Kathleen Giblin, to accept the conditions as written and to sign the Order of Conditions. Approved.

Jennifer Carlino stated she finally received the report for the Lake Winnecunnet Study Report from the ESS Group. She said the members will decide what action to take at the next regular meeting. She said they should also discuss the Norton Reservoir dredging project as well and decide what steps to take.

Jennifer Carlino stated she received the 50% design for repairs to the Norton Reservoir dam from Pare Corporation and stated they would like to know when they can go before the Commission and discuss the repairs. Jennifer Carlino asked the members when they would like Pare Engineering to come in; either January 8th or January 22nd. She said the discussion will take approximately 15 minutes. The members chose to have Pare Corporation come in on January 22nd.

Jennifer Carlino stated that Phase I of the inspection of the Norton Reservoir dam was done.

Jennifer Carlino stated a request for an Extension Permit was received for File **#250-693 – 48 Bay Road**. She said the Order of Conditions was issued not too long ago and she will send a letter to the applicant.

Bob Medeiros made a motion, seconded by Kathleen Giblin, to adjourn the meeting at 10:00 pm. Approved.

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Respectfully Submitted,



Jennifer Carlino
Conservation Director

JC/pmb