



TOWN OF NORTON
BOARD OF SELECTMEN
MUNICIPAL CENTER,
70 EAST MAIN STREET, NORTON, MA 02766

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2020 MAY -7 A 10:03

**Board of Selectmen
Meeting Minutes
December 30, 2019**

I. Call to Order by Chairman

The December 30, 2019 meeting of the Norton Board of Selectmen was held in the Board of Selectmen's Meeting Room and was called to order at 6:00 P.M., by Mr. Bradford K. Bramwell, Chairman. Member(s) present: Mr. John Conway, Ms. Mary T. Steele, and Ms. Renee Deley. Also in attendance: Michael D. Yunits, Town Manager.

II. Appointments/Resignations/Retirements

a. Appointment of Recording Secretary.

Mr. Conway read the appointment letter for Sonia Tsilis to be appointed as the Recording Secretary for the Finance Committee.

MOTION was made by Mr. Conway to accept the appointment. Seconded by Ms. Steele. Vote: Unanimous. MOTION CARRIES.

III. Licenses and Permits

1. 2020 License Renewals.

CV:

Ultimate Pizza, Inc. d/b/a Pizza Tyme
250 East Main Street

CV

CLASS I, II, and III:

Old Colony Cars, Inc.
350 Old Colony Road
(Subject to receipt of \$25,000 bond)

Class II

MOTION was made by Mr. Conway to approve the two aforementioned licenses. Seconded by Ms. Steele. Vote: Unanimous. MOTION CARRIES.

2. 2020 Seasonal Population Increase Estimation Form.

Mr. Bramwell stated that this form is important because it is submitted to the State and is used when allocating the number of liquor licenses the Town gets. Mr. Conway said that the form says the estimated population is 19,031 people. Ms. Deley asked what this number was based off of and Mr. Yunits clarified that it was the Federal 2010 Census because the next census to go out is January 2020. Ms. Deley asked how long it would take to get the 2020 census results

back. Mr. Yunits stated he was unsure and Mr. Conway said that he believes it will take about 2 years.

MOTION was made by Mr. Conway to approve the population increase estimation. Seconded by Ms. Steele. Vote: Unanimous. MOTION CARRIES.

IV. **Announcements**

There were no announcements to discuss.

V. **Business**

A. **New Business**

There was no new business to discuss.

B. **Old Business**

There was no old business to discuss.

C. **Town Manager's Report**

1. Blue Star Industrial Park Construction Update.

Mr. Yunits advised that the construction on East Main Street has now reached North Washington Street and South Washington Street. He stated that the detour will be shifting, but cars will still be able to travel west-bound on Route 123/East Main Street and there will not be the detour on Pine Street anymore. However, when people are traveling east on Route 123/East Main Street and they approach North and South Washington Streets, they will be detoured off of East Main Street down to Plain Street, Burt Street, and back. Mr. Yunits mentioned that they will be working only Thursday and Friday of this week. He added that the detour will not be going by the [L.G. Nourse Elementary] school anymore, so they will be able to start construction earlier in the day. Ms. Deley stated that it was her understanding from previous discussions that the detour was going to begin at North and South Washington Street and proceed to Leonard Street. Mr. Yunits replied that this was only east-bound traffic. He mentioned that at some point they will have to do some work near the intersection of North Washington and South Washington Street, but it will only be a day or two and they will give twenty-four hour notice. Ms. Deley asked if there was any signage coming off of I-495 or coming down South Washington Street that there was going to be this detour. Mr. Yunits he would look into this and get back to her. Mr. Conway asked if they were taking advantage of the road being torn up by working on the sidewalks. Mr. Yunits replied that this work has to be done first before that contract can start in the spring. Ms. Deley asked which traffic lights would be installed first. Mr. Yunits explained that it would be the traffic lights for the exits off of the highway first and then the intersection of North Washington Street and South Washington Street.

2. Elm Street (Reed & Barton) Demolition Update.

Mr. Yunits informed the Board that the work is done and Cross Street is now open for both lanes of traffic. Mr. Conway asked if DEP was still doing work at the site. Mr. Yunits explained that EPA is still doing work there. Ms. Steele asked the Town Manager if they definitely have a lien on the property formerly owned by Reed & Barton. Mr. Yunits answered that they do not have a lien on the property yet because they do not have a bill from the

contractor. Ms. Steele clarified that all of the money they had previously been approved hasn't been spent yet, which Mr. Yunits stated was correct. Ms. Steele asked how the lien worked by asking if once they get all of the invoices in for the work that was done if that is when they put the lien on. Mr. Yunits said that they would put a lien on for the cost of the demolition. Ms. Steele asked how this is different from a tax lien. Mr. Yunits replied that they could apply a tax lien as well if they do decide to take it for taxes, but it all depends on how the Town takes it in the end. He further explained that if they took the property for taxes there would be a tax lien plus the mechanic's lien for the demo. Ms. Steele said that assuming that the Town does not take the property, the Town will have liens on the property to protect it from the money that was outlaid, which Mr. Yunits confirmed.

Ms. Deley asked for an executive session for the next meeting so they could discuss this matter further. The Town Manager replied that he has no problem with that, but that town counsel should be at the executive session. Mr. Bramwell reminded everyone that the next meeting is the joint meeting, so Ms. Deley requested that the executive session be the meeting after the joint meeting. The Board and Town Manager agreed to scheduling the executive session.

V. Selectmen's Report and Mail

Mr. Conway stated that a gentleman by the name John Pino donated some land to Conservation on Robinson Lane. Mr. Pino asked if a sign acknowledging his donation would be going up. Mr. Yunits stated that the Town would be doing that.

Ms. Steele asked that the Water Department come in for not the next meeting, but the meeting after that. She stated that she is looking for a timeline and an update of where they are with the treatment plant and also to discuss the angst regarding the water machines. Ms. Steele expressed that she would like to discuss with the Water/Sewer Superintendent, Frank Fournier, III, about installing a second water machine. Mr. Conway informed Ms. Steele that the Water/Sewer Commission is having a meeting that evening, which he plans to attend, and will discuss this matter further. Ms. Deley brought up an e-mail conversation stating that Mr. Yunits and Mr. Fournier could not make this decision, but that it was up to the Water/Sewer Commission and that they have already advised that they would not be entertaining the idea of a second water dispenser because they anticipated the first well being on in January. Ms. Deley expressed her doubts where the Board was advised previously that it would take up to a year before the Town saw any improvements.

Ms. Steele then asked in regards to the joint meeting that is to be held at the [Middle] School the following week if there is an agenda item for space needs. Mr. Yunits stated that he would check with Dr. Joseph Baeta, Superintendent of Schools, and get back to the Board on that. Ms. Deley asked if Mr. Yunits would have the operational expenses ready for the joint meeting for the Town side, which he answered he would, but they also still have no proposed place to go for the Town Hall/Community Center. Ms. Steele asked that the Permanent Building Committee be at the meeting to give an update of possible locations. Mr. Conway advised that the PBC is meeting on January 13th and he believes they have issued the acceptance to the proposal. He added that he believes they intend to come back with something on January 13th with something concrete to look at from their site selection survey. Mr. Conway lastly advised that some members of the PBC planned to attend the joint meeting, but would not have much of an update at that time. Mr. Yunits advised that DBVW was hired

to do the site assessment. Ms. Deley expressed that another thing the Board needs to look at is that any money to contribute towards these projects will need to be voted on at the election as well as town meeting. She asked if the PBC will be prepared to have something for the April 4th ballot. Mr. Conway responded that their intent is to have something for the spring town meeting. Ms. Deley asked if it was necessary if they could have a special election and special town meeting, which was confirmed.

Ms. Deley referred to an e-mail from the Town Manager including pictures portraying the urgency for a new town hall. In the e-mail, Mr. Yunits referred to the leaks in the ceiling as well as issues with the electrical and heating. Ms. Deley expressed that they either need to invest money in “band-aiding” issues at the current town hall or finding an alternative space to go, since the new town hall/community center they are looking at at least two to three years. Mr. Yunits replied that it is obviously cheaper to plug the holes in the roof rather than rent space for three years. Ms. Deley asked that the Town Manager have some discussions about possibly moving filing cabinets and using more electronic storage as well as moving desks/offices around to accommodate moving employees out of poor/failing work spaces. Mr. Yunits answered that he will look into it. Mr. Conway asked if they had heard back from OSHA yet with their report. The Town Manager advised that he had called and e-mailed them, but he has yet to receive anything.

VI. Meeting Minutes

MOTION was made by Mr. Conway to approve the Minutes of September 5, 2019. Seconded by Ms. Deley. Vote: Unanimous. MOTION CARRIES.

MOTION was made by Mr. Conway to approve the Minutes of September 19, 2019 (Open and Executive Session). Seconded by Ms. Steele. Vote: 3 – Yes; 1 – Abstention (Bramwell). MOTION CARRIES.

The vote for the September 19, 2019 Minutes were then reconsidered.

MOTION was made by Mr. Conway to approve the Minutes for the Executive Session for the September 19, 2019 meeting. Seconded by Ms. Steele. Vote: 3 – Yes; 1 – Abstention (Bramwell). MOTION CARRIES.

It was agreed upon by the Board to delay approving the September 19, 2019 (Open Session) Minutes until Ms. Deley had a chance to add her changes/revisions.

Ms. Deley stated that she would also like the PowerPoint presentation and diagrams regarding the Kerivan-Lane hearing for the September 5, 2019 meeting be attached to the Minutes. Mr. Yunits advised that a hard copy of the agenda packets is kept in the Office Administrator’s office.

VIII. Warrants

Report of Chairman, Bradford K. Bramwell, that the following Payroll and Invoice Warrants had been approved by himself and Vice-Chairman, Michael Flaherty:

A. Invoice Warrant AP20-24, dated December 12, 2019, in the amount of \$1,115,096.48.

B. Invoice Warrant AP20-25, dated December 19, 2019, in the amount of \$410,413.67.

C. Payroll Warrant PR20-13, for the week ended December 14, 2019, Warrant dated December 19, 2019, in the amount of \$1,369,914.21.

D. Invoice Warrant AP20-26 dated December 26, 2019, in the amount of \$3,806,618.60.

IX. **Other Business**

- X. **Next Meeting's Agenda** – January 9, 2020 – Joint Meeting with the School Committee and Finance Committee. Mr. Yunits advised that the School Committee's meeting will begin at 6:30 P.M. and the joint meeting will begin at 7:00 P.M. Ms. Deley reminded Mr. Yunits to have the IDC's agenda item on the joint meeting's agenda, which he agreed to. Mr. Conway added that they are also going to be recognizing the two teams of cheerleaders that came in second place at Nationals and asked if the Selectmen would be interested in participating in that recognition, but that is also at 6:30 P.M.

XI. **Executive Session**

XII. **Adjournment**

MOTION was made by Mr. Conway to adjourn the Board of Selectmen meeting at 6:36 P.M. Seconded by Ms. Steele. Vote: Unanimous. MOTION CARRIES.

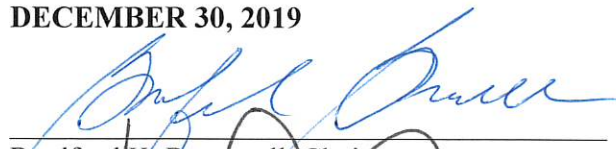
URL Link: <https://www.youtube.com/watch?v=hynTsX12JuU>

Respectfully Submitted by:

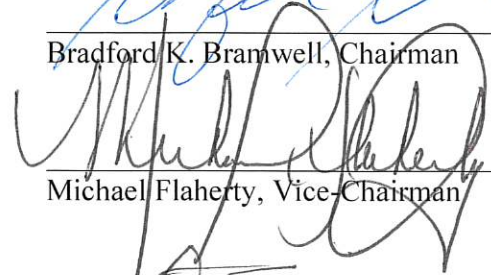


Jennifer Reid, Office Administrator

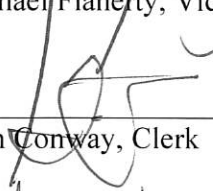
**BOARD OF SELECTMEN
MINUTES OF MEETING
DECEMBER 30, 2019**



Bradford K. Bramwell, Chairman



Michael Flaherty, Vice-Chairman



John Conway, Clerk



Mary T. Steele

Renee Deley

Minutes Approved by Board on: March 26, 2020