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**Board of Selectmen  
Meeting Minutes  
February 22, 2018**

**I. 7:00 P.M. Call to Order**

The February 22, 2018 meeting of the Norton Board of Selectmen was held in the Board of Selectman's Meeting Room and was called to order at 7:00 P.M., by Mr. Bob Kimball, Chairman. Member(s) present: Mr. Bob Salvo, Ms. Mary Steele. Also in attendance: Mr. Mike Yunits, Town Manager. Not in attendance: Mr. Brad Bramwell and Mr. Mike Flaherty.

**II. Licenses and Permits**

- A. **MOTION was made by Ms. Steele to add John Cacaccio's name to his Class II license in the name of Platinum Auto Sales, 145R West Main Street, Norton, MA 02766, per instructions from the MA Department of Transportation, Registry of Motor Vehicles at 7:04 p.m. Seconded by Mr. Salvo. Vote: Unanimous MOTION CARRIES**

**III. Announcement**

Mr. Salvo announced the pancake breakfast on March 3, 2018 from 9:00 a.m. to 11:00 a.m. at Emerson dining hall. Mr. Kimball announced the Snowflake social held on March 2, 2018 at the Norton Middle School from 6 p.m. to 8:00 p.m. There is also the Winter Carnival on March 3, 2018 at the high school.

**IV. Business**

**A. New Business**

- i. Introduction of Samuel R. Nelson, Permanent full-time Firefighter/Paramedic for the Town of Norton. The Fire Chief came before the Board and gave Mr. Nelson an introduction. Mr. Nelson then gave a brief description of his experience.
- ii. Andrea Downey, Executive Director, Norton Housing Authority, came before the Board to vote and approve to sign the agreement by and between the Town of Norton and STG Consultant Services, LLC. The Town has hired a consultant to assist them in the timely achievement of the GY 2013 CDBG-DR Program. The project is to create a disaster recovery program as a result of Hurricane Irena. Ms. Downey distributed Amendment 1 and Amendment 2 to the Board for required signatures.

**MOTION was made by Ms. Steele to approve and sign Agreement No 1 and Agreement No 2 by and between the Town of Norton and STG Consultant**

**administration of the FY 2013 CDBG-DR Program at 7:19 p.m. Seconded by Mr. Salvo. Vote: Unanimous MOTION CARRIES**

**B. Old Business**

There was no old business for discussion.

**C. Town Manager's Report**

Mr. Yunits gave his report and commented on the following:

- i. Median Guardrail Installation on 495 – the Town received a letter from MassDOT stating the Project Review Committee has reviewed and approved the project for installation.
- ii. Public Purified Water Dispenser opening – The dispenser is now operational.
- iii. Draft RFQ's for Senior Center and Town Hall – 2 RFQs have been completed for feasibility studies. These have been sent to the Building Committee and will be complete at the beginning of march. An estimate will be received by the May Town Meeting.
- iv. Alnylam Construction Projects are moving along and are not expected to be finished until mid to late 2018. Letters have been provided to the state of MA alerting them the project is still ongoing.

v.

**V. Selectmen's Report and Mail**

Mr. Kimball stated the public hearing on the fiscal year budget will be held on February 27, 2018 at 6:30 p.m. A school representative is needed pertaining to the regional district. If interested and available, please submit a letter to Town Hall.

**VI. Meeting Minutes**

**MOTION was made by Ms. Steele to approve the minutes of December 14, 2017 and February 8, 2018, as written at 7:27 p.m. Seconded by Mr. Salvo. Vote: Unanimous MOTION CARRIES**

**VII. Appointments/Resignations/Retirements**

Mr. Daniel Doyle, Jr. submitted a request to be appointed to the Norton Conservation Commission. Mr. Doyle came before the Board and gave a brief description of his credentials.

**MOTION was made by Ms. Steele to appoint Daniel Doyle, Jr. to the Norton Conservation Commission at 7:30 p.m. Seconded by Mr. Salvo. Vote: Unanimous MOTION CARRIES**

**VIII. Warrants**

**MOTION was made by Ms. Steele to approve bi-weekly Payroll Warrant PR17, for the period ended February 10, 2018, dated February 15, 2018 in the amount of \$1,271,795.83 at 7:30 p.m. Seconded by Mr. Salvo. Vote: Unanimous MOTION CARRIES**

**MOTION was made by Ms. Steele to approve Invoice Warrant AP33, dated February 15, 2018, in the amount of \$255,457.44 at 7:31 p.m. Seconded by Mr. Salvo. Vote: Unanimous**

**MOTION CARRIES**

**MOTION was made by Ms. Steele to approve Invoice Warrant AP34, dated February 22, 2018, in the amount of \$554,190.72 at 7:31 p.m. Seconded by Mr. Salvo. Vote: Unanimous MOTION CARRIES**

**IX. Other Business-**

Mr. Kimball acknowledged and gave condolences for the lives lost in the recent Florida school shooting. Mr. Kimball is currently working on constructing an additional egress on school property. He is collaborating with the School Department and surveyors to put another paved entrance in and out of the school for such emergencies.

**X. Next Meeting's agenda**

The next meeting will be held on March 8, 2018.

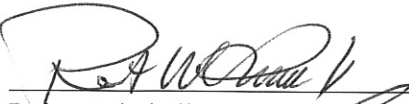
**XI. Executive Session**

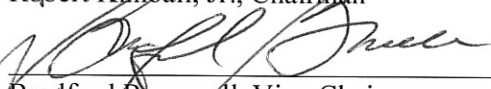
There was no need for an executive session.

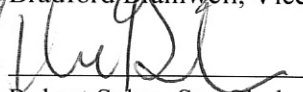
**XII. Adjournment**

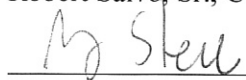
**MOTION was made by Ms. Steele to adjourn at 7:34 p.m. Seconded by Mr. Salvo. Vote: Unanimous MOTION CARRIES**

Respectfully Submitted by: Kayleigh Correia, Recording Secretary

  
Robert Kimball, Jr., Chairman

  
Bradford Bramwell, Vice-Chairman

  
Robert Salvo, Sr., Clerk

  
Mary Steele

\_\_\_\_\_  
Michael Flaherty

Minutes Approved by Committee on:

03/08/18