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Board of Selectmen Meeting Minutes January 11, 2018

I. 7:15 P.M. Call to Order

The January 11, 2018 meeting of the Norton Board of Selectmen was held in the Board of Selectman's Meeting Room and was called to order at 7:00 P.M., by Mr. Bob Kimball, Chairman. Member(s) present: Mr. Brad Bramwell, Mr. Bob Salvo, Ms. Mary Steele, Mr. Mike Flaherty. Not in attendance: Mr. Mike Yunits.

II. Licenses and Permits

- A. Mr. Kimball gave a description of the application of Jason P. Dahl who has requested approval for a Food Truck License, to be utilized at 33 West Main Street. Mr. Dahl came before the Board and gave an overview of his request. Mr. Dahl stated he currently works at Sturdy hospital as a full time food service manager and would keep this job if his application was approved. He has not decided on a vehicle as of this date but is deliberating on either a truck or a trailer. The location of this food truck would be close to Bog Iron Beer Company and would preferably like to be in the front where the previous food truck business was located. Mr. Salvo concurred. Mr. Dahl has obtained a letter stating their approval of this business location from Wendell's. A member inquired about the menu design to which Mr. Dahl replied it would be ever-changing based on what was in season and tailored to local breweries. He stated he promised Wendell's they would not serve chicken wings. In regards to the hours of operation, Mr. Dahl they would most likely be open on Thursday and Friday nights and Saturdays. Mr. Kimball stated he agrees with the location and advised Mr. Dahl once the type of vehicle is decided upon, he would need to go before the other town departments and receive letters of approval. Final inspections from the Building Inspector, the Board of Health and the Fire Department are also required. Mr. Kimball stated a draft permit will be created without the vehicle specified. Mr. Salvo advised Mr. Dahl to confer with the Fire Department prior to purchasing a vehicle to ensure it is compliance with certain regulations and requirements

MOTION was made by Ms. Steele to approve the application of Jason P. Dahl pending approval and consent of the Building Inspector, the Board of Health and the Fire Department at 7:12 p.m. Seconded by Mr. Flaherty. Vote: Unanimous MOTION CARRIES

Mr. Kimball requested Mr. Dahl return to the Board once the decision was made on the type of vehicle, as well as a sample of the menu.

Mr. Kimball then stated the Town offices will be closed on Monday, January 15, 2018, in observance of Martin Luther King, Jr. Day.

- B. 7:15 P.M. hearing – Mr. Salvo read the notice of public hearing dated December 18, 2017. Mr. Kimball asked if there was anyone in attendance to speak. Mr. Gregory Degnan, Block Buster Auto, came before the Board. The applicant is seeking approval for a Class II license to sell vehicles and perform vehicle repairs at 409 Old Colony Road. Mr. Kimball then read a letter from Mr. Bryan Butler, Building Inspector, expressing concerns about the location. These concerns included parking, location of vehicles to be sold and repaired, location of dumpsters and adequate fire access. In response to these concerns, Mr. Degnan stated he will be taking over TNT auto, the business that was previously located on the property. He plans on selling between five to six cars at a time. Mr. Kimball stated there are current restrictions to how many cars are allowed to be sold on the property and notification to the Board of Selectman would be required. The business would have one employee, which would limit the amount of parking needed. Mr. Degnan then distributed a draft outlining parking spaces and location of dumpsters. Mr. Kimball stated his concern regarding the location of the business and appears to be hidden in the back. Mr. Salvo would like the boundaries of the property confirmed on the land plot. On the application, Mr. Degnan stated there wouldn't be any expulsion of oil, anti-freeze, or other hazardous material. This is contradictory since Mr. Degnan will be conducting vehicle repairs. The Board of Health may require a plan to be in place before opening this business. Mr. Bramwell stated that any business conducting car repairs needs a contract with a company that disposes of waste and asked Mr. Degnan to include this company in his application. Mr. Kimball inquired whether there were any members of the audience to speak favorably or in opposition. There were none.

MOTION was made by Mr. Flaherty to close the public hearing at 7:24 p.m. Seconded by Mr. Bramwell. Vote: Unanimous MOTION CARRIES

MOTION was made by Mr. Bramwell to approve the application of Block Buster Auto pending approval and consent of the Building Inspector, the Board of Health and the Fire Department at 7:25 p.m. Seconded by Mr. Flaherty. Vote: Unanimous MOTION CARRIES

- C. 2018 License renewals required for P & D Management LLC, Group 1. The business has been operating the last eleven days without a license.

MOTION was made by Mr. Bramwell to approve the 2018 license renewal for P & D Management LLC, Group 1 at 7:27 p.m. Seconded by Mr. Flaherty. Vote: Unanimous MOTION CARRIES

Mr. Kimball stated going forward a business will not be allowed to open their business without a valid permit. He will speak with Mr. Yunits to ensure it doesn't happen again.

III. Business

A. New Business

MOTION was made by Mr. Bramwell to approve School Department Chevrolet Model CSD-7446-C School Bus VIN No. 1GBJG312161145069 surplus item to surplus audit at 7:29 p.m. Seconded by Ms. Steele. Vote: Unanimous MOTION CARRIES

Mr. Kimball then reviewed the proposed Southeastern Regional Services Group DPW contracts for February 1, 2018 – January 31, 2019.

MOTION was made by Mr. Salvo to award SERSG DPW Services Contracts for February 1, 2018 – January 31, 2019 at 7:33 p.m. Seconded by Mr. Bramwell. Vote: Unanimous MOTION CARRIES

B. Appointments/Resignations/Retirements - Mr. Salvo read two Notices of appointment of full time dispatchers in communication department dated January 3, 2018. Ms. Jennifer Gray came before the Board and gave a brief background of her experience.

MOTION was made by Mr. Flaherty to appoint Ms. Jennifer Gray to the position of full time dispatcher at 7:35 p.m. Seconded by Mr. Bramwell. Vote: Unanimous MOTION CARRIES

Then Mr. Charles McLaughlin came before the Board and gave a brief background of his experience.

MOTION was made by Mr. Flaherty to appoint Mr. Charles McLaughlin to the position of full time dispatcher at 7:36 p.m. Seconded by Mr. Bramwell. Vote: Unanimous MOTION CARRIES

C. Warrants and Minutes

MOTION was made by Mr. Flaherty to approve invoice Warrant AP26 dated December 28, 2017 in the amount of \$1,236,748.93 at 7:37 p.m. Seconded by Mr. Bramwell. Vote: Unanimous MOTION CARRIES

MOTION was made by Mr. Flaherty to approve bi-weekly Payroll Warrant PR14, for the period ended December 30, 2017, dated January 4, 2018, in the amount of \$1, 261, 635.50 at 7:38 p.m. Seconded by Mr. Bramwell. Vote: Unanimous MOTION CARRIES

MOTION was made by Mr. Flaherty to approve invoice Warrant AP27 dated January 4, 2018 in the amount of \$641,245.37 at 7:38 p.m. Seconded by Mr. Bramwell. Vote: Unanimous MOTION CARRIES

MOTION was made by Mr. Flaherty to approve invoice Warrant AP28 dated January 11, 2018 in the amount of \$513,589.37 at 7:39 p.m. Seconded by Mr. Bramwell. Vote:

Unanimous MOTION CARRIES

MOTION was made by Mr. Flaherty to approve the minutes of December 11, 2017 as written at 7:40 p.m. Seconded by Ms. Steele. Vote: (4-0-1) MOTION CARRIES

D. Selectmen's Report

Mr. Kimball read the Selectmen recognitions distributed.

E. Old Business

Mr. Marshall, Superintendent of Water & Sewer, came before the Board and gave an update on the water improvements ongoing within the Town. Mr. Kimball reviewed the timeline of the project. Complete construction is anticipated to be completed by the end of summer, 2019. Dynamics of building location and certain criteria had to be adjusted to meet the Conservation Committee requirements. Department of Environmental Protection approval has not changed since its original approval in 2015. Additional funding may be needed to fill potential gaps from original contractor bids original obtained two years prior.

Mr. Marshall stated a few updates. The Town has signed a contract with a vending machine company that will supply the Town free water, frost free, year-round. The Town will provide this Company with the raw water. Arch electrical will be performing the electrical work and it should be completed in three weeks' time. This will be the first municipal vending unit that southeast MA has obtained. This contract will be reviewed and potentially renewed annually and will be in place until the water treatment facility is complete. Mr. Kimball requested regular updates from Mr. Marshall.

The Town of Mansfield has agreed to sell the Town water, and will enter into an agreement. Currently, there has been \$1.1mm set aside for line replacement. In regards to the sewer project, progress is slow since most work is done at night. Engineering work has not been completed. Mr. Marshall stated the Town is currently working with the housing authority regarding grant money. This will be finalized before assessments are completed.

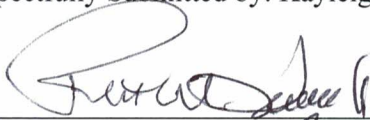
Mr. Dick Johnson, Suez Advanced Solutions, came before the Board and gave a presentation on Ice Pigging. This is technology for cleaning water mains. Mr. Johnson Believes unidirectional flushing will solve some of the water problems in the Town. This technology loads ice slurry mixed with sodium chloride into the lines, with no excavation, using 50% less water and pressure pushes this substance through, taking the buildup of minerals with it. Mr. Kimball stated a benefit of getting this technology is not having to dig up payment or gravel. All excrement from the pipes are sent to a laboratory and results are then sent to the Town.

IV. **Executive Session** – There was no need for an executive session.

V. **Adjournment**

MOTION was made by Mr. Flaherty to adjourn the meeting at 8:33 p.m. Seconded by Mr. Salvo. Vote: Unanimous MOTION CARRIES

Respectfully Submitted by: Kayleigh Correia, Recording Secretary



Robert Kimball, Jr., Chairman



Bradford Bramwell, Vice-Chairman



Robert Salvo, Sr., Clerk



Mary Steele



Michael Flaherty

Minutes Approved by Committee on:

February 8, 2018

(Date)