



Bd of Selectmen Minutes

July 13, 2017

TOWN OF NORTON  
BOARD OF SELECTMEN  
MUNICIPAL CENTER,  
70 EAST MAIN STREET, NORTON, MA 02766

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BOARD OF SELECTMEN  
MINUTES OF MEETING  
JULY 13, 2017

**I. CALL TO ORDER**

The July 13, 2017 Meeting of the Board of Selectmen was called to Order by Mr. Kimball, Chairman, at 7:00 P.M., held in the First Floor Conference Room.

A. ROLL CALL: Mr. Robert K. Kimball, Jr., Chairman; Mr. Bradford K. Bramwell, Vice-Chair; Mr. Michael Flaherty; and Mr. Robert S. Salvo, Jr., Clerk were present. Absent: Mrs. Mary T. Steele. Mr. Michael Yunits, Town Manager, was also present.

B. Pledge of Allegiance

**II. LICENSES AND PERMITS**

1. Application of Bonnie Yezukevich, for a one-day All Alcohol License, to be utilized at Everett Leonard Park, Saturday, September 2, 2017, 7:00 P.M. - 11:00 P.M., for a private party  
Mr. Kimball noted there would be less than 100 people attending this event and all appears to be in order. It was signed off by all appropriate departments (Police/Fire, etc.).

**MOTION was made by Mr. Bramwell to approve Application of Bonnie Yezukevich, for a one-day All Alcohol License, to be utilized at Everett Leonard Park, Saturday, September**

**2, 2017, 7:00 P.M. - 11:00 P.M., for a private party. Second by Mr. Flaherty. Vote: Unanimous. MOTION CARRIES.**

2. Application of Jen Forshee, for a one-day Beer and Wine License, to be utilized at Everett Leonard Park, Sunday, August 20, 2017, 3:30 P.M. - 7:30 P.M., for a private party  
It was noted there would be less than 35 people attending this event. All appropriate Town departments signed off on this and no police detail was required.

**MOTION was made by Mr. Bramwell to approve Application of Jen Forshee, for a one-day Beer and Wine License, to be utilized at Everett Leonard Park, Sunday, August 20, 2017, 3:30 P.M. - 7:30 P.M., for a private party. Second by Mr. Flaherty. Vote: Unanimous. MOTION CARRIES.**

### **III. ANNOUNCEMENTS**

No Announcements.

### **IV. BUSINESS**

#### **A. NEW BUSINESS**

##### **1. President Dennis Hanno RE: Wheaton Update**

President Hanno was present along with Brian Douglas, Executive Vice President of Finance and Administration of Wheaton College. President Hanno communicated that Wheaton College wants collaboration with the Town of Norton and planning on new and creative ways to coordinate with Town. President Hanno distributed a booklet of a summary/overview of happenings on campus. He noted in the back of booklet "In the Community" Wheaton College is ranked in the top 50 liberal arts colleges and rated 46 by the Wall Street Journal and higher education. He indicated there currently have 1,650 students attending and there is guaranteed funding for internships. There are over 100 different majors and minors. It offers a world class education in so many areas. Brown University and Norton residents can take courses at Wheaton College. Wheaton is also one of the leading institutions with Rhodes Scholars and 21 different sports. Peter J. Wiggins was acknowledged as the league fan of the month of February. Their baseball team went to the worldwide series and was top 18 of the country.

There is also a Wheaton Community Counsel and invited members of the greater Attleboro area to be involved, and also next week (Tuesday evening) is the Second Annual Battle of East Main Street with Norton police and fire for a softball game, and at 5 P.M. there will be free food/hot dogs at the softball field. Symphony "Under The Stars" will be held on Friday, July 28th at 8 P.M., and this is not only the Wheaton Symphony, but the community symphony coming together to form a 70-plus member symphony. A Pancake Breakfast will also be happening

soon. President Hanno noted it was great to have new businesses arrive into Town like Alnylam and New England Ice Cream Company, and Wheaton is very supportive of them. The College is hitting enrollment targets quite comfortably with 6,000 applicants. There are also students from many different countries, etc., and he referenced a column he wrote for The Washington Post. Wheaton has been in Town since 1834 and they are sprucing up work on buildings. Their Board of Trustees has endorsed a facilities investment plan, and they are trying to look at existing buildings and resources. They are also tying into the sewer system which is a huge project. The College provides \$50 million in wages for Bristol County/non-profit and total remittances to Town was over \$300,000, including properties. They also employ 300 employees in Bristol County. Students are patrons of various businesses such as Dunkin Donuts, Bagels and Cream, etc., spending over \$2M/year. They are proud of that impact and thinking of ways to increase. Students put a lot of hours into the community (food bank, senior center/citizens, etc.). He was glad to provide this update on campus and thanked the Town as it is great to work on so many different levels.

Mr. Douglass of Wheaton College stated in his five years of employment, he has never seen a better working relationship between Wheaton College and Norton. He also wanted to recognize the Town of Norton's Chief of Police, Brian Clark.

Mr. Kimball stated the veterans are very appreciative that Wheaton College is a part of the various events. The sewer connection is a great project, and there is a major impact for the schools and also due to Wheaton's generosity, etc. They are doing some work on Town Common and sidewalks are being installed and trying to find different ways to raise money. Mr. Kimball stated he would like to see that entire intersection by Wheaton College tweaked, and also would like to talk to Wheaton College about the old library, and not sure if Wheaton would like to use that building.

President Hanno responded the outside of the library looks great but not so sure about the inside if it; could be used as a pivotal welcome center or something like that. The only way to get there would be with some historical state funding.

Mr. Kimball replied the Board would keep in contact with President Hanno.

Mr. Yunits thanked the College for their efforts in organizing/helping with the Cleanup Day in Town.

Mr. Bramwell noted the area near the Town Common and that intersection is horrendous, especially for pedestrians/college students' safety, and an issue with traffic light. The Board of Selectmen has voiced their concerns to Mass Highway, and also got Wheaton on board to add pressure.

Mr. Hanno stated in Spring 2016 a student who was a pedestrian was injured, but, thankfully, not critically injured.

Mr. Bramwell suggest to move sidewalk back; redo that property. He believed Wheaton's voice "at table" will help with this effort also. He noted in all of his years in Norton, he thinks the attitude is different and more welcoming than previously with Wheaton and with President Hanno taking over, the wall has come down.

President Hanno also noted Wheaton College was the site for many Norton High School prom photographs.

Discussion ensued on Wheaton events and there was encouragement to distribute the list of Wheaton College activities/events more widely (Town Hall, Roche Bros, etc.).

President Hanno stated Jill Stein was at campus recently, as was former Governor Dukakis.

Mr. Kimball said if Wheaton College sends info to the Board of Selectmen/Town Manager, they can advertise it.

Mr. Bramwell said a calendar of events would also be beneficial.

President Hanno also recognized The Peter Channel (Peter Wiggins's channel) videotaping sporting events at Wheaton College.

President Hanno said he understands the needs for meeting and space needs and if Wheaton can help, particularly in summertime, they would be more than happy to host if the Town has these needs.

## 2. Presentation of Open Space Plan Update

Conservation Agent, Jennifer Carlino, was present and noted Mr. Napolitano of SRPEDD was present with her as well.

"2017 Open Space Plan Survey Summary" was presented.

Ms. Carlino provided an update to the Board. She noted the townwide survey was conducted in March and referenced the results of Survey. Per the results of the Survey, open space is very important and there is a desire to try to protect aquifer land, and hiking and walking is enjoyed the most. Most people do not know where this land is and they are working on signs, however, there is not a lot of money or staffing. Some specific parcels to preserve which are important:

Houghton's Farm on Leonard Street and Camp Edith Reed on North Worcester Street. "Section 8 : Goals and Objectives" and "Section 9: Action Plan 2017 - 2024" were explained.

Ms. Carlino noted working with the trash was the biggest issue, and communicating with Board of Health for recycle and trash pick up.

Mr. Salvo noted there were many recreational areas and it would be ideal if they posted this land and got word out.

Mr. Bramwell stated he would like to see places like Rose Farm opened up and recommended to enlist the Police Department to open and close gate at dusk and dawn.

Mr. Napolitano stated citizens recognized that in survey, and referenced the Open Space Committee. Once a certified planner is involved, possibly through grants for possibly clean-up and signage), that would be helpful. It looks like a very good plan.

Mr. Kimball stated possibly the YMCA can use Camp Edith Reed; possibly the Town can purchase it and they can lease it to the YMCA.

Mr. Bramwell said he would like to see someone clean up Rose Farm. He may be able to help with this cleanup.

Ms. Carlino replied she did not think there is a parking area in Rose Farm.

Mr. Kimball referenced Fernandes Park, which was donated to the Town. He did not believe was a part of Recreation or Conservation land.

Ms. Carlino noted there were a lot of wetlands in this area, however, there is a plan.

Mr. Kimball stated there were a lot of trails in Fernandes Park.

Ms. Carlino asked the Board to let her know if they think of anything else, or have other questions. They need to do an ADA compliance report; plan is due in October and they are well on their way to be done before October and want to thank all the people who came to their meetings and answered survey as well as Wheaton College and the YMCA.

Mr. Kimball referenced the bike path (Crane Street), which he looked at and will be beautiful.

Mr. Kimball said there was some discussion about the Community Preservation Act. The Town has voted it down twice in the past, however, he almost felt the Open Space Committee could look at that.

Ms. Carlino responded they could add that to the plan if that was desired; possibly for the 1 to 3 year plan?

Mr. Kimball replied, yes, to the 1 to 3 year planning. There were a couple of public hearings on it in the past, and a lot of misconceptions about it.

Mr. Napolitano stated they can add to the Plan the Community Preservation Act, as well.

Mr. Kimball communicated the Board appreciated the work they were doing in regard to this.

3. Vote to authorize Chairman Kimball to sign SERSG Contracts

Mr. Yunits believed the Board already voted on this; there are about 30 of them.

Mr. Kimball said he did sign them already also.

**MOTION was made by Mr. Bramwell to authorize Chairman Kimball to sign SERSG Contracts. Second by Mr. Flaherty. Vote: Unanimous. MOTION CARRIES.**

4. Vote to authorize the Veterans Service Officer and Council on Aging Director to enter into a Memorandum of Understanding to participate in the C.A.R. Pilot

Mr. Yunits explained this was a new program that the Veterans Agent and COA Director would like to become part of. It is a pilot program to work with Uber to set up rides for people like veterans to be transported to the V.A. Hospital for medical appointments, if GATRA Services are not available. It would be \$250 and would be split \$125/\$125. There would be 50-70 rides approximately a year probably and a good test at this number to see how it works out. It is a three month trial period. If they continue with this, they would see if they had funds or would need to raise the money. The Veterans Agent has a Veterans Assistance Fund where people contribute.

**MOTION was made by Mr. Bramwell to authorize the Veterans Service Officer and Council on Aging Director to enter into a Memorandum of Understanding to participate in the C.A.R. Pilot. Second by Mr. Flaherty. Vote: Unanimous. MOTION CARRIES.**

5. Review and Vote Amendment to the S.E.N.A.-B Memorandum of Agreement

Mr. Yunits said this was an agreement that was made and left out of the S.E.N.A.-B Memorandum of Agreement that came forward previously. Due to the nature of what the Police



Department Administrative Assistant and Fire Department Administrative Assistant's duties are, this proposal is to move them from C to D in the grade chart. Previously, only the Assessor's Technician was on that grade chart and belief was work they did was equal or more than that. They were looking to go up to E, but there was discussion with that and position under E has a bit more responsibility than those positions.

Mr. Bramwell noted he read info in chart and difference in grade is less than \$1.00 and is for two people and appears it was previously agreed upon but omitted, so he sees no reason not to approve it.

**MOTION was made by Mr. Flaherty to Vote Amendment to the S.E.N.A.-B Memorandum of Agreement as presented by the Town Manager. Second by Mr. Bramwell. Vote: Unanimous. MOTION CARRIES.**

**B. OLD BUSINESS**

**C. TOWN MANAGER'S REPORT**

. Year End Update

Mr. Yunits provided Year End Update and noted they accomplished all of end of year adjustments through reserve fund transfers. Mr. Yunits read the actual amounts and noted the departments could have handled through interdepartmental transfers, etc.

. MFN Wastewater Treatment Plant Expansion Project Update

Mr. Yunits stated it was a beautiful site with nice gravel. The infiltration basin part of work is virtually all done and just some minor landscaping and other minor things to do. Work on the plant itself is about 45%. Things are moving along well and there are about 70 people on site every day basically. It is running smoothly.

. East Main Street Repaving Update

Mr. Yunits repaving will be done on 274 East Main Street next Monday, July 17; it was rescheduled due to rain this week. Hopefully it will be completed in three to four days. A major part of it is where the hill is; the hill coming down 6 inches. One lane will be open continually (only during day will construction happen).

Mr. Salvo commented he hoped the hill will be fixed correctly.

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On July 18 at Norton Public Library there will be a public hearing at 6:30 P.M. regarding the Route 123 East Main Street Reconstruction Project (repaving, bike lanes, traffic signalization). At meeting they will discuss right of way, traffic management, construction costs, right of

ways/easements, takings, etc.). They will put on the Town's website, probably under Planning Director/Planning Department.

Mr. Bramwell asked if South Washington Street traffic lights would be discussed?

Mr. Yunits responded, yes, they will probably be discussed.

Mr. Yunits said they meet with Wheaton and GATRA earlier in the week for a potential hub on campus and one of areas would be Howard Street (the side of Howard Street down by Route 140) and they are trying to see if they can get a cutout.

Mr. Flaherty asked if they would they widen the road in that area? Buses will still need to come through.

Mr. Yunits responded the buses come that way already and they are just looking to have a cut out. Discussion followed.

Mr. Salvo said they have been trying to get the State here for years to readjust the traffic light. The light sequence is about five cars and not enough timing. According to Town Manager, Mass Highway wants the Town to get it engineered. Mr. Salvo did not feel it is the Town's issue, it is the State's issue. The Town should not pay money to have engineering for this.

Mr. Flaherty agreed with Mr. Salvo.

Mr. Kimball noted one good positive thing will be a new sidewalk when this is done (will not have to go by route by church).

#### **D. APPOINTMENTS/RESIGNATIONS/RETIREMENTS**

##### **1. Appointments of Special Police Officers**

Police Chief Clark noted the Police Department has a good relationship with Wheaton College.

Last year at this time, they had nine special police officers; this will bring the department to six. These officers will have oral board interviews, medical, and psychological evaluations conducted, as well as having firearms training. Both, Mr. Moitoza and Mr. Stewart are Norton residents. Mr. Moitoza holds an Associate's Degree from Bristol Community College and Mr. Stewart possesses a Bachelor's Degree from University of Lowell.

Mr. Kimball said the quality of education is excellent of candidates coming forward.



Mr. Flaherty stated both candidates have impressive resumes and he wished them the best of luck.

**MOTION was made by Mr. Salvo to Appoint Evan Moitoza as a Special Police Officer, effective July 14, 2017. Second by Mr. Flaherty. Vote: Unanimous. MOTION CARRIES.**

**MOTION was made by Mr. Salvo to Appoint Seth Stewart as a Special Police Officer, effective July 14, 2017. Second by Mr. Flaherty. Vote: Unanimous. MOTION CARRIES.**

Congratulations were extended to these two newly appointed Special Police Officers.

2. Appointment of Parks and Recreation Part-Time Coordinator

Mr. Kimball read aloud the Notice of Appointment.

**MOTION was made by Mr. Bramwell to Appoint Nicole Cuneo, as Parks and Recreation Part-time Coordinator, effective July 17, 2017. Second by Mr. Flaherty (continuation of MOTION below)**

Mr. Yunits stated Ms. Cuneo is a graduate of Norton High School and Newbury College and very involved in youth sports and has a good vision of where recreation should be moving in future. Also, her references spoke highly about her and her skills working with people and also she does interior design work.

Mr. Kimball said this is an important position. In future, the Town would like to see a full-time position, as well as a department which can eventually self-fund itself in the future. He believed they can raise enough money to keep subsidizing things as it goes. Twenty years ago the Town had a very active Recreation Department. It would be ideal to access some info from neighboring communities to see what their model is and what their full time programs are. Ms. Cuneo will need to reestablish this commission.

Ms. Cuneo stated she was looking forward to it and thanked the Board for this opportunity.

Mr. Kimball noted the Board and Town Manager were here to help her and she should reach out to them as needed, and they understood this program needed to be rebuilt. A couple critical events are the Halloween Parade and Festival of Lights on the Common.

Mr. Kimball recommended Ms. Cuneo come back to the Board a month from now to let them know how things are going.

Mr. Yunits wanted to thank Kayla Sicard for her assistance in coming forward and approached him when she realized the previous Recreation Director was leaving and offered to fill in and do her job there as well as handling the calls upstairs in accounts payable and payroll, which was a big help. Ms. Sicard was very professional and still a college student.

**Continuation of above Motion - Vote: Vote: 3:1 (All in favor, except for Mr. Salvo, who "abstained"). MOTION CARRIES.**

**3. Reappointment of Lori Pleshar to the Cultural Council**

Mr. Yunits said this will be Ms. Pleshar's second term.

**MOTION was made by Mr. Bramwell to reappoint Lori Pleshar to the Cultural Council. Second by Mr. Flaherty. Vote: Unanimous. MOTION CARRIES.**

**V. SELECTMEN'S REPORT AND MAIL**

Mr. Kimball wanted to reach out and thank Lucille Drane and her son, John Drane, on behalf of the Gold Star Committee, their donation; they held a yard sale at their property and promised to make a donation. \$1500 donation used to put up a natural fence (plantings) at Trent Memorial.  
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Mr. Kimball noted he was at Town Clerk's Office this evening and listened to residents' concerns coming in to pay their water bill. He also heard about how no one is available. As a Town agency, they should be able to assist residents who want to pay their bill. He respectfully requested Mr. Yunits to work with the Superintendent and Collector regarding this concern. Also, the location of the facilities are in the middle of nowhere; not near Town Hall. They need to come up with a plan and find out how it works first and how it can be fixed.  
.....

Mr. Kimball stated he would like to have on the Board's next agenda, "Reserve Accounts", so they can continue to discuss this and, at some point, have Finance Committee, School Committee, and any other appropriate department/committee in during the middle of September to discuss.  
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Mr. Flaherty indicated he received a couple of messages yesterday morning regarding Xfinity traffic; traffic on Route 140 going toward Mansfield and residents becoming more and more frustrated regarding it. He did indicate it is outside of their control.

Mr. Kimball said the Town Manager and Chief of Police are working with Jeff Mann, General Manager of Xfinity.

Mr. Kimball noted at 8:37 P.M., he came off highway and they had already blocked off roadway, but it should have been blocked off at 10:30 P.M.

Mr. Yunits said it is difficult to say it will be blocked off/closed at a certain time.; but digital signs on Routes 140 and 495 stating two days before would be helpful when roads will be closed.

Mr. Kimball asked Mr. Yunits to please work with Police Chief Clark regarding this.

Mr. Kimball said also there is no signage on street/no sign in front of Xfinity Center stating when their next concert will be held which would help inform residents of this.

Mr. Yunits said he is aware some residents are upset about the closing of Reservoir Street, but not much that can be done about this. At least people would know in advance if there is signage that it would be closed and they could make other plans.

## **VI. WARRANTS AND MINUTES**

A. Approve bi-weekly payroll, for the period ended June 30, 2017, Warrant #79, dated June 30, 2017, in the amount of \$508,868.85

**MOTION was made by Mr. Salvo to Approve bi-weekly payroll, for the period ended June 30, 2017, Warrant #79, dated June 30, 2017, in the amount of \$508,868.85. Second by Mr. Bramwell. Vote: Unanimous. MOTION CARRIES.**

B. Approve bills Warrant #80, dated June 30, 2017, in the amount of \$171,727.46

**MOTION was made by Mr. Salvo to Approve bills Warrant #80, dated June 30, 2017, in the amount of \$171,727.46. Second by Mr. Bramwell. Vote: Unanimous. MOTION CARRIES.**

C. Approve FY18 Payroll Warrant PR1, for the period ended July 1, 2017, in the amount of \$92,235.20

**MOTION was made by Mr. Salvo to Approve FY18 Payroll Warrant PR1, for the period ended July 1, 2017, in the amount of \$92,235.20. Second Mr. Bramwell. Vote: Unanimous. MOTION CARRIES.**

D. Approve FY18 Invoice Warrant AP1, dated July 6, 2017, in the amount of \$794,377.04

**MOTION was made by Mr. Salvo to Approve FY18 Invoice Warrant AP1, dated July 6, 2017, in the amount of \$794,377.04. Second by Mr. Bramwell. Vote: Unanimous. MOTION CARRIES.**

E. Approve FY18 Invoice Warrant AP2, dated July 13, 2017, in the amount of \$432,957.33

**MOTION was made by Mr. Salvo to Approve FY18 Invoice Warrant AP2, dated July 13, 2017, in the amount of \$432,957.33. Second by Mr. Bramwell. Vote: Unanimous. MOTION CARRIES.**

F. Approve Minutes - March 30, 2017 Executive Session

June 29, 2017

**MOTION was made by Mr. Bramwell to Approve the Board of Selectmen's March 30, 2017 Executive Session, as written. Second by Mr. Salvo. Vote: All In Favor, except for Mr. Flaherty voting to "abstain". MOTION CARRIES.**

**MOTION was made by Mr. Salvo to Approve the Board of Selectmen's June 29, 2017 Minutes of Meeting, as amended. Second by Mr. Flaherty. Vote: Unanimous. MOTION CARRIES.**

**VII. NEXT MEETING'S AGENDA - JULY 27, 2017**

. Fall Town Meeting

Mr. Salvo stated he may not be able to attend the July 27, 2017 meeting.

**VIII. EXECUTIVE SESSION**

**IX. ADJOURNMENT**

**MOTION was made by Mr. Bramwell to Adjourn at 8:45 P.M. Second by Mr. Salvo. Vote: Unanimous. MOTION CARRIES.**

Respectfully Submitted by:

Janet Sweeney  
Board of Selectmen - Recording Secretary

BOARD OF SELECTMEN  
MINUTES OF MEETING  
JULY 13, 2017

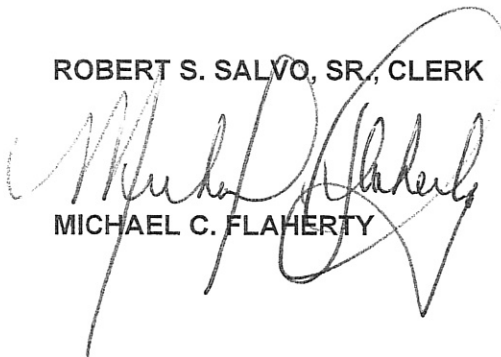


ROBERT W. KIMBALL, JR., CHAIRMAN



BRADFORD K. BRAMWELL, VICE-CHAIR

ROBERT S. SALVO, SR., CLERK



MICHAEL C. FLAHERTY

MARY T. STEELE

Dated: 6-28-18

Documents Presented at Board of Selectmen's Meeting of July 13, 2017

- Application of Bonnie Yezukevich, for a one-day All Alcohol License, to be utilized at Everett Leonard Park, Saturday, September 2, 2017, 7:00 P.M. - 11:00 P.M., for a private party
- Application of Jen Forshee, for a one-day Beer and Wine License, to be utilized at Everett Leonard Park, Sunday, August 20, 2017, 3:30 P.M. - 7:30 P.M., for a private party
- "In The Community" booklet presented by Wheaton College President Dennis Hanno
- "2017 Open Space Survey Summary" presented by Jennifer Carlino, Conservation Agent
- SERSG Contracts
- Amendment to S.E.N.A.-B Memorandum of Agreement
- Draft Board of Selectmen Minutes, dated June 29, 2017, and March 30, 2017 Executive Session