

**BOARD OF SELECTMEN
MINUTES OF MEETING
NOVEMBER 10, 2016**

I. CALL TO ORDER

The November 10, 2016 Meeting of the Board of Selectmen was called to Order by Mr. Giblin, Chairman, at 7:00 P.M., held in the First Floor Conference Room.

A. ROLL CALL: Mr. Timothy R. Giblin, Chairman; Mr. Robert K. Kimball, Jr., Vice-Chair; Mr. Robert S. Salvo, Jr., Clerk; and Mrs. Mary T. Steele were present. Mr. Bradford K. Bramwell was absent. Mr. Michael Yunits, Town Manager, was also present.

B. Pledge of Allegiance

II. LICENSES AND PERMITS

1. 7:15 P.M. HEARING - Application of Mac & Walt's, Inc., Kimberly M. J. Canova, Manager, for a Common Victualer All Alcoholic License to Expose, Keep for Sale, and to Sell All Kinds of Alcoholic Beverages To Be Drunk On the Premises at 363 Old Colony Road, Norton, MA 02766
2. Application of Mac & Walt's, Inc. for a Common Victualler License (to serve Food) at 363 Old Colony Road, Norton, MA 02766

MOTION was made by Mr. Kimball to open Hearing. Second by Mrs. Steele. Vote: Unanimous. MOTION CARRIES.

Legal Notice was read aloud by Mr. Kimball.

Attorney Jack Jacobi of 144 Bank Street, Attleboro, was representing Mac & Walt's. The owners, Kim and Tony Canova, were present, and they are also the owners of the Colonel Blackinton Inn in Attleboro. He had an affidavit of notice and abutters list they obtained from the Assessor's Office. This proposed restaurant is in the same place as the former Patty's Place and they are in the process of renovating it and will bring something a bit less formal than the Colonel Blackinton Inn and bring their concept to Norton. Hours of operation will be from Monday through Friday from 11:00 A.M. to 11:00 P.M. and Saturday from 11 A.M. to 12 midnight, and Sunday from 11 A.M. to 9 P.M. He provided the background of the owners and noted Ms. Canova had at least 23 years of food and beverage experience and worked since the age of 15 in the restaurant industry. She also possesses a Bachelors' of Science Degree from Cornell University. There is also experience with hiring, training personnel, TIPS certification and Serve Safe certification. It was noted Mac and Walt are the names of their sons. There is apparent experience and integrity and they are requesting they approve the license.

Mr. Giblin said he has been to the Blackinton Inn numerous times and it is always nice to have owners of a good establishments to come to Norton. It appears they have good experience and knowledge to open up an establishment.

Ms. Canova said they will have a variety of burgers, some craft beers, some bourbons, and they are experimenting with barbeque.

Mrs. Steele thanked them for choosing the Town of Norton to start their new venture. If there is anything the Board can do to help, she asked them to contact the Town Manager or Board of Selectmen and they will be happy to help.

Mr. Kimball asked about the renovations.

Mr. Canova, replied, yes renovations are cosmetic. It will be the same floor plan and updating the kitchen. Some parking will be behind the building, but most of it is in front.

Attorney Jacobi said the major renovation was the upgrade to the septic system.

Mr. Kimball said it was great to see someone coming to Town with the background they have. He said the Board was there to help them if needed. He also noted the Town has a very strong liquor policy and was confident they will adhere to it.

It was noted the tentative opening date will be the end of January 2017.

Mr. Giblin asked the audience if there were any comments, questions, or concerns.

Barbara Corbeil of 362 Old Colony Road stated she resided across the street from this restaurant, and she felt the closing hours were kind of late. She had concerns of cars driving this time in the evening as well as intoxicated people. The other restaurants in the area close earlier. There are children in the neighborhood and children as well as adults will be sleeping. She did not approve of these hours. She added also when there is a commotion, the dog next door starts barking.

Attorney Jacobi said the first consideration is the economics of the industry and closing of 8 P.M. the restaurant would be a failure. It is an establishment serving craft beer and burgers and he could assure everyone people would not be coming out of this establishment intoxicated and cannot over-serve people and they are aware of that. If neighbors have a problem they can contact the Canovas and/or him. He thought they deserved a chance to make an economic goal.

Mr. Giblin asked if it would be a sports type bar at night?

Mr. Canova replied there would only two tv's inside near where bar is. There will be a lot of new concepts; eat and drink at a bar instead of at a traditional/regular table.

Mr. Kimball said the Board is strict regarding over-serving patrons alcohol and noted it was beneficial that they were TIPS certified.

Mr. Canova said all bartenders will be TIPs certified and they take this type of thing very seriously.

Mr. Kimball said it appears it is not a sports bar to hang out for football games, etc.; it is more of a casual dining area. He said a lot of establishments in Town close later than 8 P.M. They never made restrictions within the legal rights of owner and State mandates certain times, but usually they went along with proposed restaurant/pub and that is the law. He did not think they will hear issues about this establishment and if they do, they will deal with it. They cannot put restrictions on them; they want to provide them with a fair break. The owners need to try it to see what works and what hours do not.

Attorney Jacobi stated he will provide his business card to neighbors so if there is a problem, they can contact him.

Mrs. Steele thanked him for coming forward at beginning and not waiting. The concerns were valid with noise, however, they cannot assume the establishment will have issues. She was inclined to approve hours they are seeking and offer the neighbor to contact the owners, their attorney, and/or the Board of Selectmen and she noted they heard the concerns this evening. Hopefully there are no concerns, especially where they are coming from a respected establishment. There had been some concerns with the opening and renovations of Tavern 33 which is nearby by neighbors but the Board has not heard any more concerns by the neighbors.

Mr. Salvo stated he was in support of this establishment. He referenced this application; will the owners need to pay at this time and will they have to pay again in 2017?

Mr. Yunits replied he will talk to Carol, the Office Administrator, to find out the answer; she usually pro-rates fees.

Attorney Jacobi said if the license arrived before the end of year; prorating would be appreciated.

MOTION was made by Mr. Kimball to Close the Public Hearing. Second by Mr. Salvo. Vote: Unanimous. MOTION CARRIES.

MOTION was made by Mr. Kimball to approve the Application of Mac & Walt's, Inc., Kimberly M.J. Canova, Manager, for a Common Victualler All Alcoholic License to Expose, Keep for Sale, and to Sell All Kinds of Alcoholic Beverages To Be Drunk On the Premises at 363 Old Colony Road, Norton, MA 02766. Second by Mr. Salvo. Vote: Unanimous. MOTION CARRIES.

Mr. Giblin thanked the resident for coming in this evening and voicing her concerns and he asked her to contact the Board if there are any future issues or concerns.

MOTION was made by Mr. Kimball to approve the Application of Mac & Walt's, Inc., for a Common Victualler License (to serve Food) at 363 Old Colony Road, Norton, MA 02766, subject to Building and Fire Inspector's signoff. Second by Mr. Salvo. Vote: Unanimous. MOTION CARRIES.

III. ANNOUNCEMENTS

Veterans' Day Parade to be held Friday, November 11, 2016, to step off from the Henri A. Yelle Elementary School at 10:00 A.M.

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To honor veterans, Norton Country Club will provide a complimentary greens fee to any military personnel or veteran on Friday, November 11. All participants must show a military ID and pay a cart fee. For more information, please call 508-285-2400 x103 or online at www.nortoncountryclub.com.

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Personal Best Karate Charity is offering any veteran or senior who could benefit from a cooked Thanksgiving meal delivered to them on Thanksgiving Day to please call the Norton Senior Center at 508-285-0235.

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Horizon Beverage is sponsoring an appreciation luncheon to say "Thank You to Our Local Veterans" to be held Wednesday, November 16, 2016, at 12:00 P.M., at the VFW Post #8049, 38 Summer Street, Norton, MA. Limited seating; please RSVP to the Norton Veterans' Office by November 7, 2016 at (508)-285-0274. Horizon will also be giving out "Thanksgiving Baskets".

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Mr. Giblin noted correspondence was received from Jennifer Carlino, Conservation Agent, regarding the need for a resident representative needed for the Stormwater Committee and members needed for the Open Space and Recreation Plan Committee. Please contact Ms. Carlino at 508-285-0275 for more information.

IV. **BUSINESS**

A. **NEW BUSINESS**

B. **OLD BUSINESS**

1. **Discussion - Snow Closing Policy**

Mr. Giblin wished to review the current policy. It appeared the current policy is that the Town Manager would contact the Chairman of Board to see if Town Offices would be open or closed and Chairman to contact two other members of Board of Selectmen. He asked if there were any questions or any requested changes?

Mr. Salvo asked how many times the Town Hall had closed?

Mr. Yunits responded last year it closed one Friday, which was a half day. The year prior, it was closed for an eight hour day, and the three previous years, they did not close any days. During Hurricane Sandy the Town Hall closed in 2012. This policy was last updated in 2008.

Mr. Yunits indicated he will speak to the Highway Superintendent, Mr. Silver, and discuss the plowing/weather conditions with him. If the Town Hall is open and an employee is concerned they cannot drive due to weather conditions, they won't force people to drive and they can take a personal day or vacation day in that case if they feel unsafe driving.

Mrs. Steele said it was her interpretation that Town Hall is alway open unless Town Manager and Chairman of Board of Selectmen discuss and decide to close it and Chairman of Board of Selectmen also will have spoken or email two other Board members.

Mr. Giblin said Mrs. Steele was correct in her interpretation.

C. **TOWN MANAGER'S REPORT**

Mr. Yunits referenced MSBA and stated they approved the High School project. He also referenced a conference call with Standard & Poors for borrowing which will be the last week of November. One thing that arose, they asked about a written financial policy and he would like to work with Town Accountant on this to put policies in place. He said that should satisfy Standard & Poors.

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Mr. Yunits said the tax rate was also approved and he thanked the financial team who worked on that. He added the Assessor has done a great job since she came on board and appreciated her effort.

Water and Sewer Department communicated flushing to occur on Sunday and will be the last week regarding flushing.

Also the scraping at water treatment plant started to see if any artifacts.

Mr. Yunits stated he visited the Plain Street bridge area with Mr. Silver, Highway Superintendent, and noted it has concrete slabs at that location and it is moving along with an anticipated May 17 completion date. sited area with Keith.

Mr. Yunits said he also visited 274 East Main Street and the sidewalk is coming along well.

Mr. Salvo commented on East Main Street, and indicated he had some conversations with developer, along with Mr. Silver, regarding finishing this road, and developer feels he needs to do "x, y, and z" and as a road commissioner, he will not accept what they plan to do at Leonard Street and in front of Dunkin Donuts; he won't settle for patch work. He wants to see it done correctly. He noted the patch work in front of Kelly's Place and he was not accepting that and they need to grind it to make it one even job. He needs approval by Board of Selectmen along with Mr. Silver and Town Manager. He did not want to see the Town go back and have to do it. The second part of project on Newland Street is not acceptable and needs to be paved, etc.

Mr. Kimball referenced a bond holding and he noted some concessions they made in the past about the roadway and that was the only thing this Board was able to achieve. He was in agreement with Mr. Salvo and Mr. Silver; the developer leaving a mess in front of Red Mill is a slap in the face who lives in that area, and that needs to be done. And the improvements on Newland Street needs to get done also. He asked what type of legal action they can take? Possibly they can hold up occupancy permits, etc.

Mr. Yunits responded he will see if they can do that with holding up occupancy. Other issue is they want to get going on paving now because they are not so sure that will happen. Possibly they may be better off having them hold off on paving until spring?

Mr. Kimball said they have no guarantees that will happen. If he receives a letter of commitment stating in springtime this will be done and it is signed off by Mr. Silver. He was sick and tired of projects in Town and he expected more from this group. They have an obligation to all the people who have had to go through this ordeal. They are road commissioners and need to get it done correctly and will take legal action if necessary.

Mr. Giblin agreed completely with what was being discussed. He noted the problems with road, sidewalks, etc. and making it safe for driving. A letter of commitment from these people to Mr. Yunits; also what legal power they have; they can hold money back possibly.

Mr. Salvo said he was told two weeks ago they would start grinding road; asphalt to stick to pavement in these cold conditions is unacceptable. Not sure what the hurry is to get this job done.

Mrs. Steele said it is difficult, would it be possible to have them in at next week's meeting along with Mr. Silver? They could discuss springtime paving as road commissioners, they have an obligation to a face to face with the Board. It would be beneficial to all be in the same room to discuss it.

Mr. Salvo referenced asphalt this time of year and asphalt plants themselves have lines which are incredible sometimes at plant which could pose a problem. This is a huge paving job and if there is not enough asphalt, they may need to wait.

Mrs. Steele said she would rather wait until Spring to do paving. She did not mind waiting but wanted to know what plan was.

Mrs. Steele asked who was in charge of granting occupancy permit? The Building Inspector should be at the Board's next meeting too, where he can hold off on occupancy permit.

Mr. Kimball said also the Conservation Agent had some issues that have not been rectified. She should be at meeting also.

Mr. Salvo reiterated he was not certain why they are in such a hurry to get this project done this year and was not certain why it cannot wait until springtime? Also, the opposite side of road near stone wall there is excess dirt; and wall looks unattractive; not sure if there were intentions to dress it up a bit; a big eyesore.

Mr. Kimball asked if the sidewalks were ADA compliant? Also, there is a hill; should not there be some type of paid in that area?

Mr. Yunits responded, yes, they put concrete in and it is covered now.

Mr. Kimball said he thought they needed something else?

Mr. Salvo said Mr. Silver complained at least twice regarding ADA compliance. They discussed it being in an easement, however that is their problem, not the Town's problem.

Mr. Kimball said there is no active Commission on Disabilities, possibly have Building Inspector inspect it to ensure it was done properly and is ADA compliant.

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Mr. Yunits stated he sent a letter to Town Boards/Committees and Police Department regarding having no roads closed without coming before the Board of Selectmen first. There was an issue on Plain Street in the past and appeared there was no reason for road to be closed and they could have done gas line and put dirt piles on resident's lawns. Dirt was in middle of road and it made it easier for them. From now on, no road will be closed in Town without obtaining the Board of Selectmen's permission first.

Mr. Kimball stated there may be a policy on that already.

Mr. Salvo stated it was a huge benefit to the Town having Mr. Silver as the Town's Highway Superintendent as he is very conscientious and fair.

Mrs. Steele asked when Plain Street will be finished?

Mr. Salvo replied May 2017.

Mr. Yunits said the final paving will occur springtime of 2017.

Mrs. Steele noted it was closed again today.

Mr. Yunits said the gas company needs to come back to do all the services and will open it again.

MOTION was made by Mr. Kimball, effective today, November 10, 2016, Board of Selectmen will not allow any street closing unless prior permission from this Board of Selectmen. Second by Mr. Salvo. Vote: Unanimous. MOTION CARRIES.

It was discussed this Motion was beneficial in case there is not already a policy in place.

Street opening permit from Highway Department was discussed.

Mrs. Steele said it has been a hardship for residents residing in the area of Pine Street, Plain Street, and South Washington Street as this project is taking a long time. She said Mr. Silver does a fantastic job and it appears it is on the contractor's/ gas company's schedule. The Town should advise the gas company what the Town's timeframe is. Discussion ensued.

Mr. Giblin asked what their options are if they do not meet the deadline?

Mr. Salvo said these utility companies come into Town and take advantage of the Town, including the issue of double poles.

Mr. Yunits said some poles are owned by Verizon and some are owned by National Grid.

It was discussed that Mr. Salvo has been complaining for a long time about double poles. Can they have utility companies come in and take care of this issue by a certain timeframe?

Mr. Giblin said the utility companies should be held accountable.

Mr. Yunits said he took photos of double poles in front of Cumberland Farms and was shocked.

Mr. Giblin said it would be beneficial to have Mr. Silver provide the number of double poles and whether they belong to Verizon or National Grid and be firm with them and relay to them that they need specifics.

Mr. Salvo noted there is a utility rep coming in next week, however, he does not want to put pressure on this person. It would not be fair to ask him since the rep is coming in for another issue.

Mr. Kimball said possibly they could look at what other towns do with double poles; is there a policy where, even under emergency situations, they have to notify someone of it so they are aware of the possibility of a double pole happening. Possibly a new policy needs to be created.

D. APPOINTMENTS/RESIGNATIONS/RETIREMENTS

1. Appointment of Outreach Counselor

Ms. Beth Rossi, Director of Council on Aging, thanked the Town for extending her hours and enabling them to also add an outreach worker who has a lot of experience. This outreach counselor worked for Hessco Elder Services for many years and works in the town of Foxboro as their outreach worker. She has been volunteering at the Senior Center most aggressively over the summer. Ms. Rossi said they have not been getting out into the community as much as they would like to so this is helpful and she has already done home visits as well as fuel assistance applications.

Mr. Giblin said he appreciated all the hard work over the last nine months and the assisting the seniors is important to this Board.

Kathy stated she was looking forward to helping seniors who find it difficult to get out.

Ms. Rossi said now they both can team up together to try to do some evening hours as some families work during the daytime hours.

The list of names to receive turkey baskets closed on Friday for turkey dinners with Personal Best Karate.

Ms. Rossi said the Senior Center is booming and population increased 10% since last year, which is quite a jump in one year. They have active participation and there are awesome programs such

as wellness and health programs and recreation and social activities. There are a lot more community education programs. The fitness programs are up by 55% since last year. There are two zumba classes, a yoga class, tai chi and meditation which is important for seniors' health. Problems they currently have are limited space, inadequate building which is too small, however, they are doing an excellent job with what they have. They serve seniors from 60 years of age and older. She said they have the best volunteers working for them and offer great programs and people compliment them. At a recent meeting she attended, it was noted the Town of Norton is second to last in the State for support of programming. Parking is a daily struggle at the Senior Center and she dreads the winter because of snow banks. Last week she stated a senior almost got hit by a backhoe; there are a lot of concerns with this location. She communicated that a subcommittee has been formed and they will be able to visit other senior centers, and one of members brought info in of available land for Mr. Yunits' review.

Mrs. Steele asked Ms. Rossi to please contact her so they can discuss possibly having high school volunteers for snow help.

Ms. Rossi referenced a recent conference she attended at Wheaton College with Congressman Kennedy and a group of Wheaton students stepped up to volunteer, but it would ideal to also coordinate with the schools.

Mr. Kimball read aloud the "Notice of Appointment of Outreach Counselor", dated November 8, 2016 from Mr. Yunits.

MOTION was made by Mr. Kimball to appoint Catherine Staffier-Varnum as the Council On Aging (COA) Outreach Counselor, effective November 14, 2016. Second by Mr. Salvo. Vote: Unanimous. MOTION CARRIES.

V. SELECTMEN'S REPORT AND MAIL

Mr. Salvo thanked Firefighter Jack Morrissey for his years of service; his last shift will be this coming Saturday and he will be retiring at the end of the month and he was wished a happy retirement!

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Mrs. Steele asked about an update on Tricentennial Park.

Mr. Giblin said they had discussed possibly having a business or the boy scouts assist with the maintenance of this Park.

Mrs. Steele said she would check into this further.

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Mrs. Steele said the election was earlier this week and thanked all the people who did raffle table and all proceeds to support the Norton High School grad party. This cannot be done without funds and warmed her heart to see the generosity from former graduates of Norton High School, senior citizens, etc. They made a great deal of money and appreciated the generosity.

Mr. Kimball referenced something the Board has discussed for a long time. Sitting at traffic light near town common and tired of talking about situation at center of Town; they need Mass Highway, the state reps, and the Senator to figure out what it will take and part of this is the Town to take some responsibility to this mess. They can add extra lines in front of Wheaton College. It is time for the Town to get serious about this and say to Wheaton College they need corner of their grass to increase flow into Taunton Avenue. Traffic is backing up in front of Town Hall and it will flow better once this situation is remedied. They do not need to do a lot to make it right. They can possibly put something together, even a workshop, where they can sit around a table and put a map out and discuss it.

Mrs. Steele said a letter they from State stated the Town needed to hire an engineer. It is a timing issue; it is a box they need to open to coordinate the timing of the lights. The Town does not need an engineer.

Mr. Salvo said in front of Wheaton College on Route 123, another one of the digital-lit signs would be ideal. Many people cross crosswalks without pushing the light, especially at the far end of Wheaton College where cross and just step out into traffic.

Mr. Kimball suggested someone bring a plan of that area. They do not need an engineer. They are aware of what regulations are.

Mr. Yunits said many are simple things that could be done to make it better.

Mr. Giblin said they do not need an engineer, they need common sense and possibly even have the Fire or Police chief to assist in this discussion.

Mr. Giblin referenced the recent election and congratulated Representative Howitt and Barrows on their victory, as well as Senator Jim Timilty, and suggested to have them in to provide an update on things happening at State House and congratulate them.

Mr. Giblin referenced an article published in the Sun Chronicle regarding the Norton Public Library having a military museum for a limited time and it was in time for the observance of Veterans' Day. This was coordinated by Lee Parker, Estelle Flett, and another volunteer. He wanted to thank all who were involved including the residents who donated items.

Mr. Yunits noted today was also the birthday of the Marines.

Mr. Salvo referenced a letter sent to Ms. Downey, Housing Authority Director. She received forms for Housing Authority for pedestrian traffic signal, similar to the digital lights which are near Wheaton College, at 120 East Main Street. It appears it is a three-step process if it is determined it is a viable project. It must be approved by Dept. of Transportation (DOT) and the planning agency that represents the municipality of Norton, etc.

It was noted these lights are costly but worth it.

Mr. Kimball said he was sick and tired of making requests and it is always being delayed. He believes the Town should install the light and let the State come to the Town and tell them what they cannot do. The Board has been discussing that crosswalk for 22 years. This Board of Selectmen, in the next year, must be more proactive. And while they are discussing this location, there should also be one in front of the H. A. Yelle School and Norton Middle School. It is just a warning device (solar); it would be best to find out exactly how much it will cost. Discussion ensued.

Mrs. Steele said if they install the light, they are not doing anything that is terrible; the State can take it down if they need to do so.

Mr. Salvo asked what classified sections of what is taken over by state highway and towns?

Mr. Yunits replied they just establish at some point work being taken over by certain sections; it's all split up, so when Town needed work on a certain section, they had Town fund it.

Mr. Salvo added the State plows so many feet; then Town picks up the remainder of the plowing, etc.

Mr. Yunits stated the State should pay the towns to plow the entire thing.

VI. WARRANTS AND MINUTES

A. Approve bi-weekly payroll for the period ended November 5, 2016, Warrant #28, dated November 10, 2016, in the amount of \$1,274,815.23

MOTION was made by Mr. Kimball to Approve bi-weekly payroll for the period ended November 5, 2016, Warrant #28, dated November 10, 2016, in the amount of \$1,274,815.23. Second by Mr. Salvo. Vote: Unanimous. MOTION CARRIES.

B. Approve bills Warrant #29, dated November 10, 2016, in the amount of \$1,256,165.51

MOTION was made by Mr. Kimball to Approve bills Warrant #29, dated November 10, 2016, in the amount of \$1,256,165.51

C. Approve Minutes - September 7, 2016

MOTION was made by Mr. Kimball to approve the Board of Selectmen Minutes, dated September 7, 2016, as written. Second by Mr. Salvo. Vote: Unanimous. MOTION CARRIES.

VII. NEXT MEETING'S AGENDA

1. 7:05 P.M. - Promotion of Firefighter/EMTP Robert Wood to the open Lieutenant's position in the Norton Fire Department

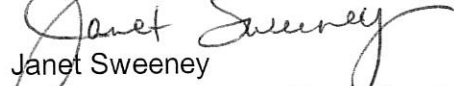
2. 7:15 P.M. HEARING - Petition of Massachusetts Electric Company/National Grid to place approximately 60' of (4) 5" concrete encased conduits from a new driveway at 20 Commerce Way to an existing Manhole at the entrance to Penske Trucking, to service a new customer

VIII. EXECUTIVE SESSION

IX. ADJOURNMENT

MOTION was made by Mrs. Steele to Adjourn at 8:30 P.M. Second by Mr. Salvo. Vote: Unanimous. MOTION CARRIES.

Respectfully Submitted by:


Janet Sweeney

Board of Selectmen - Recording Secretary

Documents Presented at November 10, 2016 Board of Selectmen Meeting

- Application of Mac & Walt's, Inc., Kimberly M. J. Canova, Manager, for a Common Victualler All Alcoholic License to Expose, Keep for Sale, and to Sell All Kinds of Alcoholic Beverages To Be Drunk On the Premises at 363 Old Colony Road, Norton, MA 02766
- Application of Mac & Walt's, Inc. for a Common Victualler License (to serve Food) at 363 Old Colony Road, Norton, MA 02766
- Policy on Town Hall Hours of Operation (adopted 9/4/08)
- Memorandum, dated November 8, 2016, addressed to Board of Selectmen, from Michael Yunits, Town Manager, Re: Notice of Appointment of Outreach Counselor
- Draft Board of Selectmen Minutes - September 7, 2016

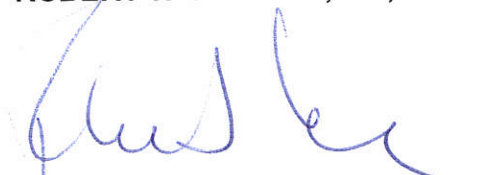
**BOARD OF SELECTMEN
MINUTES OF MEETING
NOVEMBER 10, 2016**



TIMOTHY R. GIBLIN, CHAIRMAN



ROBERT W. KIMBALL, JR., VICE-CHAIR



ROBERT S. SALVO, SR., CLERK

BRADFORD K. BRAMWELL

MARY T. STEELE

Dated: 1/5/17