

October 6, 2016

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TOWN OF NORTON

BOARD OF SELECTMEN

MUNICIPAL CENTER,

70 EAST MAIN STREET, NORTON, MA 02766

Telephone: (508) 285-0210 Fax: (508) 285-0297

BOARD OF SELECTMEN MINUTES OF MEETING OCTOBER 6, 2016

I. CALL TO ORDER

The October 6, 2016 Meeting of the Board of Selectmen was called to Order by Mr. Giblin, Chairman, at 7:00 P.M., held in the First Floor Conference Room.

A. ROLL CALL: Mr. Timothy R. Giblin, Chairman; Mr. Robert K. Kimball, Jr., Vice-Chair; Mr. Robert S. Salvo, Jr., Clerk; Mr. Bradford K. Bramwell; and Mrs. Mary T. Steele were present. Mr. Michael Yunits, Town Manager, was also present.

B. Pledge of Allegiance

II. LICENSES AND PERMITS

III. ANNOUNCEMENTS

Condolences and a Moment of Silence was held in memoriam for Retired Cohasset Police Chief, John DeBassio of Norton, the stepfather of Dispatcher, Mandi Goodwin, and Norton Police Sergeant, Jonathan Goodwin.

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Town Offices will be closed Monday, October 10, 2016, in Observance of Columbus Day.

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A memorandum was received by Mr. Yunits from the Town Clerk to advise that absentee ballots have arrived for the presidential election.

IV. BUSINESS

A. NEW BUSINESS

1. Raymond Cord, Deputy Director, Emergency Management Re: Presentation on Emergency Preparedness

Mr. Cord said there is a category 4 hurricane currently over the Bahamas and caused horrendous damage in Haiti; it now looks like the Norton/Massachusetts area won't be affected. Storm is moving 13 miles per hour and will travel to Florida, and will lose strength once it hits the Carolinas; it could make a loop and hit Florida a second time. He said because of this storm over 100 fatalities have happened in the Carribean thus far. Currently the weather for this area is indicating Saturday and Sunday will be a rain shower and Monday, the holiday, will be a better day. The hurricane season is here at this time and they have another month to go.

Mr. Cord reviewed "Emergency Preparedness" and recommended their booklet "Are You Ready" from FEMA. People can call FEMA at 1-800-480-2520 for this booklet, to help prepare for emergencies and what is needed for families and pets. There is also a new booklet/pamphlet put out by the State: "Be Informed...Make a Plan...Build a Kit and be Involved as Volunteers". "Mass Alerts" is a Smart Phone Application people can download from the Mass Emergency website. There is additional info added to Town Hall lobby tables as to what your "Go Kit" should contain.

Mr. Cord referenced their CERT Training Program with 15 people on waiting list for the spring to teach volunteers how to deal with emergencies, etc.

He said National Grid has been very proactive this year in vegetation and tree trimming. He referenced an app (application) where photos can be taken from a Smart phone of a picture of a tree, downed pole, etc., then GPS tracks it and National Grid dispatch will allocate to appropriate party. It should be a great asset. Discussion ensued.

It was also noted, October is Fire Prevention month and people should change clocks/change batteries in detectors. If smoke detectors are over ten years old, they must be changed. October is also Cyber Security month and he is also involved with an organization related to this. People should be careful with passwords, etc., as there are many "trollers".

Mr. Giblin said the weather in the last five years appears to be changing and it is great to have this information and the websites.

2. Jackson Fernandes, Market Manager, Planet Aid Re: Collection Containers

It appeared Mr. Fernandes was not present at this time.

3. Vote to approve and sign Conservation Restrictions for 274 East Main Street

Mr. Yunits said this was to maintain the open space; an area of ACEC (Area of Critical Environmental Concern) and part of sole source aquifer, contains three certified vernal pools, and this would maintain the open space with the deed restriction.

Mr. Kimball asked when it has deed restrictions do they still pay taxes?

Mr. Yunits responded land does not have that much value as opposed to buildings.

MOTION was made by Mr. Bramwell to approve and sign Conservation Restrictions for 274 East Main Street. Second by Mr. Kimball. Vote: Unanimous. MOTION CARRIES.

4. Vote to approve and sign policy on Early Voting

Mr. Yunits explained this policy was being implemented because of State's campaigning restrictions; and the Town Hall is not considered a polling place. The suggestion was to have a policy in place to have same type of restrictions in place; no signs on Town Hall property, no campaigning, no holding or placing signs, etc. This policy was reviewed by the Board of Selectmen.

Mr. Kimball had some concerns about parking, but appeared generally fine with the policy.

Mrs. Steele said there would be less space at the Town Hall for holding signs, etc.

Mr. Bramwell suggested for those 11 days, they should have parking in the old police parking lot to alleviate parking issues.

Mr. Yunits also noted people can vote now with an absentee ballot.

If they need to make any adjustments with parking, etc., they can do so.

MOTION was made by Mr. Kimball to approve and sign policy on Early Voting. Second by Mrs. Steele. Vote: Unanimous. MOTION CARRIES.

5. Joseph F. Baeta, Ed.D., Superintendent of Schools - Discussion on Ballot Question 2 - Charter School Expansion

Mr. Kimball said he asked Dr. Baeta to come in this evening based on recent ads on radio and tv on Question 2 to provide more information on this.

Dr. Baeta stated he was not present this evening to tell people how to vote, but to provide information and speak on some facts. He said there are many questions regarding the formula. Charter schools are supported by public funds, but do not have an elected board and further explained. He discussed the estimated receipts, continuation of assessments, and total estimated charges. This is where the tv ad comes into play; Norton is getting some money but there is an amount of money that walks out also. There is a tuition charge for students and a charge for facility. Dr. Baeta said the Town is paying out \$1.6M and reimbursed 7.4%; therefore, yes, there is money that comes back on cherry sheet, but on back of that page, that number appears again, and no one can say it does not hurt the towns as a public entity. An analogy is basically the Town is giving charter schools \$3.00 to get 50 cents back. It would not cost him \$1.6M more to educate those children. He said there is no accountability and said he comes before the Board when they request it; he stands up at Town Meeting to defend his budget, etc., however, charter schools do not have that. There are districts that do not need to have access to charter schools and there are 12 charter schools planning to open.

Dr. Baeta indicated the Town of Norton has 134 students currently enrolled in the charter school, and he said there are a number of students that leave the charter school and enter their district school. Also, he noted the local charter school publishes their own yearly report and he has a copy of it and it is on their website. He said to add 12 new charters schools is not a good idea, however, he was not telling anyone how to vote.

Mr. Giblin said it appears the cost is \$1.6M to charter schools which a cost to Town which means a cost to the school budget as well. This takes away from the public school students.

It was noted special education is 19% of the Town's budget; charter school is at 9% for special education.

Mr. Kimball said he agreed with sending some inner city students to charter schools to receive a potentially better education.

Transportation charges were discussed. The charter school provides its own transportation and their school day is seven+ hours a day, with full-day kindergarten, and foreign language starts early.

Dr. Baeta said a Suffolk Superior Court Judge filed on behalf of five students regarding having a cap on charter schools being not reasonable; it was thrown out of court.

Dr. Baeta said parental choice is not a bad thing regarding charter schools, however, they need to resolve the financial implications of the charter school system. Having world language and full-day kindergarten they feel they can reverse the number of students who enroll in the charter school.

Mr. Giblin said there have been a lot of questions regarding the formula used regarding charter schools.

Mrs. Steele said Dr. Baeta did a great job explaining with some factual info. Not every child will thrive in every school system, however, she did not see how they can add more charter schools .

Dr. Baeta referred to the latest issue is the "Clown" frenzy and said the School Department has zero tolerance with this and will deal with students as necessary. He said a student in an area district was arrested last night for a clown-type of scare. He did not want children to not want to come to school because of a prank and them being anxious. Dr. Baeta said this type of activity needs to stop and must keep NPS (Norton Public Schools) Pride. However, he will discipline students as needed and this is a big issue for him. He said the public schools are safe, things are good, and they are moving positive, but everyone should be on the same page about it.

Mr. Giblin thanked Dr. Baeta for his efforts.

Mr. Salvo asked Dr. Baeta to have the School Committee have a discussion with Mr. Yunits regarding the traffic issue as it is backed up on Route 123.

Dr. Baeta responded they could use another exit way at high school. The other issue is the Middle School and with new MSBA must have newer exit ways. He said he is always working with Mr. Yunits and the Chief of Police to find alternatives. He said his Board is all for this change, however, it is under State jurisdiction. Discussion ensued.

6. Discuss and/or vote on Warrant Articles for the October 17, 2016, Fall Annual Town Meeting
Mr. Yunits said last night, the Finance Committee voted on all Warrant Articles, except for Articles 4 or 5 since Water Department did not need adjustments to happen at that time, and also not on Article 15 because the Planning Board meeting will be held on October 11 and Finance Committee on will wait on any recommendations until that meeting happens.

Article 1: Unpaid bills

There are three invoices totalling \$1,149.24 and Finance Committee voted to recommend this Article.

MOTION was made by Mr. Kimball to support Article 1. Second by Mr. Bramwell. Vote: Unanimous. MOTION CARRIES.

Article 2: Separation Expenses

Mr. Yunits said there are several of these types of expenses. They have a position in the Treasurer's Office, Assessor's Office, Conservation Department, Planning Department, and Inspection Department. The sick and vacation buy back totals \$27,492.12 for all those positions.

MOTION was made by Mr. Kimball to support Article 2. Second by Mr. Salvo. Vote: Unanimous. MOTION CARRIES.

Article 3: Operating Budget Amendments

Mr. Yunits noted Finance Committee recommended this. The total is \$707,922.00.

A good portion of this relates to Police, Communications, and Fire. These were items in their budgets in May 2016 and they were asked to hold off until they knew what the situation was with finances so they could fund the school budget.

Mr. Yunits reviewed this Article including, but not limited to, salaries, rezoning posting materials, etc. Also, the Assessor's Office needed a few things to establish new growth including a camera and digital measuring device, and new Assessor also had to attend school. Data processing for accounting software needs to be upgraded this year which will be a \$30,000 expense (Town Accountant did not realize it needed to be updated this year).

Mr. Kimball said there was some additional free cash the Town did not realize they would have in springtime. In most of these cases, the Town is putting money back into the accounts.

Mr. Yunits said the Town is looking to purchase a new ballot machine in case one machine breaks down at an election. Also, the early voting poll workers cost is \$1,575.00 for those 11 days. The printing costs will be \$350, as well as money needed for clerical.

Mr. Yunits referenced the Police Department and noted they had items in their budget in May 2016, but needed to have cutbacks at that time. He referenced overtime, contracted services, office supplies, and police academy. The Chief of Police was looking to add two positions at approximately \$44,000 with pending retirements in a few years and need to get a couple of new hires up to speed before that happens and would also help reduce the overtime costs.

It was noted there were two positions ready for retirements; there are 30 officers on staff now and for comparison-sake, in the year 1993, there were 29 officers on staff.

Mr. Yunits said the Town is 21 square miles and the Chief of Police is trying to maintain officers on the street.

Mr. Giblin said even if the Town's crime rate is not very high, in this day and age, there is so much more that needs to be done from the Police Department, such as programs in the schools, etc., in addition to the regular policing. The towns and states are looking for police departments to do more.

Mr. Salvo said the Town is not as safe as people think they are in this Town; there is a lot of activity that occurs during all hours of the day.

Mr. Yunits noted the Fire Department had two requested positions. Two Fire Department employees are out injured on duty, two out on extended sick leave, and one in process of retiring. These two positions would be put on in January and would go to the academy.

The overtime for the Fire Department was reduced when the Town had a budget reduction in May and this would restore that. Training was reduced by \$5,000 in May and would restore the training.

Under expenses, it includes the cost of some of the repairs, and he noted one of the power stretchers needed repair which was \$4,200, which was not budgeted for. Also, an increase in phone/communications between hospital and ambulance.

Also, Communications Department is having their expenses restored as they were cut in May as well.

Mr. Yunits discussed the Dog Officer's needs as well to hire a part-time person to assist which was cut in May.

He referenced the School Department amount of \$225,000; a combination to reduce some of the fees; \$150,000 for Athletics Department, and to replenish supplies that were cut due to the reductions in the budget.

Mr. Yunits discussed the Board of Health budget and referenced Maple Street property which, unfortunately, the Town has tax-title to and is a hazardous waste site and DEP has given the Town a timeframe to generate a report which will cost money. The Highway Department has cleared site to find out what they find in the wells. Discussion ensued.

Also referenced was the Council On Aging who had three requests with the Director increasing her hours to 40 hours per week from 32 hours per week, an outreach counsellor at ten hours per week (about \$9,000), and \$7800 for a part-time clerk at ten hours per week.

Regarding the Veterans Agent, she does not have a Town-issued cell phone and she is receiving calls on her cell phone at night, etc. Mr. Yunits said she is very conscientious and asked if she could obtain a Town-issued cell phone.

Mr. Yunits said the Norton Public Library was asking for everything to be restored per the request they made in May 2016. Unfortunately, the Town could not handle a 14% increase, but they were provided \$16,686; about 4% of their budget and they seemed appreciative for that and communicated it would help them with their periodicals.

Also referenced was the Mass School Building Authority interest which was due in June.

The Medicare increase of \$41,000 was also discussed. The Treasurer analyzed the salaries once everything was settled down in September.

MOTION was made by Mr. Kimball to support Article 3. Second by Mrs. Steele. Vote: Unanimous. MOTION CARRIES.

Article 4: No Action Taken.

Article 5: No Action Taken.

Article 6: Capital Improvements Fund

This would be adding \$800,000 into the capital improvements fund; recommendation to put in \$800,000. \$497,411.00 is the current balance

MOTION was made by Mr. Kimball to support Article 6. Second by Mr. Bramwell. Vote: Unanimous. MOTION CARRIES.

Article 7:

Mr. Yunits said this is the plan itself.

The Police Department in May 2016 had requests not taken up until funding looked at again. They are seeking to replace two police cruisers at \$70,000; a police utility cruiser replacement at \$40,000; and portable radios to be funded over the next five years at \$15,500.

The Fire Department is seeking a special operations trailer at \$20,000 and 50% will come from capital and 50% from ambulance, and a mapping software with 80% from ambulance and balance from capital. Car 3 replacement to be 80% from ambulance and balance from capital.

The School Department - He met with the Superintendent before the Finance Committee meeting for top priorities. The first priority is to replace carpet /tile in Middle School and to fund first year of \$65,000 of three year program. Second priority item would be utilizing passenger vans instead of mini-buses at \$35,683,000 (year one of three year lease).

Highway Department is requesting a 4x4 pickup truck with a plow for \$45,000 and their current pick-up/plow will be transferred to the Cemetery Department, and the Cemetery Department pick-up/ plow will go to surplus and be sold.

Discussion ensued on a grant to potentially receive hybrids/electric vehicles. It would be \$15,000 for a three year program and would need to pay only for gas; there are no oil changes required and these vehicles are very self-sufficient. Also, a charging station would be included.

\$388,683 is total and of that \$312,683 will come out of capital. And \$76,000 will come out of ambulance fund; a \$984,728 balance.

MOTION was made by Mr. Kimball to support Article 7. Second by Mr. Bramwell.

Discussion: Mr. Bramwell asked for more specifics on the special operations trailer/equipment.

Mr. Yunits responded when the Fire Department has a call to go out and need to bring special equipment out to the site, whether it's the jaws of life, scuba diving equipment, or something else.

Mr. Bramwell said there are so many vehicles parked around the Town Hall/Fire Station looking like they are specialized including the dive-team truck and Hazmat truck.

Mr. Yunits said it is parked in the parking lot, but it belongs to the county-wide Hazmat Team.

Mr. Bramwell also inquired about the vans for the School Department. He asked if they were also Econoline-type vans?

Mr. Yunits responded, yes.

Mr. Bramwell said the Town had those type of vans years ago and were not legal for transporting students, but assume they have changed and are now legal (previously seats were not secure to floor).

It was noted the Superintendent of Schools said it would be a savings. Mr. Yunits said he believed these vans would have lifts too.

Mr. Kimball said he requested to have these vans painted yellow; not white, for safety.

Vote: Unanimous. MOTION CARRIES.

Article 8:

Mr. Yunits said this Article relates to tax exemptions for veterans to have a discount on their excise and property taxes currently they must be a resident for five years and this would reduce that to one year.

MOTION was made by Mr. Bramwell to support Article 8. Second by Mrs. Steele. Vote: Unanimous. MOTION CARRIES.

Article 9:

This Article relates to the Open Space Plan and SRPEDD will work with the Town. The amount is \$20,000 and to apply for state grants, an up-to-date open space plan is needed and would be helpful to Town too so the Town is aware of what wetlands to protect, and what to possibly add to their open space. It is a seven year plan.

MOTION was made by Mr. Bramwell to support Article 9. Second by Mrs. Steele. Vote: Unanimous. MOTION CARRIES.

Article 10 and Article 11:

Both Articles deal with the solar project on Clapp Street (Wheaton College project/solar) with 20 year agreements. Pilots are done with solar projects because industry is so volatile.

MOTION was made by Mr. Kimball to support Article 10 and Article 11. Second by Mr. Salvo. Vote: Unanimous. MOTION CARRIES.

Article 12:

This relates to a Bylaw for Motor Board and Personal Watercraft guidelines on cleaning boats off so invasive plants are not brought into the lakes/water bodies and was explained by Mr. Yunits. It sets limits on miles per hour and distances a motor board/personal watercraft can be from swimmers/docks, etc.

MOTION was made by Mr. Kimball to support Article 12. Second by Mrs. Steele. Vote: Unanimous. MOTION CARRIES.

Article 13: Stormwater Management Bylaw

This is a requirement the federal government just came out with. A general permit governs runoff into lakes, streams, and what they have in their drainage systems throughout the Town. If any construction is happening such as on Hill Street where the private solar farm had dirt clogging catch basins, this is a requirement to ensure that does not happen. Filing of a stormwater management plan will be required.

MOTION was made by Mr. Kimball to support Article 13. Second by Mr. Bramwell. Vote: Unanimous. MOTION CARRIES.

Article 14: Solar Bylaw Amendment

Mr. Yunits said Planning Board had already recommended this. He said generally the stormwater management plan was provided to the Building Inspector and then sent to the Conservation Director. It also mentions solar installations not allowed in riverfront areas and solar projects are subject to stormwater standards.

MOTION was made by Mr. Kimball to support Article 14. Second by Mrs. Steele. Vote: Unanimous. MOTION CARRIES.

Article 16-OPEB Funding

Mr. Yunits referenced OPED and said it is an actuarial requirement and Town Accountant communicated to him earlier today it is a liability against the Town's balance sheet which was never done previously. He said he could understand this if a company may go out of business but not a Town Hall that has been here for 300 years. \$70,000 was put in last year and recommending \$80,000 this year. A Finance Committee member who is a banker indicated it does matter with interest rates and it is looked at, etc.

MOTION was made by Mrs. Steele to support Article 16. Second by Mr. Bramwell. Vote: Unanimous. MOTION CARRIES.

Article 17- Stabilization Fund

Mr. Yunits said they are trying to build this fund back up to where it should be, however, they are not quite there yet; it should be 5% of the annual budget and they are about \$1 Million below. He recommended they put in \$100,000 and the Finance Committee agreed with him.

MOTION was made by Mr. Kimball to support Article 17. Second by Mr. Bramwell. Vote: Unanimous. MOTION CARRIES.

7. Discussion - MBTA Advisory Board Designee

Mr. Yunits said this Board meets at least quarterly and is during the work day and in Boston.

Mr. Giblin said if anyone is interested, they should contact Carol at Town Hall.

Mr. Kimball suggested to see if any of the employees that work for the Town would be interested in serving; it could be employees from the Fire/Police Departments, etc.

C. TOWN MANAGER'S REPORT

. Reed and Barton

Mr. Yunits said he is working with a commercial developer on this site and hopefully that progresses.

. Tax Title Auction

It was a successful auction and the Treasurer did a good job. Fifteen properties were up for auction and accepted bids on nine properties.

Mr. Giblin thanked Mr. Kimball for helping to get this started. Discussion ensued.

. Update - Intersection West Main & North and South Worcester Streets

Mr. Yunits said he spoke to the District V contact and she had all info from SRPEDD and moving forward to try to get State to do something with this particular intersection.
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"Coffee with a Cop" will be held at Honey Dew Donuts tomorrow from 8 a.m. - 9:30 a.m.
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It was noted the sink hole was repaired at the Chartley Dam.
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A fire occurred at the Shops in the Pines shopping plaza across the street from Town Hall a few weeks ago. The owners sent a commendation letter to the Fire Chief for the Fire Department's service the quick response. They hope to be up and running in next month or two.
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Mr. Yunits spoke to Conservation Agent, Ms. Carlino, recently and she referenced the new company moving to Norton, Alnylam. Alnylam had 25 employees helping at Yelle Conservation area and reestablished trail and is now visible and the Town was appreciative of that. Ginny Wiseman also assisted and directed the employees while Ms. Carlino worked with others. Alnylam will also have internships available for Wheaton College students, etc.
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MSBA - The Town will be going out for final borrowing before election and closing it out.
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Interim Building Commissioner has filed with the State, therefore, he has six months to get application approved by the State and come forward with a test.

Mr. Giblin asked if the Town has placed an ad as he is an Interim Inspector and asked about plan if the Interim Inspector does not pass test.

Mr. Yunits said currently all that has been done is the union posting. It is a requirement.

Mr. Kimball said the concern he had of an Interim Inspector was if in a year from now if Interim Inspector did not pass test, he would like to know who else may be interested. The Town has had a history of having marginal Inspectors and in jeopardy when it is not a certified Inspector. The Town needs someone who is certified and believed they needed to post a position. The Interim Inspector may be the right person, but they ultimately need someone who is certified, even if they have to pay a certified Inspector more money. It is a management position and probably more beneficial if it was not a union position.

Mr. Salvo stated he felt differently about this matter. He said if something needs to be certified the Interim Inspector can travel to Mansfield to have it certified. He said this Interim Inspector forfeited his business to take this position so he did not believe that would be fair to post this job opportunity at this time. He believed they should give this person a chance to pass the test; he is a very good worker and no one has a negative thing to say about him.

Mr. Giblin said he believed the Town needs to have a certified Inspector and need to ensure the Town has the right person. He may be the right person, but believed they need to look at other people as well.

Mr. Salvo said the Town hired a health agent and he got certified because he came in non-certified.

Mr. Kimball stated this Interim Building Inspector had a long time to get certified and has not been done yet. He believed the Interim Inspector would do a good job, however, the Board has an obligation to taxpayers in this community to ensure they have the right person. He did not want to come back to this subject a year from now and have an interim union position still open. He believed it should be advertised.

Mr. Bramwell agreed with Mr. Salvo. The Interim Inspector has notified the State and they are waiting for the State to come up with test for him and timeframe to do it. He could not allow Interim person to give up his livelihood and how can the Board set a time limit when it is in the State's hands. Discussion ensued.

Mrs. Steele said asked if he had to give up his business?

The Board responded, yes, he needed to do so.

Mr. Yunits said he is Interim because of certification needed.

Mrs. Steele said it appears they have him as an Interim with intention of making him permanent. She believed they should open it up, interview people, and he is also welcome to apply. She said she could see both sides of this argument.

Mr. Salvo said he thought it was a financial setback for him, to give up his business and the yearly salary from his business. Discussion ensued.

Mr. Salvo referenced the Town's Charter, and stated under the Charter he could qualify for this job now.

Mr. Yunits responded, the Commissioner is a State requirement and State law overrules.

Mr. Yunits said it currently states "Building Inspector", however, it should say "Building Commissioner". It should be changed.

Mr. Kimball said they need to look at the big picture and need be open-minded. The Town has had some effective Building Inspectors and some not so effective ones. Discussion ensued.

Mr. Kimball asked Mr. Yunits to please find out from the State when the exam/test will be? He was not interested in waiting 18 months.
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It was noted Forbes Magazine had info/a photo of Wheaton College of the ten best cities for an engineering/bio college degree.

D. Appointments/Resignations

1. Request of Cary F. Gouldin to be appointed to the Norton Cultural Council

Cary is a librarian at Wheaton College and would like to be more involved with the Town.

MOTION was made by Mr. Kimball to approve Request of Cary F. Gouldin to be appointed to the Norton Cultural Council. Second by Mr. Salvo. Vote: Unanimous. MOTION CARRIES.

2. Request of Eugene Blood

It was noted Mr. Blood was not present.

Mr. Kimball said this is an important position and it would be beneficial to find out what Mr. Blood's background is, etc., and have him come in.

No Action was Taken at this time.

3. Request of Trish Downey for appointment to the Norton Water Bodies Committee

Mr. Giblin communicated that Ms. Downey was a very intelligent person and had a lot of good questions and he would recommend her.

MOTION was made by Mrs. Steele to approve request of Trish Downey for appointment to the Norton Water Bodies Committee. Second by Mr. Kimball. Vote: Unanimous. MOTION CARRIES.

V. BOARD OF SELECTMEN REPORT AND MAIL

Mr. Salvo asked if there was any status with Thorndike on the sidewalks on Route 123?

Mr. Yunits responded there was no new status on this.

Mr. Salvo said the Board spoke previously on occupancy permits, and asked if Mr. Yunits could look into this?

Mr. Yunits said when site plan was approved, part of site plan was a sidewalk because it was a safety issue. They have not moved forward with this sidewalk and it is getting closer to winter. They can stop the issue of occupancy permits on housing on those buildings until that sidewalk is in and will communicate to Building Commissioner/department and Deputy Fire Chief.

Mr. Kimball noted it was a public safety issue and is dangerous in that area.

Mr. Salvo said most towns have November 1st as the approximate cut-off for working on roads.
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Mr. Yunits said he also had a discussion with the Board of Health Agent regarding trash complaints. There has been an issue with an abundance of trash. People are hiring trash companies, but are not paying their bills and neighbors are complaining of the odor (if trash companies do not get paid, they won't pick up trash). The Board of Health Agent did ask about a Town-wide trash company, however, he was not certain as what it would cost. Discussion ensued on possibly having Board of Health Agent in to discuss this issue.
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Open Position - Planning and Economic Development Director and job description was available at Town Manager's Office.
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Some other open employment positions for the Town of Norton are:

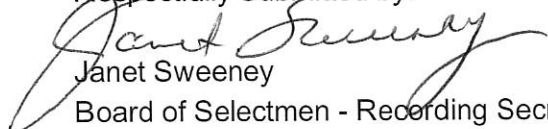
A part-time (16.5 hours per week) Zoning/Planning secretary, which also includes some evening hours; and

A full time Payroll/Accounts Payable person. Interested parties should mail an interest letter and resume to Town Manager, 70 East Main Street, Norton, MA 02766.

IX. ADJOURNMENT

MOTION was made by Mrs. Steele to Adjourn at 9:30 P.M. Second by Mr. Salvo. Vote: Unanimous. MOTION CARRIES.

Respectfully Submitted by:


Janet Sweeney
Board of Selectmen - Recording Secretary

Documents Presented at October 6, 2016 Board of Selectmen Meeting

. Draft Board of Selectmen Minutes, dated July 14, 2016 and July 28, 2016

- . Emergency Preparedness documents (Be Informed-Make A Plan-Build a Kit-Get Involved Guide; Suggested Emergency Kit Checklist; etc.)
- . Document: "Massachusetts Department of Elementary and Secondary Education"
- . Document: "Massachusetts Dept. of Revenue Division of Local Services, Municipal Databank/Local Aid Section - Cherry Sheet: Municipalities, Final Budget"
- . Documents: "Capital Spending Summary"; "FY17 Operating Budget Supplements"
- . Document: "Stormwater Bylaw Summary"
- . Town of Norton Warrant for the Annual Town Meeting - October 17, 2016
- . "Agreement for Payment in Lieu of Taxes for Real and Personal Property between Town of Norton, Massachusetts and Norton Solar I LLC, dated as of 7/18/16"
- . "Board of Selectmen Policy" regarding Early Voting
- . Memorandum, dated September 29, 2016, addressed to Mr. Timothy Giblin, Chairman, Board of Selectmen from Jennifer Carlino, Conservation Agent, Re: Conservation Restriction for 274 East Main Street, with accompanying documentation
- . Letter of Interest from Cary F. Gouldin, addressed to Board of Selectmen re: interest in becoming a member of the Norton Cultural Council (received September 23, 2016 by Norton Selectmen's Office)
- . Letter of Interest and resume, dated September 23, 2016, addressed to Board of Selectmen, from Eugene Blood, re: interest in becoming a member of the Norton Conservation Commission

**BOARD OF SELECTMEN
MINUTES OF MEETING
OCTOBER 6, 2016**

TIMOTHY R. GIBLIN, CHAIRMAN

ROBERT W. KIMBALL, JR., VICE-CHAIR



ROBERT S. SALVO, SR., CLERK



BRADFORD K. BRAMWELL



MARY T. STEELE

Dated: 12/15/16