



TOWN OF NORTON
BOARD OF SELECTMEN
MUNICIPAL CENTER,
70 EAST MAIN STREET, NORTON, MA 02766

Telephone: (508) 285-0210 Fax: (508) 285-0297

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BOARD OF SELECTMEN
MINUTES OF MEETING
JUNE 29, 2016

I. CALL TO ORDER

The June 29, 2016 Meeting of the Board of Selectmen was called to Order by Mr. Giblin, Chairman, at 6:00 P.M., held in the First Floor Conference Room.

A. ROLL CALL: Mr. Timothy R. Giblin, Chairman; Mr. Robert S. Salvo, Jr., Clerk; Mr. Bradford K. Bramwell; and Mrs. Mary T. Steele. Absent: Mr. Robert W. Kimball, Jr., Vice-Chair, was absent as he was attending an Xfinity meeting on behalf of the Board. Mr. Michael Yunits, Town Manager, was absent.

B. Pledge of Allegiance

II. WARRANTS AND MINUTES

A. Approve bills Warrant #79, dated June 29, 2016, in the amount of \$830,620.46

MOTION was made by Mr. Salvo to Approve bills Warrant #79, dated June 29, 2016, in the amount of \$830,620.46. Second by Mr. Bramwell. Vote: Unanimous. MOTION CARRIES.

B. Approve Minutes

There were no Minutes reviewed/approved.

III. LICENSES AND PERMITS

IV. ANNOUNCEMENTS

The Board wished everyone a Happy and Safe 4th of July weekend!

V. BUSINESS

A. NEW BUSINESS

1. Review and/or approve amendment to Rules and Regulations Governing Mobile Food Carts

Mr. Giblin referenced #3 of amendment and felt they needed to incorporate this. It relates to someone selling a food item where licensee operates a business on same property. He said these mobile carts cannot just pop up, they need to establish themselves.

MOTION was made by Mr. Bramwell to approve amendment to Rules and Regulations Governing Takeout Food Served by Mobile Food Vendors, where licensees shall not be permitted to operate within two-hundred (200) feet of a licensed common victualler without their written permission. Such permission shall not be required in instances where the licensee and common victualler share common ownership or when the licensee operates an existing business on the location where the mobile food cart is located. Second by Mrs. Steele. Vote: Unanimous. MOTION CARRIES.

2. Hill Street Landfill -- Citizens Enterprises Corporation. Review and Approve the following as amended by Town Counsel

- a) Landlord Estoppel Certificate
- b) Second Amendment to Landfill Lease Agreement
- c) Memorandum of Lease Agreement

It was noted this agenda item will be delayed to a future meeting.

3. Review and/or Vote to accept two PILOT Agreements for Norton Solar Solar II (Wheaton College Location)

It was noted this agenda item was being delayed due to information not being ready as yet.

B. OLD BUSINESS

C. TOWN MANAGER'S REPORT

D. APPOINTMENTS/RESIGNATIONS

1. Appointment of Bonnie Yezukevich as Parks and Recreation Part-Time Coordinator

Ms. Yezukevich indicated she had been a member of the Parks and Recreation Commission for four years.

Mr. Giblin noted the Parks and Recreation Commission has been doing a wonderful job over the last several years.

Ms. Steele said this Commission has brought the community together and she thanked Ms. Yezukevich for stepping up. She said if there is anything the Board of Selectmen can assist with to let them know, and to feel free to come before the Board before or after an event.

MOTION was made by Mrs. Steele to appoint Bonnie Yezukevich as Parks and Recreation Part-Time Coordinator, effective July 5, 2016. Second by Mr. Bramwell. Vote: Unanimous. MOTION CARRIES.

2. Retirement from the position of Director of Assessing from Lisa Cathcart

Mr. Giblin stated a resignation letter was received from Ms. Cathcart and this resignation will be effective as of July 23, 2016. He thanked her for all of her work and respectfully requested Mr. Yunits to send her a thank you letter.

Mr. Salvo commented Ms. Cathcart has done an excellent job in the Assessor's Office and has it currently running very smoothly. He hoped someone could fill this position as well as she has.

MOTION was made by Mr. Bramwell to accept retirement/resignation of Ms. Cathcart from the position of Director of Assessing, effective July 23, 2016. Second by Mrs. Steele. Vote: Unanimous. MOTION CARRIES.

VI. SELECTMEN'S REPORT AND MAIL

Mrs. Steele referenced correspondence from the Conservation Agent, Ms. Carlino, stating that on Thursday, June 23, 2016, nearly 30 volunteers from Alnylam Pharmaceuticals of Cambridge and local volunteer Ginny Weisman who re-established trails at the Leo G. Yelle Conservation Area on Freeman Street. She noted this one work day with Alnylam volunteers would have taken all summer for the Town of Norton to reopen. The Conservation Commission sincerely thanks Alnylam, the Open Space Committee and Ginny Weisman for all of their hard work toward

maintaining local trails. If anyone is interested in assisting with other open space projects, please contact Carlino, Conservation Agent, at conservation@nortonmaus.com or call 508-285-0275.

Mrs. Steele said Alnylam has done so much for the Town already in one day and they are not even located in Town yet.

Mr. Giblin thanked the volunteers as well as the Conservation Commission.

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The Comcast contract was discussed. Mr. Giblin made the suggestion of contacting Verizon for setting up a more competitive environment.

VII. NEXT MEETING'S AGENDA

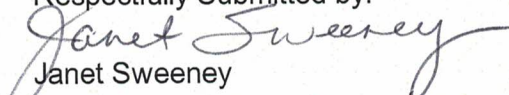
The next Board of Selectmen's meeting is scheduled for July 14, 2016. Some of the agenda items will be the Landfill and to vote on the Pilot Agreement; and to try coordinate something on Mr. Yunits' performance review.

VIII. EXECUTIVE SESSION

IX. ADJOURNMENT

MOTION was made by Mrs. Steele to Adjourn at 6:15 P.M. Second by Mr. Salvo. Vote: Unanimous. MOTION CARRIES.

Respectfully Submitted by:


Janet Sweeney
Board of Selectmen - Recording Secretary

Documents Presented at June 29, 2016, Board of Selectmen Meeting

- . "Town of Norton Rules and Regulations Governing Takeout Food Served by Mobile Food Vendors (Except Ice Cream Truck Vendor Licensing, which is separately regulated), Effective May 19, 2016 - Local Licensing Authority: Norton Board of Selectmen

- . Resignation letter, addressed to Board of Assessors (copy to Town Manager, Mr. Yunits), dated June 23, 2016, from Lisa Cathcart, Director of Assessing, re: her intention to resign effective July 23, 2016

- . Memorandum addressed to the Board of Selectmen, dated June 27, 2016, from Michael D. Yunits, Town Manager, Re: Notice of Appointment of Parks and Recreation Part-time Coordinator (Bonnie Yezukevich), effective July 5, 2016

- . Correspondence dated June 27, 2016, addressed to Mr. Yunits, from Jennifer Carlino, Conservation Agent, re: 6/23/16 Alnylam volunteers at Leo Yelle Trails

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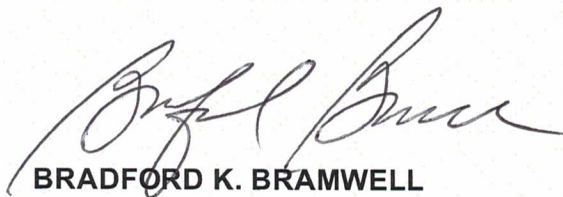


TIMOTHY R. GIBLIN, CHAIRMAN

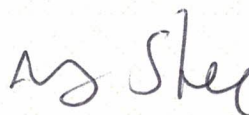


ROBERT W. KIMBALL, JR., VICE-CHAIR

ROBERT S. SALVO, SR., CLERK



BRADFORD K. BRAMWELL



MARY T. STEELE

Dated: _____

09/22/16